

San José State University
Department of Justice Studies
JS 10-01, Introduction to Justice Studies, Spring 2011

Instructor: Jackye McClure
Office Location: MH 508
Telephone: (408)
Email: jacquelyn.mcclure@sjsu.edu
Office Hours: Tuesday and Thursday 8:45 a.m. - 9:30 a.m.
Class Days/Time: Tuesday and Thursday 7:30 a.m. - 8:45 a.m.
Classroom: MH 523

Faculty Web Page

Copies of the course materials such as the syllabus, major assignment handouts, and ancillary materials may be found on my faculty web site in the near future! Until then, materials will be sent to students email.

E-Mail and E-Mail Guidelines

You are responsible for regularly checking your e-mail regarding announcements, reminders, and any additional course related information and materials. All course materials are posted in Microsoft Word.

You are welcome to email me at any time; however, please adhere to the e-mail guidelines below:

1. Please include in the "subject line" the course number, your name, and a specific description of your inquiry or comment (e.g., JS10, Your Name, ride-along question). The instructor **will not** respond to "**no subject**" e-mails, or any e-mail where the student and the course are not identified in the subject line. You may also want to identify yourself in the body of the e-mail and, if you want me to call you back, please include your contact number.
2. Any e-mailed assignments to this instructor must first have approval of said instructor to be turned in via email. If approval is given, the assignment must be sent in one of the following formats as a separate attachment: Microsoft Word (*.doc or *.docx), or in rich text format (*.rtf).

Please **do not** copy and paste any assignments into an e-mail, they will not be accepted. Always retain a copy of any e-mail with an assignment attached as proof of submission.

3. You are responsible for regularly checking your e-mail regarding announcements, reminders, and any additional course related information and materials.

Course Description

This course is a survey the historical and philosophical development of the criminal justice system. The course covers description, analysis, and evaluation of the components of the system: police, courts, and corrections. We will look at how “the system” works, the relationship between theory and practice, and individual rights in a democratic society.

Course Goals

1. To provide an understanding of the nature of crime in the United States.
2. To provide knowledge and understanding of the structure, processes, and goals of the criminal justice system.
3. To provide an understanding of the relationship between the agencies which make up the criminal justice system.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- LO1:** Objectively analyze and evaluate the extent of crime and crime victimization through the study of crime typologies and statistical data. Satisfaction of this objective will be measured through the evaluation of small group exercises, short-answer essay responses or in-class presentations, individual essays, and objective examinations.
- LO2:** Differentiate between and discuss the structure, processes and goals of the agencies which make up the criminal justice system, inclusive of state, local and federal agencies. Satisfaction of this learning objective will be measured through the evaluation of small group exercises, short-answer essay responses or in-class presentations, individual essays, and objective examinations.
- LO3:** Explain and analyze the relationship between the agencies which make up the criminal justice system. Satisfaction of this learning objective will be measured through the evaluation of small group exercises, short-answer essay responses or in-class presentations, individual essays, and objective examinations.

Required Texts/Additional Readings/Other Materials

Textbook Available at the Spartan Bookstore; ISBN: 978-0-07-340151-5

Masters, R. E., Way, L.B., Gerstenfeld, P.B., Muscat, B.T., Hooper, M., Dussich, J.P., ...Skrapec, C.A. (2011). *CJ: Realities and challenges*. New York, NY: McGraw-Hill.

Internet exercises to supplement text book and class room activities

Available online at www.mhhe.com/masters1e

Please note: To access materials, click on “Student Edition” located on the left side of the web site under Online Learning Center”.

Additional Readings - Highly Recommended

Champion, D.J. (2005). *American dictionary of criminal justice: Key terms and major cases* (3rd ed.) Rockville, MA: Scarecrow Press, Inc.

Available at Spartan Bookstore, other major booksellers and through Amazon.com; ISBN: 0-8108-5406-6

Student Study Guide

(Available online at www.mhhe.com/masters1e)

Select the chapter and then click on “multiple choice quiz”.

Excellent resource – please take advantage of it!

Other Materials

Students will need to purchase a total of four (4) scantron for the examinations. (Form 882-E available at the Spartan Bookstore)

A #2 pencil is required to fill in the scantron. A good eraser is also recommended.

