

The Student Data Warehouse allows following functionalities for all Table data reports. From any report, the user can print, refresh the page, export the dashboard contents, and return to parent page for drill down reports.

Contents

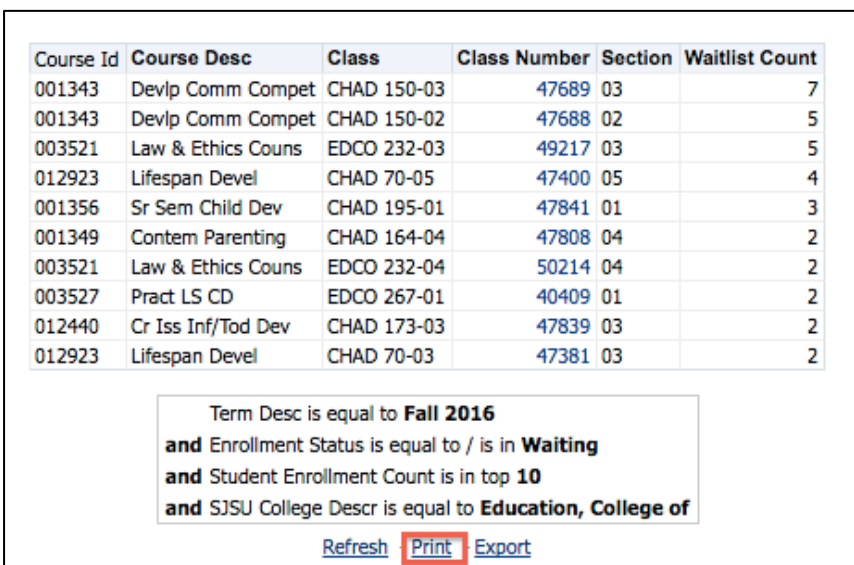
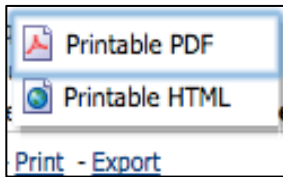
Print 1

Refresh 2

Export 3

Export a Dashboard Page 4

Return 5

Processing steps	Screen shots
<p>Print</p> <p>The Print link allows you to print your current results by creating a printable PDF or Web document and it is typically found on summary or detail Pages.</p> <p>Step 1: Click on the Print link.</p>	
<p>Step 2: Choose the format you wish to use.</p> <p>Available formats:</p> <ul style="list-style-type: none"> • Printable PDF (Adobe Acrobat PDF file) • Printable HTML (opens in Internet browser window) 	

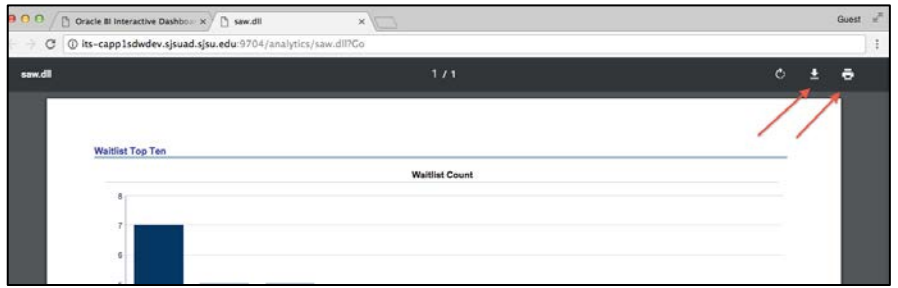
Using the Print, Refresh, Export & Return Links in Data Warehouse

Step 3:

The file opens in a new browser window.

For PDF documents, use the Adobe toolbar (shown in the image on the right) to print or save the document.

For HTML, use your browser's print functions to print the document.



Processing steps

Refresh

Data Warehouse is set to time out after about 25 minutes of inactivity. Use the Refresh option to update your status with the Data Warehouse server so you are not timed out. This link appears on most Pages.

Step 1:

Click on the **Refresh** link.

Screen shots

Course Id	Course Desc	Class	Class Number	Section	Waitlist Count
001343	Devlp Comm Compet	CHAD 150-03	47689	03	7
001343	Devlp Comm Compet	CHAD 150-02	47688	02	5
003521	Law & Ethics Couns	EDCO 232-03	49217	03	5
012923	Lifespan Devel	CHAD 70-05	47400	05	4
001356	Sr Sem Child Dev	CHAD 195-01	47841	01	3
001349	Contem Parenting	CHAD 164-04	47808	04	2
003521	Law & Ethics Couns	EDCO 232-04	50214	04	2
003527	Pract LS CD	EDCO 267-01	40409	01	2
012440	Cr Iss Inf/Tod Dev	CHAD 173-03	47839	03	2
012923	Lifespan Devel	CHAD 70-03	47381	03	2

