

San José State University
Department of Justice Studies
JS100W-80, Writing Workshop, Summer 2020

Course and Contact Information

Instructor:	Greg Woods, J.D.
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Office Hours:	Mondays & Wednesdays, 12:00 PM - 1:00 PM, and by email appointment; Invitations/Zoom links through Canvas under Announcements.
Class Days/Time:	Mondays & Wednesdays, 8:00 AM - 11:45 AM live streamed Zoom lectures; Recordings of all class sessions are on Canvas under Files.
Classroom:	Invitations/Zoom links to live lectures through Canvas under Announcements.

Justice Studies Department Reading and Writing Philosophy

The Department of Justice Studies is committed to scholarly excellence. Therefore, the Department promotes academic, critical, and creative engagement with language (i.e., reading and writing) throughout its curriculum. A sustained and intensive exploration of language prepares students to think critically and to act meaningfully in interrelated areas of their lives—personal, professional, economic, social, political, ethical, and cultural. Graduates of the Department of Justice Studies leave San José State University prepared to enter a range of careers and for advanced study in a variety of fields; they are prepared to more effectively identify and ameliorate injustice in their personal, professional and civic lives. Indeed, the impact of literacy is evident not only within the span of a specific course, semester, or academic program but also over the span of a lifetime.

Course Description

Development of advanced communication skills, both written and oral. Emphasis on writing formats used by criminal justice professionals. A scholarly paper, written in APA format and informed by research, will be required. GE Area: Z Prerequisite: A3 or equivalent second semester composition course (with a grade of C- or better); Completion of core GE, satisfaction of Writing Skills Test and upper division standing. Allowed Declared Major: Justice Studies. Note: Must be passed with C or better (not C-) to satisfy the CSU Graduation Writing Assessment requirement (GWAR). 3 Units.

Course Learning Outcomes (CLO)

Upon successful completion of this course, students will be able to:

1. Critically examine social justice issues and develop a broader understanding of social justice and the relationship between social justice and social policy.
2. Reflect upon the relationship between race, class, gender, nationality and social justice.

3. Write reports, assignments, and papers with professional and academic aptitude demonstrating a familiarity of class materials.
4. Read academic materials with proficiency.
5. Contribute to class discussion in thoughtful, critical, and collaborative ways.
6. Students should read, write, and contribute to discussion at a skilled and capable level.

Required Textbook

No textbook is required. All readings will be posted on Canvas as PDFs or will be available via the internet.

Library Liaison

Nyle Monday, Nyle.Monday@sjsu.edu, (408) 808-2041

<http://libguides.sjsu.edu/justicestudies>

Course Requirements and Assignments

Our Summer Session class is offered completely online with no designated day/time meeting pattern. However, students are provided the opportunity to be virtually present and interact during regularly scheduled live streamed Zoom lectures and review questions and subject matter during regularly scheduled Office Hours on Zoom and via email. Success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of 45 hours over the length of the course (normally three hours per unit per week) for instruction, preparation/studying, or course related activities, including but not limited to internships, labs, and clinical practica. Other course structures will have equivalent workload expectations as described in the syllabus.

Weekly Assignments

Students will be assigned a total of four weekly reading, writing and research assignments in class and as reflected below, are due at the conclusion of each second weekly class session, or as instructed, and will consist of a minimum of a **two-to-three** paged double spaced typed analysis in 12-point font. (CLO 1, 2, 3, 4, 5 & 6)

Situation Analysis

Students will produce one situation analysis throughout the course, to be assigned and explained extensively in class, due as reflected below in response to subject matter from class lecture and weekly readings, and will consist of a minimum of a **seven-to-ten** paged double spaced typed analysis in 12-point font. (CLO 1, 2, 3, 4, 5 & 6)

Final Project

Final Projects will require students to conduct independent research to craft a thesis paper specific to white collar crime in the United States supported by reliable data to compare and contrast specific criminal offenses, factors contributing to causation, and a proposal for methods of prevention and deterrence, to be assigned and explained extensively in class, in the form of a **fifteen-to-twenty page** written analysis, **due during the last scheduled day of instruction (8/5)** as reflected below. Reliable sources for all assertions should be cited in the American Psychological Association (APA) format. (CLO 1, 2, 3, 4, 5 & 6)

Participation

Students are invited to participate in an informed, professional and respectful manner. Participation credit will be rewarded in response to student preparedness and politeness during online class sessions. (CLO 1, 2, 3, 4, 5 & 6)

Grading Policy

Final grades will be evaluated as follows:

Weekly Assignments (4)	25%
Situation Analysis	25%
Final Project	40%
Participation	10%

Grading Scale

A = 90 to 100

B = 80 to 89

C = 70 to 79

D = 60 to 69

F = 59 and below.

Please Note: Extra credit will not be awarded, late assignments will not be accepted.

Students have the right, within a reasonable time, to know their academic scores, to review their grade-dependent work, and to be provided with explanations for the determination of their course grades. **Students are encouraged to review their progress during Office Hours or by appointment no later than Week Four (Wednesday, July 29th)** and periodically throughout the Summer Session during office hours and/or by appointment.