Library Liaison

Nyle Monday (Nyle.Monday@sjsu.edu)

(408) 808-2041

<http://libguides.sjsu.edu/justicestudies>

Student Expectations & Classroom Protocol

The college experience brings together individuals from diverse background and experiences. Please observe the following so that you and others can get the most value from this course and the college experience:

1. Students are expected to: attend all class meetings, arrive on time, stay for the duration of the class period, complete all readings and assignments in

accordance with the dates on the course schedule and be aware of what materials you need to bring to class.

2. Students are responsible for all missed notes, materials and announcements due to absence (i.e., do not e-mail the instructor asking about what you missed). You are encouraged to exchange contact information with someone in class just in case.
3. Students are responsible for knowing what assignments have been submitted, and for keeping track of points that have been earned.
4. If you are arriving late, enter from the rear of the classroom quietly. Please be aware that frequently showing up late to class and/or leaving early is a disruption, and a violation of the student code of conduct.

5. Students may not record lectures without permission from the instructor.
6. Turn off all cell phones or set them to vibrate before class begins. If you must make or take a cell phone call, the call must be taken outside of the classroom.
7. Turn off your ipod at the start of class and refrain from talking to your neighbor once class begins.
8. The reading of newspapers or non-related class materials, text messaging, e-mailing, playing games, shopping, web browsing, sending of pictures / video or any other type of non-class activity on your laptop, netbook, cell phone, etc., during class time is absolutely forbidden. Students identified doing so will be asked to leave class, and will not be allowed to have their respective electronic device(s) present during class for the remainder of the semester.
9. Be prepared to participate in class discussions. *Please note:* Participation does not include simply occupying a seat, nodding, shaking one's head, or simply repeating what someone else has already contributed. Substantive contributions that foster an atmosphere of open discussion conducive to learning constitute participation.
10. Be respectful. From time to time we may be discussing controversial topics. Though you may not agree with someone's opinions, please be respectful and considerate while they are speaking.
11. Students are expected to remain awake and aware during class, and, if observed sleeping during class (which is a distraction to other students) will be woken up, and may be asked to leave class.
12. If you need to leave class before it ends please sit in the back row. The noise from packing up books is distracting to other students and the lecturer.

13. Regularly check your e-mail for class/course schedule announcements or updates.

Dropping and Adding

Students are responsible for understanding the policies and procedures about add/drops, academic renewal, etc. Information on add/drops are available at <http://www.sjsu.edu/registrar/calendar/2103/>. Information about late drop is available at <http://www.sjsu.edu/aars/policies/latedrops/>. Students should be aware of the current deadlines and penalties for adding and dropping classes. The last day to drop without a “W” grade is **February 14, 2011**.

Assignments and Grading Policy

Examinations: There will be four (4) examinations. The exams are not comprehensive. However, the final examination will include questions that relate to the entire criminal justice system as it has been covered throughout the semester.

Each examination will cover the assigned reading from the text, lecture, guest speakers, reports given in class by student groups, videos /media assigned for outside of class and any media used in class for the section of the term on which the exam is to focus . The format for the examinations will be multiple-choice, matching, true/false, fill-in the blanks and short essay response questions.

Make up exams will be essay style and should be made up as soon as possible after the exam. You may only make up one exam; arrange make-up prior to missing the scheduled exam.

Class Participation is encouraged and expected. You will be evaluated based upon your contributions in class. In addition, there will be unannounced “pop quizzes” and class debates – come prepared. Plan to be involved and speak up!

Group work will occur throughout the semester. Group assignments and specific tasks will occur within the first several weeks of class sessions.

Written Assignments:

Introduction Paper You will write a short ½ to ¾ page paper introducing yourself. In this paper, tell me a little bit about yourself, why you are taking JS10, what you hope to do upon graduation. The Introduction Paper should be typed, singled-spaced. It is to be stapled to the student questionnaire which is at the end of this syllabus.

Media Reports You are to download, from the instructors' web site, the questions associated with the assigned DVD's that are on reserve and to be viewed at the SJSU Instructional Resource Center (IRC). Your responses to these questions will be due in class at various times throughout the semester. Consult the course syllabus for specific due dates.

Field observation and write-up must be done according to format provided. Go to my website to see guidelines and sample write-ups. Your write-up must be typed, double-spaced, and well written. Grammar, punctuation, and spelling count – please proofread before you submit. Your write up should be 3-4 pages long, and be based upon a 4-6 hour ride-along or court observation.

