

San José State University
CASA/Justice Studies
JS 207, Seminar in Qualitative Research Methods, 1, Fall, 2016

Course and Contact Information

Instructor:	Sang Hea Kil, PhD
Office Location:	MQH 512
Telephone:	408 924 2943 [but email is the best way to reach me]
Email:	sangheakil@gmail.com
Office Hours:	T 1-4pm and W 1.30-3pm by appointment only. Please use this link with your gmail or sjsu.edu account to make an appointment. Please be sure your calendar is set to Pacific Time Zone: http://www.sjsu.edu/people/sang.kil/
Class Days/Time:	Tu 4:30- 7:15PM
Classroom:	MacQuarrie Hall 526
Prerequisites:	Graduate standing; or instructor permission.

Course Format

This is a weekly seminar class that is supplemented by online materials and activities available on Canvas. Please have readily available technology to access all the required readings on Canvas. Technical difficulties are the responsibility of the student.

Course Description

Qualitative research methods used in Justice Studies includes relationship of empirical evidence to theory, ethics in conducting empirical research, methodological design, interviewing techniques, field methods, participant observation, and content analysis.

Learning Outcomes

Course Learning Outcomes (CLO)

Upon successful completion of this course, students will be able to:

CLO 1 Design an Empirical, Qualitative Research Project-The three research design benchmarks will help to evaluate the measurable actions, capabilities or skills students need in order to design a qualitative research project.

CLO 2 Collect Data, Analyze and Disseminate Original Research -The oral presentation and the final research paper will evaluate measurable actions, capabilities or skills students need in order to collect and analyze data as well as disseminating that knowledge in a professional and clear manner.

CLO 3 Lead Discussion of Assigned Readings -The leading discussion exercise will help to evaluate measurable actions, capabilities or skills students need to guide and lead critical and thoughtful discussion among peers of the assigned readings.

Required Texts/Readings

All readings are found on Canvas <http://www.sjsu.edu/at/ec/canvas/>.

Library Liaison

Silke Higgins

Digital Initiatives Librarian, Dr. Martin Luther King, Jr. Library

Co-coordinator, SJSU Institutional Repository

Academic Library Liaison for Economics, Justice Studies, Forensic Science, & Military History

408-808-2118

silke.higgins@sjsu.edu

Course Requirements and Assignments

SJSU classes are designed such that in order to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments, and so on. More details about student workload can be found in [University Policy S12-3](http://www.sjsu.edu/senate/docs/S12-3.pdf) at <http://www.sjsu.edu/senate/docs/S12-3.pdf>.

If the data collected from human subjects will not be used in publication or dissemination beyond this class, then it is NOT considered research and IRB approval is not needed. If the work will be disseminated, such as in a master's thesis, then the student will need to submit an IRB protocol under the instructor's supervision. The info about what is needed in that case is on this website:<http://www.sjsu.edu/gradstudies/irb/index.html>. Students need to inform me, the instructor, ASAP if you plan to use the research collected in this class for dissemination purposes outside this class since your IRB will need to be submitted under my aegis.

ALL ASSIGNMENTS MUST BE PROFESSIONAL AND POLISHED WITH FULL I.D. INFO (NAME, DATE DUE, ASSIGNMENT TITLE, CLASS INFO, ETC) AND APA CITATION COMPLIANT.

Lead Discussion (10%): The purpose of this assignment is for students to take ownership of assigned class readings and lead a critical, thoughtful discussion of the material for the class. It is expected that the student will thoroughly and clearly understand the reading and provide a synopsis of the reading and its relevance to qualitative methodology, formulate discussion questions, and guide a robust conversation of the readings. A two page, single spaced write-up of your lead discussion agenda is required. Proper APA format and citation are required.

Outline of Readings (10%): For each article due in class, the student will prepare a detailed outline of the reading to demonstrate the student has read the article thoroughly and taken extensive notes on the reading in outline format. At least one page single-spaced, 12 font, 1 inch margins document for each reading due. Please upload onto Canvas with one file document for all readings.

Three Benchmarks (30%):

1-Outline of Qualitative Research Paper 10%

You will provide a two-page, single spaced, detailed outline of your qualitative research paper in APA format and bibliography.

2-Theory and Literature Review 10%

You will provide a two-page, single spaced review of your theoretical framework and current research literature of your topic. Bibliography and APA format required.

3-Methods and Analysis 10%

You will provide a two-page, single spaced document that provides clarity on your methodological framework and relevant findings of your analysis of data. Please provide your revised Theory and Literature Review with this assignment so I can better evaluate your work on your methodology and analysis. Bibliography and APA format required.

