

AJ10 – INTRODUCTION TO ADMINISTRATION OF JUSTICE
COURSE SYLLABUS
FALL SEMESTER, 2002

INSTRUCTOR

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REQUIRED TEXT

To be announced

COURSE OBJECTIVES

This class will provide an overview of the criminal justice system. Students will learn about the philosophy and history of law enforcement and how it applies to modern day policing. The course will provide a synopsis of how the criminal process works by analyzing the various stages of a criminal investigation from its inception, to its ultimate disposition in the court system. In addition, students will learn about modern day issues confronting law enforcement personnel and discuss alternative solutions to those problems.

CLASS SCHEDULE

The class will meet Monday and Wednesday from 1215-0140 PM. The lecture and reading assignments are tentative pending class discussion, guest speakers and overall pace of the class.

GRADING

Students will be graded on a **100 point system**. (100-90 points = A, 80-89 points = B, 70-79 points = C), The points will be awarded according to the following guidelines:

1. One midterm exam, (to be announced) which will be worth **30 points**.
2. One final exam, Monday, December 16, 12:15 PM. which will be worth **30 points**.
3. One oral presentation which will be worth **30 points**.
 - ◆ 15-20 minutes on a topic related to Administration of Justice and approved by me.
 - ◆ Students must prepare an outline and bibliography for me which must be turned in the day of the presentation.
 - ◆ Prepare one or two multiple choice questions (on a separate piece of paper) from your presentation which I may use on either the midterm or final exam.
4. Class participation which will be worth **10 points**.
 - ◆ Related to periodic reading assignments and discussion of class lecture

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Spring 2002
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AJ 10
INTRODUCTION TO ADMINISTRATION OF JUSTICE

COURSE DESCRIPTION

Historical and philosophical development of administration of justice. Description, analysis, evaluation, and policy implications relating to criminal justice agencies. Relationship between theory and practice.

COURSE OBJECTIVES

1. To provide an introduction to the characteristics, structure, and processes of criminal justice in the United States.
2. To explain criminology, criminal law, criminal statistics, and constitutional criminal procedures as they relate to the criminal justice system.
3. To describe and discuss the purpose, functions and critical issue that relate to the three major components of the justice system: police, courts, and corrections.

TEXT

J. Senna and L. Siegel, Essentials of Criminal Justice., 3rd ed., West/Wadsworth, 2001.

R. Roberg, Study Guide to Essentials., 3rd ed., West/Wadsworth, 2001.

EVALUATION

Three examinations covering approximately one-third of the text and lecture materials will be given; text-lecture breakdown will be about 60%-40%. The Study Guide should be considered an important instructional tool in this class; consequently, 15 to 20% of the test questions will be taken directly from this source. Brief discussion on use of the Study Guide and preparation for exams; the M word.

Each exam will count for one-third of the course grade. The final grade will be determined by a class curve, based on a three-exam average. The third exam will be given during the designated final exam time (consult class schedule). Note that exams may not be taken 15 minutes after an exam has started; any exam taken after the class has started, but not later than 15 minutes, will result in a six point penalty. Please be on time!

CLASS POLICIES

- * Exam improvement and class participation may be used to improve one's final grade.
- * Make-up exams are not given except for excused absences (i.e., instructor notified ahead of time) which are properly documented (e.g., a Doctor's note). Please note, "I overslept" or "forgot what day it was" are not excused absences.
- * You must also obtain written permission from the instructor in order to take a make-up exam.
- * Make-up exams are given directly following Exam III, during the scheduled final exam time.
- * Cheating on exams will constitute an F grade in the course. This is a department policy.
- * Use of class drops, "I" and "W" grades will adhere strictly to University policy (see class schedule).
- * Class etiquette suggests respect for other students and Professors during class time, especially with respect to "chatting," eating, reading (please do so outside of class), and late entrance (please come in the back).

COURSE CONTENT

	<u>Text Material</u>	<u>Lecture Material</u>
Exam I	Senna/Siegel: Chaps. 1,2,4,5,6 Study Guide-Same chapters	Sections I-IIB
Exam II	Senna/Siegel: Chaps. 3,7,8,9,10 Study Guide-Same chapters	Sections IIC-IV
Exam III	Senna/Siegel: Chaps. 11 through 15 Study Guide-Same chapters	Sections V-VII

COURSE OUTLINE

SECTION I – CRIMINAL JUSTICE IN THE UNITED STATES

- A. Process of Criminal Justice in U.S.
- B. What is Law/Justice/ Freedom?
- C. What is Crime?

SECTION II- THE POLICE

- A. English Precedents
- B. Organization Developments/COP
- C. Contemporary Issues (Film)

SECTION III – CRIMINAL LAW

- A. Measuring Crime/Crime Trends
- B. Basic Elements of Crime
- C. Crime Classifications

SECTION IV – CONSTITUTIONAL CRIMINAL PROCEDURE

- A. The Bill of Rights
- B. Major Landmark Decisions (Handout)

SECTION V – THE ADMINISTRATION OF CRIMINAL JUSTICE

- A. From Incident to Arraignment (Handout)
- B. From Trial of Judgment (Film)
- C. Appeal Process

SECTION VI – THE COURTS

- A. Structure and Role of the Federal Courts
- B. Structure and Role of State/Local Courts
- C. Sentencing Structures

SECTION VII – CORRECTIONS

- A. Juvenile Justice/Critical Cases
- B. Models of Incarceration
- C. Contemporary Issues