Turn in your write-up as soon as possible after completing your field observation, but no later than:

<i>Police Ride Along Write-Up due:</i>	Thursday, April 26, 2011
<i>Court Observations Write-Up due:</i>	Thursday, May 10, 2011

Evaluation

Grades for JS 10 will be distributed as follows:

4 Examinations	55%
Written Assignments	25%
Class participation/Exercises	<u>20%</u>
	100%

Note: Keep track of your grade using the sheet included in this course syllabus.

Letter Grades

Distribution of letter grades will be based on the overall percentage of the total number of points received on the 4 examinations, your written assignments, class participation, video reviews and in-class exercises.

Percentage points will be distributed as follows:

100 – 94% = A	93 - 90% = A-	
89 – 88% = B+	87 - 84% = B	83 - 80% = B-
79 – 78% = C+	77 - 74% = C	73 - 70% = C-
69 – 67% = D+	66 - 60% = D	
59% and below = F		

Extra Credit:

I expect you to earn your grade in JS10 by coming to class regularly, taking careful notes, keeping up with the reading, participating in class discussions, completing the out-of-class

exercises and studying for the exams. However, if you are interested in earning extra credit, you may do so by beginning a collection of articles related to crime and criminal justice.

These articles may come from a variety of current media, such as the *San Jose Mercury News*, *New York Times*, *Wall Street Journal*, *USA Today*, *Time Magazine*, *Newsweek*, *U.S. News & World Report*, etc. If you obtain an article from the Internet, the original source of the article must be reputable.

The articles should deal with issues and trends in crime or criminal justice, legislative issues related to crime, crime data, controversies in criminal justice, etc. (NOTE: A newspaper article about a burglary in Saratoga would not be appropriate -- you want to find articles dealing with criminal justice issues, not just one incident of crime.)

When you have three or four articles which are related, you may submit those articles with:

- a brief (one paragraph) summary of each article,
- how they relate to each other and to what you have learned in JS 10 from the text, lectures, documentaries, etc., and
- what impression did these articles give you regarding the criminal justice system.

Your summary of the articles and discussion of them should be 1.5 to 2.5 pages long, be neatly typed (Arial 12 pt. is preferred), double-spaced, on white paper.

You may submit up to one set of articles for each segment of JS 10 (The Justice System, The Police, The Courts and Corrections).

You do not need a separate title page. At the top of your first page, put your name, JS10 and section number, the date, and indicate that this is an extra credit assignment related to whatever segment is appropriate (see sample heading below).

Please mount the articles neatly on white paper and attach to your summary. Your summary should indicate the source of the article, its author, and the date it was published.

You will be graded on the appropriateness of the articles, the content of your overall summary/discussion and how well you connect it to what we have covered in JS10.

Sample heading for extra credit article summaries:

Marilyn Ibanez
JS 10, Section 2
March 9, 2011

Extra Credit: The Police

There may also be opportunities to earn extra credit during the course of the semester as events come up that are of interest to you and pertinent to this course. If you are thinking of exploring this additional opportunity, you must get prior approval from the instructor.

Extra Credit papers/projects must be submitted by **Tuesday May 10, 2011**. Do not turn in any papers/projects for extra credit after this date as they will not be considered for credit.

University Policies

Academic Integrity

Students should know the University's Academic Integrity Policy available at: [http://www.sa.sjsu.edu/download/judicial_affairs/Academic Integrity Policy_S07-2.pdf](http://www.sa.sjsu.edu/download/judicial_affairs/Academic_Integrity_Policy_S07-2.pdf).

Your own commitment to learning, as evidenced by your enrollment at San Jose State University and the University's integrity policy, require you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The website for Student Conduct and Ethical Development is available at http://www.sa.sjsu.edu/judicial_affairs/index.html.

Instances of academic dishonesty will not be tolerated. Cheating on exams or plagiarism (presenting the work of another as your own, or the use of another person's ideas without giving proper credit) will result in a failing grade and sanctions by the University. For this class, all assignments are to be completed by the individual student unless otherwise specified. If you would like to include in your assignment any material you have submitted, or plan to submit for another class, please note that SJSU's Academic Policy F06-1 requires approval of instructors.

Campus Policy in Compliance with the American Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 requires that students with disabilities requesting accommodations must register with the DRC (Disability Resource Center) to establish a record of their disability.