Oral Presentation (10%)

Students will present their research with presentation software in a clear and concise manner. Time limits will be determined at a later time.

Final Research Paper (40%)

Students will provide original, qualitative research of their own design written in a publishable manner (journal article format). A descriptive paper will not be accepted. You must collect empirical data for this paper. The length of the paper is 25-pages, double-spaced, in APA format including the bibliography, abstract, cover page, etc. Please provide a paper copy of your paper [duplex printing required] in class as well as upload your paper on Canvas so it can be checked by Turn-it-in.com.

NOTE: It should be noted that the Academic Vice President in a memorandum dated October 25, 1977 cites a university policy that states that there shall be an appropriate final examination or evaluation at the officially scheduled time in every course, unless specifically exempted by the college dean who has curricular responsibility for the course.

NOTE: [University policy F69-24](http://www.sjsu.edu/senate/docs/F69-24.pdf) at <http://www.sjsu.edu/senate/docs/F69-24.pdf> states that “Students should attend all meetings of their classes, not only because they are responsible for material discussed therein, but because active participation is frequently essential to insure maximum benefit for all members of the class. Attendance per se shall not be used as a criterion for grading.”

Grading Policy

A-/A/A+(90-92/93-96/97-100)[excellent]: The paper (or project) contains no grammatical, spelling, or typographical errors. It is outstanding in clarity, style, and organization. The depth and accuracy of the information covered are appropriate for the assignment. The style and format of the paper are appropriate for the assignment. Paper demonstrates sharp analytical ability.

B-/B/B+ (80-82/83-86/87-89)[very good]: The paper (or project) contains a few minor grammatical, typographical and spelling errors. For the most part, the paper is clearly written and logically organized. The topic is covered in reasonable depth and the information presented is accurate. The style and format of the paper are appropriate for the assignment. Paper demonstrates good analytical ability.

C-/C/C+(70-72/73-76/77-79)[acceptable, ok]: The paper (or project) contains grammatical, typographical, or spelling errors. It could be more clearly written and logically organized. For the most part, the depth of

coverage of the topic is thin and the information's accuracy is questionable. The style and format of the paper need improvement. Paper demonstrates ordinary analytical ability.

D-/D/D+(60-62/63-66/67-69)[below average/unacceptable]: One of these grades will be received for ANY of the following reasons, with the specific grade assigned depending on the severity of the problems. The paper contains significant or serious grammatical, typographical, or spelling errors. It is not clearly written or logically organized. The train of thought is difficult to follow. The depth of coverage of the topic is not adequate. The information presented is inaccurate. The style and/or format of the paper are not appropriate to the assignment. Project shows dull analytical ability.

F(59 or less)[unacceptable]: A paper or project will receive an F if two or more of the following conditions are satisfied: The paper contains significant or serious grammatical, typographical, or spelling errors; it is not clearly written or logically organized; the train of thought is difficult to follow; the depth of coverage of the topic is not adequate; the information presented is inaccurate; the style and/or format of the paper are not appropriate to the assignment. The paper will also receive an F if some or all parts of the paper have been plagiarized, as defined later in this greensheet/syllabus.

Note: "All students have the right, within a reasonable time, to know their academic scores, to review their grade-dependent work, and to be provided with explanations for the determination of their course grades." See [University Policy F13-1](http://www.sjsu.edu/senate/docs/F13-1.pdf) at <http://www.sjsu.edu/senate/docs/F13-1.pdf> for more details.

Department of Justice Studies Reading and Writing Philosophy

The Department of Justice Studies is committed to scholarly excellence. Therefore, the Department promotes academic, critical, and creative engagement with language (i.e., reading and writing) throughout its curriculum. A sustained and intensive exploration of language prepares students to think critically and to act meaningfully in interrelated areas of their lives—personal, professional, economic, social, political, ethical, and cultural. Graduates of the Department of Justice Studies leave San José State University prepared to enter a range of careers and for advanced study in a variety of fields; they are prepared to more effectively identify and ameliorate injustice in their personal, professional and civic lives. Indeed, the impact of literacy is evident not only within the span of a specific course, semester, or academic program but also over the span of a lifetime.

Classroom Protocol

I expect full and thoughtful participation (no one dominates and no one stays silent for each class period; I need to see you can step up and step back appropriately in regard to verbal participation), regular attendance, prompt arrival times, professional behavior, no smart phone/cellular use, computer use is ok if asked permission by the instructor before the start of the class/semester, and late work is only accepted with a 3rd party documented excuse with signature and full contact information. I do not provide comments on late work, only the grade, but you can make an appointment during my office hours for feedback. However, attendance per se shall not be used as a criterion for grading according to [University Policy F-69-24](http://www.sjsu.edu/senate/docs/F69-24.pdf) located at <http://www.sjsu.edu/senate/docs/F69-24.pdf>.

