

**AJ 10**  
**INTRODUCTION TO ADMINISTRATION OF JUSTICE**  
**FALL, 2001**

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Office: MH 527  
Office Hrs: Mondays and Wednesdays  
9:00-10:00 & 1:30-2:00

**Course Description**

Survey of the historical and philosophical development of the criminal justice system. Description, analysis and evaluation of the components of the system: police, courts and corrections. We will look at how the system works, the relationship between theory and practice, and individual rights in a democratic society.

**Course Objectives**

1. To provide an understanding of the nature of crime in the U.S.
2. To provide knowledge and understanding of the structure, processes and goals of the criminal justice system.
3. To provide an understanding of the relationship between the agencies which make up the criminal justice system.

**Text**

Inciardi: Criminal justice (6th edition) (*required*)  
Inciardi: Student study guide for criminal justice (*strongly recommended*)

**Method of Instruction**

Lectures, guest speakers, video presentations, field observation and class debate/discussion.

**Evaluation**

Grades for AJ 10 will be determined as follows:

4 Examinations (18% each)	72%
Field Observation Write Up	18%
Class participation/Quizzes	10%

Tests will have multiple choice, T-F, fill-in, and essay questions. Exams will cover material from text, lectures, guest speakers, handouts, and video presentations.

**Make up exams** will be essay style and should be made up as soon as possible after the exam. You may only make up one exam, and must arrange make-up prior to missing the scheduled exam.

**Field Observations and write up** must be done according to format provided. They must be typed, double spaced, and well written. Grammar, punctuation, and spelling count – please proof read before you submit!

**Class Participation** is encouraged and expected. You will be evaluated based upon your contributions to the class. In addition there will be at least four unannounced “pop quizzes” and class debates – plan to speak up! Come prepared!

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**Class Schedule**

Read the chapters listed and be prepared to discuss in class on the dates indicated. Please note: There will be at least one pop quiz for each unit. **Do yourself a favor – read thoroughly!**

*Note: If you need course adaptation or accommodations because of a disability, or if you have emergency medical information to share with me, or if you need to make special arrangements in case the building must be evacuated, please see me during office hours.*

**The Justice System**

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|----------|--|
| Aug. 27  | Introduction and Overview of class   |
| Aug. 29  | Ch.1 “C.J. in America” & Ch. 2 “Crime and the Nature of Law”               |
| Sept. 5  | Chapter 3 “Legal and Behavioral Aspects of Crime”                          |
| Sept. 10 | Movie: <i>Crime in the Suites</i> (Discussion: <i>White collar crime</i> ) |
| Sept. 12 | Chapter 4 “Criminal Statistics and the Extent of Crime”                    |
| Sept. 17 | Chapter 5 “The Process of Justice: An Overview”                            |
| Sept. 19 | <b>Exam I: The Justice System</b>  |

**The Police**

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|----------|--|
| Sept. 24 | Chapter 6 “History and Structure of Police Systems in U.S.”                                  |
| Sept. 26 | Chapter 7 “Enforcing the Law and Keeping the Peace...in the U.S.”                            |
| Oct. 1   | Movie: <i>Cops Behind the Badge</i> (Discussion: <i>Police Corruption</i> )                  |
| Oct. 3   | Guest Speaker  |
| Oct. 8   | Chapter 8 “Law of Arrest, Search and Seizure: The Police and the Constitution”               |
| Oct. 10  | Movie: <i>Law &amp; Order with Peter Jennings</i> (Discussion: <i>Search &amp; Seizure</i> ) |
| Oct. 15  | Guest Speaker  |
| Oct. 17  | Review for exam 2  |
| Oct. 22  | <b>Exam II: The Police</b>   |

## The Courts

Oct. 24	Chapter 10 "History and Structure of the American Courts"
Oct. 29	Chapter 11 "The Courtroom Work Group"
Oct. 31	Guest speaker
Nov. 5	Chapter 12 "The Business of the Court..."
Nov. 7	Guest speaker
Nov. 12	Chapter 13 (p. 368-386 only) "Sentencing"
Nov. 14	<b>Exam III: The Courts</b>

## Corrections

Nov. 19	Chapter 14 "The History of American Prisons"
Nov. 21	Chapter 15 "Penitentiaries, Prisons and other Correctional Institutions"
Nov. 26	Movie: <i>Crimes and Punishments</i> (Discussion: <i>What works in corrections?</i> )
Nov. 28	Chapter 17 "Probation, Parole and Community Based Corrections"
Dec. 3	Guest speaker
Dec. 5	Movie: <i>Convicts on The Street</i> (Discussion: <i>Does Parole Work?</i> )
Dec. 10	Review for final
Monday Dec. 17	<b>Exam IV: Corrections 9:45 – 12:00 AM</b>