Term Desc is equal to **Fall 2016**
and Enrollment Status is equal to / is in **Waiting**
and Student Enrollment Count is in top **10**
and SJSU College Descr is equal to **Education, College of**

[Refresh](#) - [Print](#) - [Export](#)

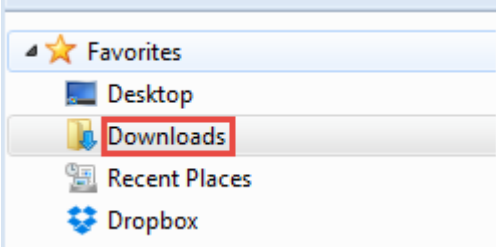
Step 2:


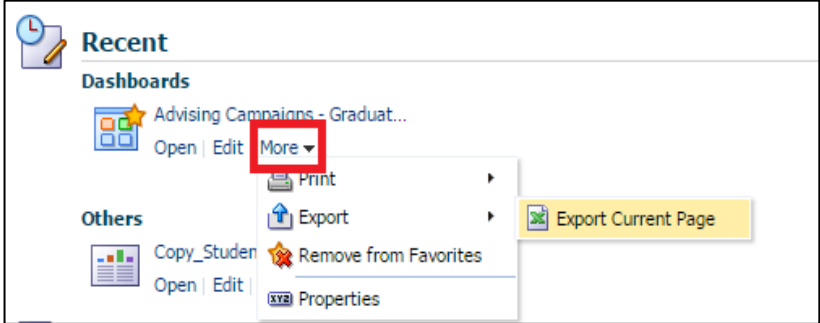
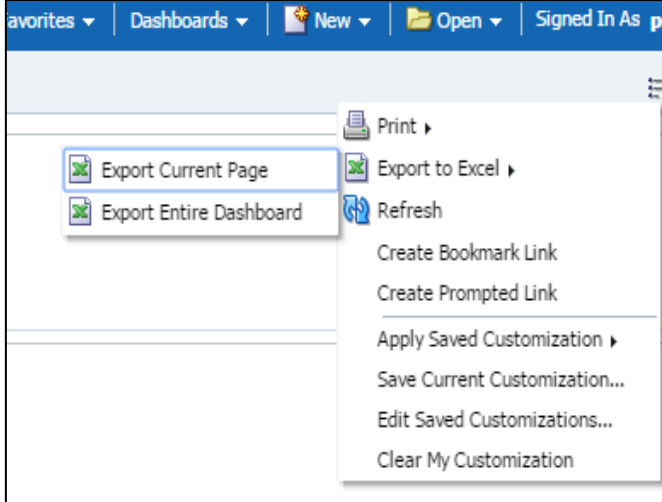
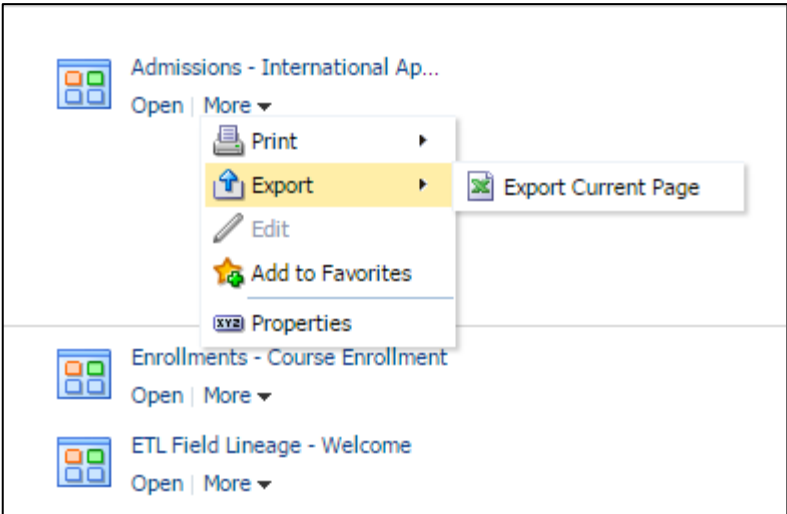
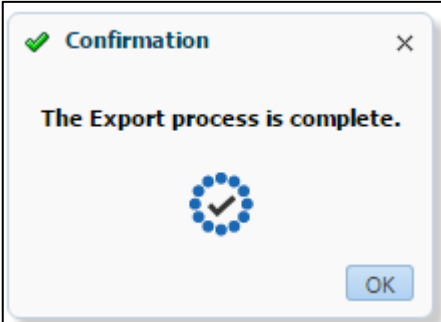
Your status with the server has now been updated.


