

**CHANGE OF ACADEMIC LEVEL WITHIN SJSU**

This form is to be used if you are an international student on an F-1 visa who is changing academic levels within SJSU. By completing this form, you are requesting to receive a new I-20 for your new program of study at SJSU. Please complete and submit this form to ISSS along with your SJSU graduate admission letter. You will be contacted by [Graduate Admission and Program Evaluations \(GAPE\)](#) (email: [graduatei20@sjsu.edu](mailto:graduatei20@sjsu.edu); phone: 408-924-2480) once your new I-20 is ready.

**Student Information:**

Student's Name: \_\_\_\_\_  
Family/Last name First Name

SJSU ID Number: \_\_\_\_\_ Email: \_\_\_\_\_

Date of birth: \_\_\_\_\_ SEVIS ID: \_\_\_\_\_

New student for:  Fall  Spring  Summer Year: \_\_\_\_\_

Changing from:  Bachelor's → Master's  OPT → Master's  Master's → Master's  
*\*\*If on OPT from* \_\_\_\_\_ *to* \_\_\_\_\_  
Start date End date

New Major/Degree Program: \_\_\_\_\_

When would you like the new I-20 to be issued: \_\_\_\_\_  
Date

**Change of Level I-20 delivery method:**

- I will pick up my Change of Level I-20 from GAPE
- I would like my I-20 mailed to me (regular mail)

Address: \_\_\_\_\_

- I would like my I-20 express mailed to me (cost to student). \*You will be emailed instructions to order if you select this option.

- I would like to authorize someone to pick up my I-20 on my behalf

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

**\*\*Please sign the release of information statement below and give this completed form to ISSS\*\***

*I grant permission for the information requested below to be released to San Jose State University Graduate Admissions.*

\_\_\_\_\_  
Student's Signature Date

**For ISSS and GAPE Use Only**

<input type="checkbox"/> <b>ISSS DSO Stamp</b>  Date: _____	<input type="checkbox"/> <b>GAPE Processed</b>  Date: _____	<b>Other Comments:</b>  _____ _____
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