Classroom Protocol

Attendance/Punctuality

Our Summer Session class is offered completely online with no designated day/time meeting pattern. However, students are provided the opportunity to be virtually present and interact during regularly scheduled live streamed Zoom lectures and review questions and subject matter during regularly scheduled Office Hours on Zoom and via email. Regular attendance and punctuality are encouraged.

Late Assignments

Late assignments will not be accepted without prior agreement.

University Policies

Per University Policy S16-9, relevant information to all courses, such as academic integrity, accommodations, dropping and adding, consent for recording of class, etc. is available on Office of Graduate and Undergraduate Programs' Syllabus Information web page at <http://www.sjsu.edu/gup/syllabusinfo/>

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Course Schedule

Week	Date	Topics, Readings, Assignments, Deadlines
1	July 6 & 8	Introductions/Course overview; Our Virtual Classroom (Zoom!), Weekly Assignment, Situation Analysis & Final Project Formats; Persuasive & Informative writing in general; Approaches to Critical Thinking; the Five-Sentence Paragraph; the American Psychological Association (APA) citation style format; Writing Basics: Effective Thesis and Issue Statements; The Percipient & Expert witness; Jurisdictional Structures; Identifying and articulating key facts; Employing the SARA Model (Scanning, Analysis, Response, and Assessment/Evaluation) and the IRAC Method (Issue, Rule, Analysis, and Conclusion) to perfect written analysis of Criminal Justice and relevant legal issues; Statements of Fact; Writing Basics: Short, Clear Sentences with Concise, Concrete Words; Prepare, Submit and be ready to discuss Weekly Assignment #1 (DUE 7/8); Assign Weekly Assignment #2 (DUE 7/15); Assign Situation Analysis (DUE 7/22); In-class exercises: <i>Personal mission statement & Percipient Witness/Lt. John Pike and the Use of Force at UC Davis.</i>
2	July 13 & 15	Assign Final Paper (DUE NO LATER THAN 8/5); Return and review Weekly Assignment #1; Who, What, Where, When, Why and How of Investigations; Writing Basics: The Outline is Key; In the Narrative: First Person, Past Tense, Active Voice & Chronological Order; Writing Basics: Supporting your Assertion with Reliable and Verifiable Information; Conducting Interviews; Writing Basics: The Rough Draft; Return and review Assignment #5; Affidavits & Search Warrants; Writing Basics: Know Your Reader; Prepare, Submit and be ready to discuss Weekly Assignment #2 (DUE 7/15); Assign Weekly Assignment #3 (DUE 7/22); Voluntary one-on-one consultations; In-class exercises: <i>Laws as Legislative Solutions to Society's Problems resulting in Criminalized, Restricted Behavior for all; BART Police officer Johannes Mehserle, Oscar Grant and the Duty to Protect and Serve & National Security and Traditional Notions of Perfect Personal Liberty Contradicted by the Necessities of the State.</i>

Week	Date	Topics, Readings, Assignments, Deadlines
3	July 20 & 22	<p>Return and review Weekly Assignment #2; Distinguishing facts from opinion; Writing Basics: Case Brief and Memorandum formats; Motions & Pleadings; Return and review Assignment #6; Writing Basics: Use Plain Language; Objective & Subjective Standards; Writing Basics: Be Concise, Less is More; Documentation & Memorialization; Writing Basics: Think Loose and Write Tight; Prepare, Submit and be ready to discuss Weekly Assignment #3 (DUE 7/22) and Situation Analysis (DUE 7/22); Assign Weekly Assignment #4 (DUE 7/29); Voluntary one-on-one consultations; In-class exercises: <i>Tough on Crime Strategies, Mandatory Minimum Sentencing and the “Three Strikes” sentence enhancement law of California; Amber Alerts, Flash Mobs, Social Media and Law Enforcement & Megan’s Law, Compulsory Sex Offender Registration and California Penal Code Section 290.</i></p>
4	July 27 & 29	<p>Return and review Situation Analysis & Weekly Assignment #3; Qualities of a superior investigator; Writing Basics: Plagiarizing is a Bad Idea; Writing Basics: Edit with Fresh Eyes; Problem identification & Solution proposal; Writing Basics: Expect to Rewrite; Prepare, Submit and be ready to discuss Weekly Assignment #4 (DUE 7/29); Final Project (DUE 8/5); Voluntary one-on-one consultations; In-class exercise: <i>Credibility and Pretrial Witness Identification Methods; Incarceration rates, Recidivism, Release, Community Integration and Expungement; Surveillance, Body Cameras and Crime Prevention through Environmental Design; Miranda and Custodial Interrogation rights in the 21st Century.</i></p>
5	August 3 & 5 Final Project Due	<p>Return and review Weekly Assignment #4; Review approaches to Persuasive & Informative writing; Speaks for you in your absence; Writing means immortality; Final Thoughts; Prepare, Submit and be ready to discuss Final Project (DUE 8/5); <i>In-class exercise: Improving Relationships between Law Enforcement Agencies and the Communities they Serve.</i></p>