

SJSU Transfer Out Form

If you wish to transfer out of San José State University (SJSU) to another U.S. institution, you must complete this form to notify the International Student and Scholar Services (ISSS) Office of your intent to transfer to the new school. Along with completing this form, you must provide proof of acceptance to the new school as well as any Transfer IN form provided by the new school (if available).

The ISSS office must have the following documents:

1. Completed SJSU Transfer Out Form
2. Proof of acceptance to the new school
3. New school Transfer (In) form (if available and requested by your new school)

Complete The Information Below and Return to the ISSS Office with Supporting Documents

Last Name: _____ First Name: _____

SJSU ID#: _____ SEVIS ID#: _____

Date _____

Are you currently on Post/STEM OPT? No Yes

If yes, what is the ending date of your OPT as indicated on your EAD? _____

Name of (new) Transfer School: _____

Address/Campus: _____

School Immigration Code: _____

Requested SEVIS Release Date: _____

(Your transfer CANNOT be changed after this date. Therefore, please be absolutely certain that this is the school you wish to attend.)

Is this your first semester in the U.S.? No Yes

For ISSS Staff:

- Acceptance letter
- Sevis update
- PeopleSoft update
- Email student confirmation of release
- Email transfer-in form to new school
- Insurance refund (if needed)