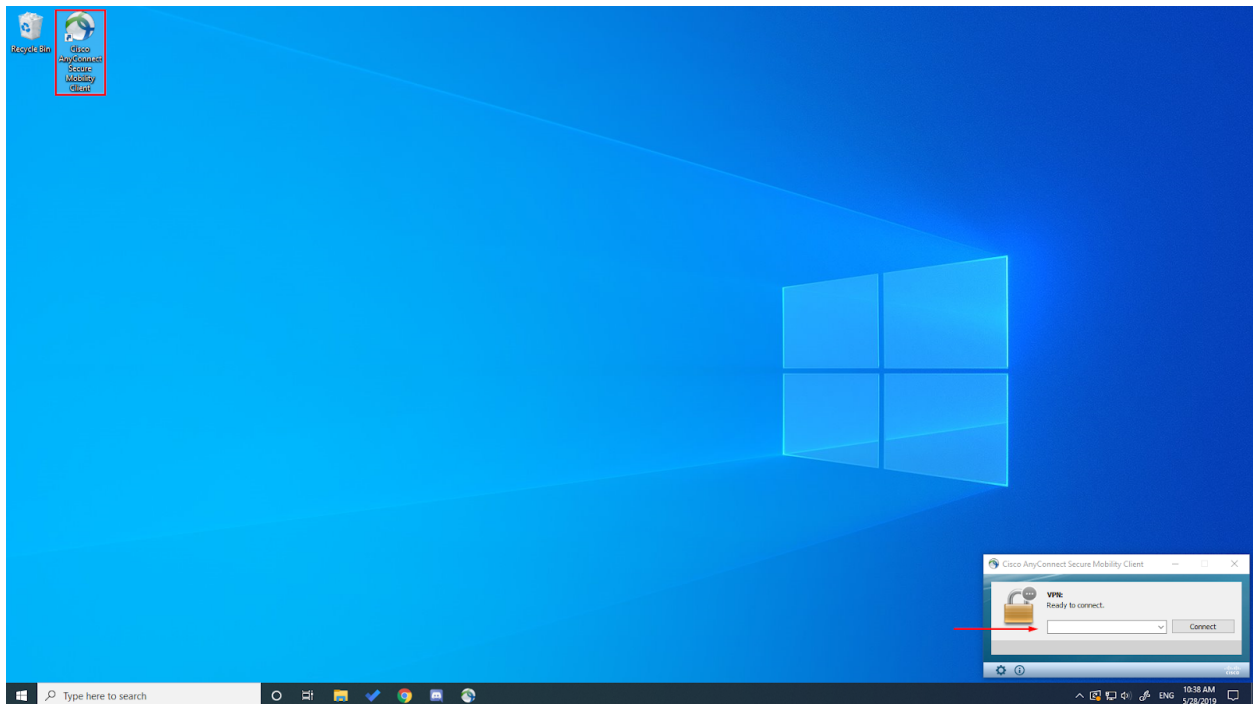


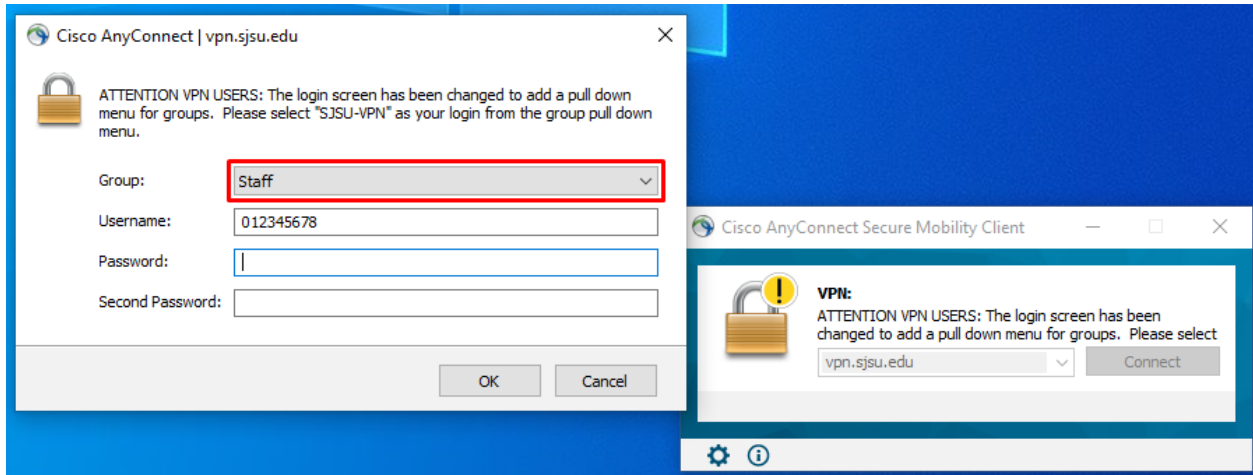
How to Connect to VPN Using Cisco AnyConnect (for Microsoft Windows) **Faculty and Staff ONLY**

