

## **JS 10: Introduction to Administration of Justice**

**Danielle A Harris**

Lecture: Tuesday and Thursday 9:00am – 10:15am  
Spring 2005, San Jose State University – MH 324

### Contact Details:

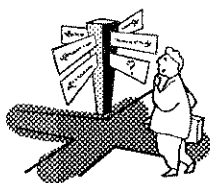
Office Hours: Tuesdays 10:30 – 11:30 or by appointment

Office Location: MH 529

Phone (which I will only be able to answer twice a week): (408) 924 2949

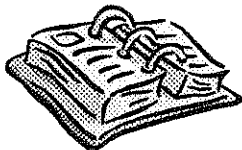
Email (which I very much prefer): [danielleharris@gmail.com](mailto:danielleharris@gmail.com)

Website: TBA



### Class Description:

We will survey the historical and philosophical development of the criminal justice system. Course covers description, analysis and evaluation of the components of the system: police, courts and corrections. We will look at how the system works, the relationship between theory and practice, and individual rights in a democratic society.



### Required Reading:

- Inciardi: Criminal Justice (7th edition recommended, older editions OK)
- Inciardi: Criminal Justice Student Study Guide (*strongly recommended*)
- Champion: American Dictionary of Criminal Justice (*strongly recommended for JS majors*)

### Class Objectives:

1. To provide an understanding of the nature of crime in the U.S.
2. To provide knowledge and understanding of the structure, processes and goals of the criminal justice system.
3. To provide an understanding of the relationship between the agencies which make up the criminal justice system.

### Attendance:

Students are expected to attend all class meetings. Students are responsible for ALL material covered in class, whether they are in class or not. You are advised to make a friend in class who would be willing to share class notes with you and you with them since I will not provide notes to students who miss class.

Chapter outlines and video questions are online. Exam revision materials will also be made available online as required.

Absences/Missed Exams:

Only university recognized excuses will be accepted. Excused absences include (but are not limited to): illness with a doctor's note, serious family emergency, special curricular requirements (e.g., field trips, conferences) and participation in official university activities (e.g., athletics). Students will be required to provide written documentation for their absence.

Statement on Classroom Disruptions:

Students are expected to be courteous to others in the class including the instructor. Any student engaged in a disruptive behavior will be asked to leave the class. Examples of disruptive behavior include arriving late to class, repeatedly leaving and entering the classroom without authorization, making loud or distracting noises, the use of cell phones or personal stereo systems, reading newspapers, doing crossword puzzles, and sleeping.

Assessment Deadlines and Make-up Exams

Submission Deadlines for written work and dates and times for examinations are firm. If you do not intend or will be unable to meet said deadline or attend an exam, you must let the instructor know via email **prior to** the deadline or exam. You will have 48 (actual, real time) hours in which to reschedule and the make-up exam must be taken within seven (7) days of the original exam at a time agreed upon by me. There will be no exceptions to this rule.

As the phone in our office is shared between a number of lecturers, I would prefer all communication to occur via email or in person. Please only use the telephone if it is absolutely necessary.

Academic Integrity and Plagiarism:

Academic dishonesty and plagiarism will not be tolerated under any circumstances. Plagiarism is defined as presenting someone else's work as your own. This includes copying from sources without citing and claiming someone else's original works or ideas as your own. Copying from another a student is also considered plagiarism.



Assessment: (all written papers should be double spaced, Times New Roman, 12" sized font, default margins etc.)

**Examinations (4 x 60 points):** each exam will have multiple choice, true/false, fill in and essay questions and will cover material from the text, lectures, guest speakers, handouts, and video presentations.

**Field Observation Write Up (40 points):** must be done according to format provided. They must be typed, double-spaced, and well written. Grammar, punctuation, and spelling count – please proofread before you submit.

**Class Participation (20 points):** is encouraged and expected. You will be evaluated based upon your contributions to the class. In addition there will be unannounced “pop quizzes” and class debates – come prepared. Plan to speak up!

**PLEASE NOTE: THERE IS  
NO EXTRA CREDIT  
IN THIS COURSE**

Grade Breakdown:

(Fill in your grades so you can keep track of your progress)

<u>Assessment:</u>	<u>your points</u>	<u>total</u>
Exam 1	/	60
Exam 2	/	60
Exam 3	/	60
Exam 4	/	60
Field Observation Write Up	/	40
Class Participation/Quizzes	/	20
<u>TOTAL</u>	/	300

**grade cutoffs:**

**A – 90%+**

**B – 80% - 89%**

**C – 70% - 79%**

**D – 60% - 69%**

**F – less than 60%**

Wk	Date	Section	Content	Reading (chapter)
1	R Jan 27		Syllabus, Introduction	
2	T Feb 1	<b>The CJS</b>	CJ in America	Chapter 1
	R Feb 3		Crime and the natural law	Chapter 2
3	T Feb 8		Cont'd	
	R Feb 10		Legal & behavioral aspects	Chapter 3
4	T Feb 15		Nature, Extent and Statistics	Chapter 4
	R Feb 17		Cont'd	
5	T Feb 22		Process of Justice: overview	Chapter 5
	R Feb 24		Review Session/Questions	
6	T Mar 1	<b>EXAM 1</b>		Chapters 1-5
	R Mar 3	<b>The Police</b>	History and Structure	Chapter 6
7	T Mar 8		Enforcing law/keeping peace	Chapter 7
	R Mar 10		Cont'd + film	
8	T Mar 15		Laws of Arrest	Chapter 8
	R Mar 17		Cont'd + film	
9	T Mar 22	Film	Search and Seizure	Group work and Review Session
	R Mar 24	<b>EXAM 2</b>		Chapters 6-8
10	<b>SPRING BREAK SPRING BREAK SPRING BREAK</b>			
11	T April 5	<b>The Courts</b>	History and Structure	Chapter 10
	R Apr 7		The Courtroom workgroup	Chapter 11
12	T Apr 12		Cont'd	
	R Apr 14		Business of the court	Chapter 12
13	T Apr 19		Sentencing	Chapter 13 (p368-386 only)
	R Apr 21		Review Session/Questions	(PAPERS DUE TODAY)
14	T Apr 26	<b>EXAM 3</b>		Chapters 10-13
	R Apr 28	<b>Corrections</b>	Walnut St to Alcatraz	Chapter 14
15	T May 3		Cont'd	
	R May 5		Penitentiaries, Prison	Chapter 15
16	T May 10		Cont'd	
	R May 12		Probation and Parole	Chapter 17 and video
17	T May 17		Review Session/Questions	
	TBA	<b>FINAL EXAM</b>		Chapters 14, 15 and 17