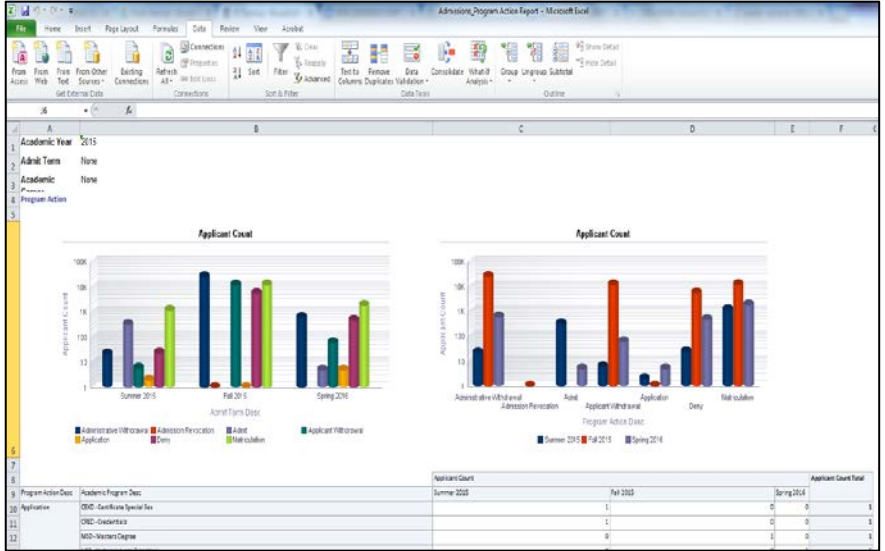
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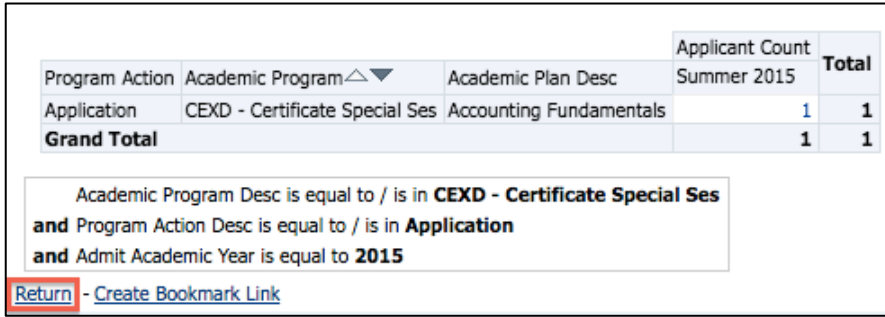
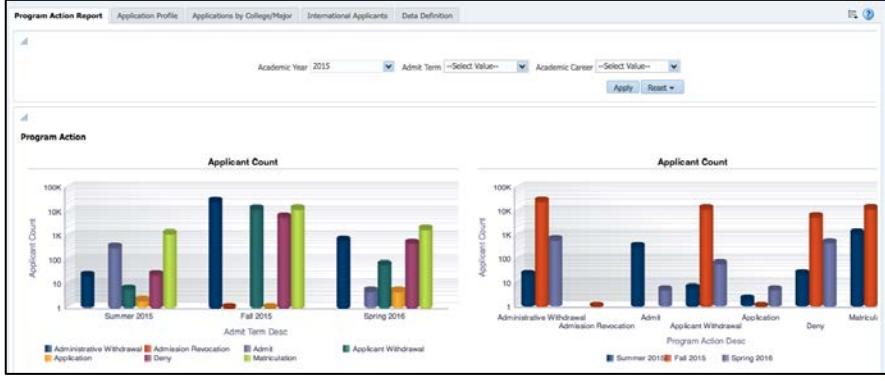
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[Refresh](#) - [Print](#) - [Export](#)

