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AJ 10
INTRODUCTION TO ADMINISTRATION OF JUSTICE

COURSE DESCRIPTION

Historical and philosophical development of administration of justice. Description, analysis, evaluation, and policy implications relating to criminal justice agencies. Relationship between theory and practice.

COURSE OBJECTIVES

1. To provide an introduction to the characteristics, structure, and processes of criminal justice in the United States.
2. To explain criminology, criminal law, criminal statistics, and constitutional criminal procedures as they relate to the criminal justice system.
3. To describe and discuss the purpose, functions and critical issue that relate to the three major components of the justice system: police, courts, and corrections.

TEXTS

J. Senna and L. Siegel, Essentials of Criminal Justice., 3rd ed., West/Wadsworth, 2001.

R. Roberg, Study Guide to Essentials., 3rd ed., West/Wadsworth, 2001.

EVALUATION

Three examinations covering approximately one-third of the text and lecture materials will be given; text-lecture breakdown will be about 60%-40%.

The Study Guide is considered be considered an important instructional tool in this class; consequently, 10 to 15% of the test questions will be taken **DIRECTLY** from this source. Thus, an appropriate amount of time should be spent with the study guide in preparing for exams.

Each exam will count for **one-third** of the course grade. The final grade will be determined by a class curve, based on a three-exam average. The third exam will be given during the designated final exam time (consult class schedule). Note that exams **may not** be taken 10 minutes after an exam has started; the exam will be **re-scheduled** as a make-up at the end of the semester. Please be on time!

CLASS POLICIES

- * Exam *improvement* and class *participation* may be used to improve one's final grade.
- * *Make-up exams* are given only for *excused absences* (i.e., instructor notified ahead of time) which are *documented* (e.g., a Doctor's note); "I overslept" or "forgot what day it was" are not excused absences.
- * You must also obtain *written permission from the instructor* in order to take a make-up exam.
- * Make-up exams are given *directly following* Exam III, during the scheduled final exam time.
- * *Cheating* on exams will constitute an F grade in the *course*. This is a department policy.
- * Use of class drops, "T" and "W" grades will adhere strictly to University policy (see class schedule).
- * *Class etiquette* suggests respect for other students and Professors during class time, especially with respect to "chatting," eating, reading (please do so outside of class), and late entrance (please come in the back). Also, please turn cell phones OFF when in class.

COURSE CONTENT

	<u>Text Material</u>	<u>Lecture Material</u>
Exam I	Senna/Siegel: Chaps. 1,2,4,5,6 Study Guide-Same chapters	Sections I-II
Exam II	Senna/Siegel: Chaps. 3,7,8,9,10 Study Guide-Same chapters	Sections III-IV
Exam III	Senna/Siegel: Chaps. 11 through 15 Study Guide-Same chapters	Sections V-VII

COURSE OUTLINE

SECTION I – CRIMINAL JUSTICE IN THE UNITED STATES

- A. Process of Criminal Justice in U.S.
- B. What is Law/Justice/ Freedom?
- C. What is Crime?

SECTION II- THE POLICE

- A. English Precedents
- B. American Policing
- C. Problem Oriented/Community Policing

SECTION III – CRIMINAL LAW

- A. Policing Issues (Film)
- B. Measuring Crime/Crime Trends
- C. Basic Elements/Crime Classifications

SECTION IV – CONSTITUTIONAL CRIMINAL PROCEDURE

- A. The Bill of Rights (4,5,6,7 & 8)
- B. Major Landmark Decisions (Handout)

SECTION V – THE ADMINISTRATION OF CRIMINAL JUSTICE

- A. From Incident to Arraignment (Handout)
- B. From Trial of Judgment (Film)
- C. Appeal Process

SECTION VI – THE COURTS

- A. Structure and Role of the Federal Courts
- B. Structure and Role of State/Local Courts
- C. Sentencing Structures

SECTION VII – CORRECTIONS

- A. Juvenile Justice/Critical Cases
- B. Models of Incarceration
- C. Contemporary Issues