NOTE: This guide is for SJSU Faculty and Staff only. If you are a student looking to connect to VPN, please go to the [VPN Guide for Students](#)

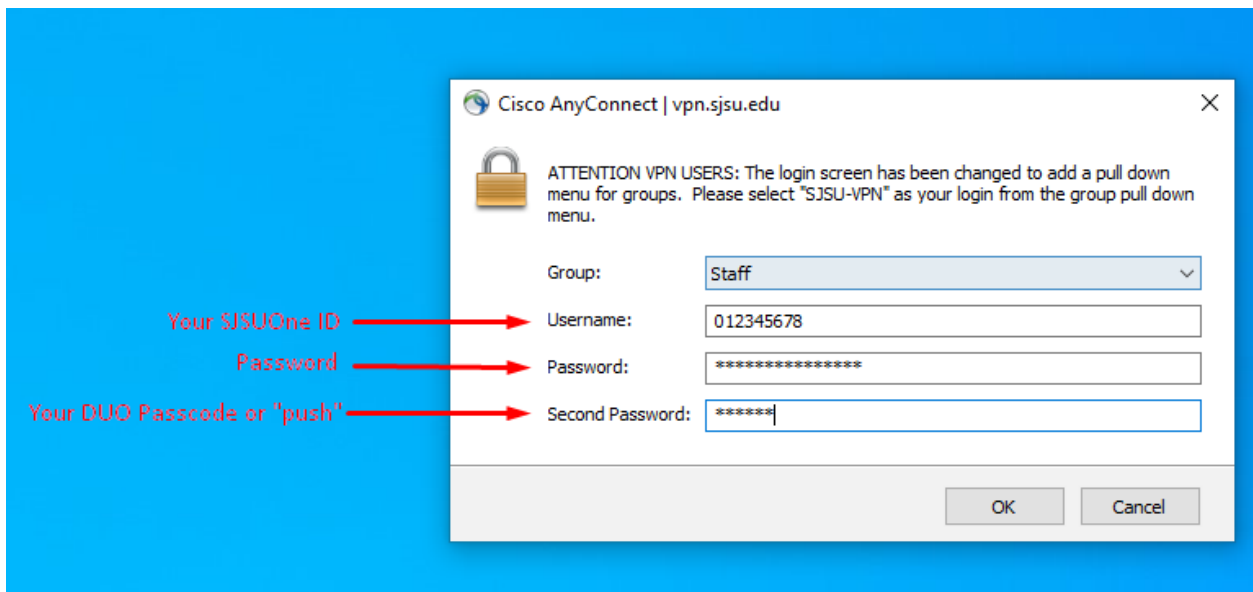
1. If you haven't already, please submit a ticket to IT requesting [VPN access here](#)
2. If you haven't yet installed the Cisco AnyConnect client, please see the [How to Install Cisco AnyConnect for SJSU VPN here](#).
3. If you're using an SJSU-issued computer and need assistance with installing the VPN Client, please contact your [IT Support Tech](#).
4. Once the VPN Client is installed, double-click the **Cisco AnyConnect** shortcut on the Desktop or search for **Cisco AnyConnect** in the search bar. On the bottom right, a small window should appear.



5. In the box, type **vpn.sjsu.edu**. Click **Connect**. Another box will pop up prompting for a username and password.
 - a. NOTE: Make sure that the group you belong to is selected on the **Group** drop down box. You must select one of the three groups listed below:
 - Faculty select the **Faculty** group
 - Staff select the **Staff** group



6. Enter your **SJSUOne** credentials.
 - a. The **Username** is your SJSUOne ID
 - b. The **Password** is the password associated with your SJSUOne ID
 - c. The **Second Password** is your DUO Passcode generated by your DUO key fob or your smartphone's Duo app. If you use your smartphone for DUO authentication, you may also type the word "**push**" in the second password box to send a push notification to your phone.



7. After pressing **OK**, the computer will connect to the SJSU Network. If you see any of the following, you have successfully connected to the SJSU Network.