University Policies

Dropping and Adding

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Refer to the current semester's [Catalog Policies](http://info.sjsu.edu/static/catalog/policies.html) section at <http://info.sjsu.edu/static/catalog/policies.html>.

Add/drop deadlines can be found on the current academic year calendars document on the [Academic Calendars webpage](http://www.sjsu.edu/provost/services/academic_calendars/) at http://www.sjsu.edu/provost/services/academic_calendars/. The [Late Drop Policy](http://www.sjsu.edu/aars/policies/latedrops/policy/) is available at <http://www.sjsu.edu/aars/policies/latedrops/policy/>. Students should be aware of the current deadlines and penalties for dropping classes.

Information about the latest changes and news is available at the [Advising Hub](http://www.sjsu.edu/advising/) at <http://www.sjsu.edu/advising/>.

Consent for Recording of Class and Public Sharing of Instructor Material

[University Policy S12-7](http://www.sjsu.edu/senate/docs/S12-7.pdf), <http://www.sjsu.edu/senate/docs/S12-7.pdf>, requires students to obtain instructor's permission to record the course:

- “Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor's permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material.”
- “Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent.”

Academic integrity

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The [University Academic Integrity Policy S07-2](http://www.sjsu.edu/senate/docs/S07-2.pdf) at <http://www.sjsu.edu/senate/docs/S07-2.pdf> requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The [Student Conduct and Ethical Development website](http://www.sjsu.edu/studentconduct/) is available at <http://www.sjsu.edu/studentconduct/>.

Campus Policy in Compliance with the American Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. [Presidential Directive 97-03](http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf) at http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf requires that students with disabilities requesting accommodations must register with the [Accessible Education Center](http://www.sjsu.edu/aec) (AEC) at <http://www.sjsu.edu/aec> to establish a record of their disability.

Student Technology Resources

Computer labs for student use are available in the [Academic Success Center](http://www.sjsu.edu/at/asc/) at <http://www.sjsu.edu/at/asc/> located on the 1st floor of Clark Hall and in the Associated Students Lab on the 2nd floor of the Student Union. Additional computer labs may be available in your department/college. Computers are also available in the Martin Luther King Library. A wide variety of audio-visual equipment is available for student checkout from Media Services located in IRC 112. These items include DV and HD digital camcorders; digital still cameras; video, slide and overhead projectors; DVD, CD, and audiotape players; sound systems, wireless microphones, projection screens and monitors.

Course Schedule

The schedule is subject to change with fair notice given in class, by email or via Canvas.

Week	Date	Topics, Readings, Assignments, Deadlines
1	8/30	Part 1: Objectivity and Critique NSF Workshop-
2	9/6	<i>Racial critique of Social Science Methodology-</i> Canvas: Reading Module A; Outline of Readings Due
3	9/13	<i>Library Research Activity</i> – Outline Benchmark due
4	9/20	<i>Indigenous and Anti-colonial Critique-</i> Canvas: Reading Module B; Outline of Readings Due
5	9/27	<i>Feminist and Queer Critique-</i> Canvas: Reading Module C; Outline of Readings Due
6	10/4	Part 2: Pragmatic Issues <i>Ethics and IRB-</i> Canvas: Reading Module D; Outline of Readings Due
7	10/11	<i>Design-</i> Canvas: Reading Module E; Outline of Readings Due
8	10/18	<i>Library Research Activity</i> – Theory and Literature Review Benchmark Due
9	10/25	Part 3: Styles of Data Collection <i>Ethnography-</i> Canvas: Reading Module F; Outline of Readings Due
10	11/1	<i>Field Notes-</i> Canvas: Reading Module G; Outline of Readings Due
11	11/8	<i>Participant Observation-</i> Canvas: Reading Module H; Outline of Readings Due
12	11/15	<i>Interviews-</i> Canvas: Reading Module I; Outline of Readings Due
13	11/22	<i>Discourse/Content Analysis-</i> Canvas: Reading Module J Overview Oral Presentation Guidelines; Outline of Readings Due
14	11/29	<i>Library Research Activity</i> – Methods and Analysis Benchmark due
15	12/6	Part 4: Reduction, Analysis, Dissemination Canvas: Reading Module K; Outline of Readings Due
16	12/13	Oral Presentations Due Final Research Paper Due
Final Exam	Th, 12/20	1715-1930; mandatory meeting