Processing steps	Screen shots																																																																		
<p>Export</p> <p>The Export link allows you to export your current results of both graphical and/or Table grid view by creating a local copy of PDF, Excel, PowerPoint, Web Archive. If you just need the current results of Table grid view, you can select Data, where you can select CSV Format, or Tab delimited Format or XML Format.</p> <p>Step 1: Click on the Export link.</p>	<table border="1"> <thead> <tr> <th>Course Id</th> <th>Course Desc</th> <th>Class</th> <th>Class Number</th> <th>Section</th> <th>Waitlist Count</th> </tr> </thead> <tbody> <tr><td>001343</td><td>Devlp Comm Compet</td><td>CHAD 150-03</td><td>47689</td><td>03</td><td>7</td></tr> <tr><td>001343</td><td>Devlp Comm Compet</td><td>CHAD 150-02</td><td>47688</td><td>02</td><td>5</td></tr> <tr><td>003521</td><td>Law & Ethics Couns</td><td>EDCO 232-03</td><td>49217</td><td>03</td><td>5</td></tr> <tr><td>012923</td><td>Lifespan Devel</td><td>CHAD 70-05</td><td>47400</td><td>05</td><td>4</td></tr> <tr><td>001356</td><td>Sr Sem Child Dev</td><td>CHAD 195-01</td><td>47841</td><td>01</td><td>3</td></tr> <tr><td>001349</td><td>Contem Parenting</td><td>CHAD 164-04</td><td>47808</td><td>04</td><td>2</td></tr> <tr><td>003521</td><td>Law & Ethics Couns</td><td>EDCO 232-04</td><td>50214</td><td>04</td><td>2</td></tr> <tr><td>003527</td><td>Pract LS CD</td><td>EDCO 267-01</td><td>40409</td><td>01</td><td>2</td></tr> <tr><td>012440</td><td>Cr Iss Inf/Tod Dev</td><td>CHAD 173-03</td><td>47839</td><td>03</td><td>2</td></tr> <tr><td>012923</td><td>Lifespan Devel</td><td>CHAD 70-03</td><td>47381</td><td>03</td><td>2</td></tr> </tbody> </table> <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> <p>Term Desc is equal to Fall 2016 and Enrollment Status is equal to / is in Waiting and Student Enrollment Count is in top 10 and SJSU College Descr is equal to Education, College of</p> <p style="text-align: center;"> Refresh - Print - Export </p> </div>	Course Id	Course Desc	Class	Class Number	Section	Waitlist Count	001343	Devlp Comm Compet	CHAD 150-03	47689	03	7	001343	Devlp Comm Compet	CHAD 150-02	47688	02	5	003521	Law & Ethics Couns	EDCO 232-03	49217	03	5	012923	Lifespan Devel	CHAD 70-05	47400	05	4	001356	Sr Sem Child Dev	CHAD 195-01	47841	01	3	001349	Contem Parenting	CHAD 164-04	47808	04	2	003521	Law & Ethics Couns	EDCO 232-04	50214	04	2	003527	Pract LS CD	EDCO 267-01	40409	01	2	012440	Cr Iss Inf/Tod Dev	CHAD 173-03	47839	03	2	012923	Lifespan Devel	CHAD 70-03	47381	03	2
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<p>Step 3: The file is downloaded in your local "Downloads" folder by default.</p> <p>The file is opened by appropriate program (Adobe, MS Excel, MS PowerPoint, etc.)</p>																																																																			

Processing steps	Screen shots
<p>Export a Dashboard page</p> <p>Step 1:</p> <p>Click on the 'More' link. Typically the Export link is found at the bottom of summary or details Pages.</p>  <p><i>You can also find an Export link when you visit the report. The link can be found on the upper right hand corner.</i></p>	 
<p>Step 2:</p> <p>A drop-down list appears. Under Export, click on the Export Current Page button.</p>	
<p>Step 3:</p> <p>Once the report is exported and downloaded, you will see this message.</p>	

Processing steps	Screen shots
<p>Step 4: The file opens in the program for that file type.</p> <p>You can now save the file to your desktop and/or modify the appearance of the data.</p>  <p><i>The file may open in read-only mode. Save a copy of the file to your computer in order to modify the file.</i></p>	 <p>The screenshot shows an Excel spreadsheet titled 'Admission Program Action Report'. It features two bar charts labeled 'Applicant Count' and a data table at the bottom. The table has columns for 'Academic Year', 'Admit Term', 'Program Action Desc', and 'Applicant Count'. The data table shows counts for Summer 2015, Fall 2015, and Spring 2016 across various program action categories.</p>

Processing steps	Screen shots
<p>Return</p> <p>The Return link takes you back to the previous screen. Use this link instead of your browser's Back button when navigating in Data Warehouse.</p> <p>Step 1: Click on the Return link.</p>	 <p>The screenshot shows a data table with columns: Program Action, Academic Program, Academic Plan Desc, Applicant Count, and Total. The data row shows 'Application' for 'CEXD - Certificate Special Ses' in 'Accounting Fundamentals' with 1 applicant in Summer 2015. A 'Return' link is highlighted in a red box below the table.</p> <p>Academic Program Desc is equal to / is in CEXD - Certificate Special Ses and Program Action Desc is equal to / is in Application and Admit Academic Year is equal to 2015</p> <p>Return - Create Bookmark Link</p>
<p>Step 2: You are now on the previous screen.</p>	 <p>The screenshot shows a web application interface for a 'Program Action Report'. It includes filters for 'Academic Year' (2015), 'Admit Term', and 'Academic Career'. Below the filters are two bar charts labeled 'Applicant Count' showing data for Summer 2015, Fall 2015, and Spring 2016.</p>