Student Technology Resources

Computer labs for student use are available in the Academic Success Center located on the 1st floor of Clark Hall and on the 2nd floor of the Student Union. Additional computer labs may be available in your department/college. Computers are also available in the Martin Luther King Library. A wide variety of audio-visual equipment is available for student checkout from Media Services located in IRC 112. These items include digital and VHS camcorders, VHS and Beta video players, 16 mm, slide, overhead, DVD, CD, and audiotape players, sound systems, wireless microphones, projection screens and monitors.

Learning Assistance Resource Center

The Learning Assistance Resource Center (LARC) is located in Room 600 in the Student Services Center. It is designed to assist students in the development of their full academic potential and to inspire them to become independent learners.

The Center's tutors are trained and nationally certified by the College Reading and Learning Association (CRLA). They provide content-based tutoring in many lower division courses (some upper division) as well as writing and study skills assistance. Small group, individual, and drop-in tutoring are available. Please visit the LARC website for more information (<http://www.sjsu.edu/larc/>).

SJSU Writing Center

The Writing Center in Clark Hall 126 offers tutoring services to San Jose State students in all courses. Writing Specialists assist in all areas of the writing process, including grammar, organization, paragraph development, coherence, syntax, and documentation styles. For more information, visit the Writing Center website at <http://www.sjsu.edu/writingcenter> or call 924-2308.

Peer Mentor Center

The Peer Mentor Center is located on the 1st floor of Clark Hall in the Academic Success Center. The Peer Mentor Center is staffed with Peer Mentors who excel in helping students manage university life, tackling problems that range from academic challenges to interpersonal struggles. On the road to graduation, Peer Mentors are navigators, offering “roadside assistance” to peers who feel a bit lost or simply need help mapping out the locations of campus resources. Peer Mentor services are free and available on a drop –in basis, no reservation required. The Peer Mentor Center website is located at <http://www.sjsu.edu/muse/peermentor/>

Keep track of how you are doing in JS10:

Exams (Points for exams may vary, but are indicated at the top of each exam)

Exam I (Ch. 1-4) _____/_____ possible
Exam II (Ch. 5-7) _____/_____ possible
Exam III (Ch. 8-10) _____/_____ possible
Exam IV (Ch. 11-14) _____/_____ possible



Papers

Introductory Paper _____/ 20 possible
Field Observation _____/ 50 possible

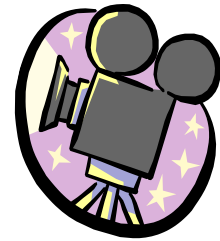
Video Questions

Videos are on reserve in the Instructional Resource Center (IRC). Download and read the questions the day before you plan to watch the video. Bring those questions to the IRC for use while watching the video. Your responses to the questions should be thoughtful and well-written. Answers should be numbered, single-spaced, and should incorporate the question into the response, no need to retype the question. Do not waste paper – think Green! Please adjust your margins to fit your responses on one page, unless you need to go to two pages for at least a third of a page or more. Staple your typed responses to your notes page and turn in on or before the dates noted on the class schedule.

Video questions are due at the beginning of the class period on date assigned

(See class schedule for due dates)

Video 1 - Crime in the Suites _____/ _____ possible
Video 2 - The Police _____/ _____ possible
Video 3 - Law and Order _____/ _____ possible
Video 4 - Voice of the Accused _____/ _____ possible
Video 5 - In the Jury Room _____/ _____ possible
Video 6 - Prisons _____/ _____ possible
Video 7 – tbd _____/ _____ possible
Video 8 – tbd _____/ _____ possible



In-Class Exercises/Group led discussions

#1 _____/ _____ possible
#2 _____/ _____ possible
#3 _____/ _____ possible
#4 _____/ _____ possible



PLEASE SIGN AND DATE THE SYLLABUS ACKNOWLEDGMENT

Return this page along with your personal statement and student questionnaire to your instructor on the second day of the course.

SYLLABUS ACKNOWLEDGMENT

- I have downloaded and read the syllabus for JS10.
- The instructor has discussed the syllabus and course requirements.
- I understand the course content, class requirements, the classroom protocol / student expectations, the evaluation procedures and grading process that are required to receive three SJSU-Justice Studies units and a grade for JS10.

NAME: (please print clearly) _____ SIGNATURE: _____ DATE: _____