**Dates to remember:** Exam I (The Justice System) Wed. Sept. 19  
Exam II (The Police) Mon. Oct. 22  
Exam III (The Court System) Wed. Nov. 14  
Exam IV (The Correctional System) Monday, Dec. 17 9:45-12:00

*Exam IV is the final exam and will be comprehensive in regard to theories & philosophies regarding various aspects of the Justice System (reasons for criminal behavior, various approaches to correctional punishment, etc.)*

## **Field Observation Write Ups:**

*You should turn in your write up as soon as possible after completing your field observation.*

Police Ride Along Write Up Due      Monday, Oct. 29  
Court Observations Write Up Due      Monday, Dec. 10

**There will be three field trips this semester** dates will be announced as soon as they are scheduled:

Tour of Police Department  
Tour of Alcatraz  
Tour of Santa Clara Co. Main Jail

Dr. R. Roberg  
Office: MH 512  
Telephone: 924-2941

Fall 2001  
Office Hours:

AJ 10  
INTRODUCTION TO ADMINISTRATION OF JUSTICE

**COURSE DESCRIPTION**

Historical and philosophical development of administration of justice. Description, analysis, evaluation, and policy implications relating to criminal justice agencies. Relationship between theory and practice.

**COURSE OBJECTIVES**

1. To provide an introduction to the characteristics, structure, and processes of criminal justice in the United States.
2. To explain criminology, criminal law, criminal statistics, and constitutional criminal procedures as they relate to the criminal justice system.
3. To describe and discuss the purpose, functions and critical issue that relate to the three major components of the justice system: police, courts, and corrections.

**TEXT**

J. Senna and L. Siegel, Essentials of Criminal Justice., 3<sup>rd</sup> ed., West/Wadsworth, 2001.

R. Roberg, Study Guide to Essentials., 3<sup>rd</sup> ed., West/Wadsworth, 2001.

**EVALUATION**

Three examinations covering approximately one-third of the text and lecture materials will be given; text-lecture breakdown will be about 60%-40%. The Study Guide should be considered an important instructional tool in this class; consequently, 15 to 20% of the test questions will be taken directly from this source. A bit about how to use Study Guide and prepare for exams; the M word.

Each exam will count for one-third of the course grade. The final grade will be determined by a class curve, based on a three exam average. The third exam will be given during the designated final period. Note that exams may not be taken 10 minutes after the beginning of an exam. Please be on time!

## CLASS POLICIES

- \* Exam improvement and class participation may be used to improve one's final grade.
- \* Make-up exams are not given except for excused absences (i.e., instructor notified ahead of time) which are properly documented (e.g., a Doctor's note). Please note, "I overslept" or "forgot what day it was" are not excused absences.
- \* Cheating on exams will constitute an F grade in the course. This is a department policy.
- \* Use of class drops, and "I" and "W" grades will adhere strictly to University policy (see Schedule of Classes of SJSU Catalog).
- \* Class etiquette suggests respect for other students and Professors during class time, especially with respect to "chatting," eating, reading (please do so outside of class), and late entrance (please come in the back).

## COURSE CONTENT

	<u>Text Material</u>	<u>Lecture Material</u>
Exam I	Senna/Siegel: Chaps. 1,2,4,5,6 Study Guide-Same chapters	Sections I-III
Exam II	Senna/Siegel: Chaps. 3,7,8,9,10 Study Guide-Same chapters	Sections III-IV
Exam III	Senna/Siegel: Chaps. 11 through 15 Study Guide-Same chapters	Sections V-VII

## COURSE OUTLINE

### SECTION I – CRIMINAL JUSTICE IN THE UNITED STATES

- A. Process of Criminal Justice in U.S.
- B. What is Law/Justice/ Freedom?
- C. What is Crime?/Criminological Continuum

### SECTION II- THE POLICE

- A. English Precedents
- B. Contemporary Development/COP
- C. Contemporary Issues (Film)

### SECTION III – CRIMINAL LAW

- A. Measuring Crime/Crime Trends
- B. Basic Elements of Crime
- C. Crime Classifications

### SECTION IV – CONSTITUTIONAL CRIMINAL PROCEDURE

- A. The Bill of Rights
- B. Major Landmark Decisions (Handout)

### SECTION V – THE ADMINISTRATION OF CRIMINAL JUSTICE

- A. From Incident to Arraignment (Handout)
- B. From Trial of Judgment (Film)
- C. Appeal Process

### SECTION VI – THE COURTS

- A. Structure and Role of the Federal Courts
- B. Structure and Role of State/Local Courts
- C. Sentencing Structures

### SECTION VII – CORRECTIONS

- A. Juvenile Justice/Critical Cases
- B. Models of Incarceration
- C. Types of Institutions