

**San José State University**  
**Department of Justice Studies**  
**JS 10, Introduction to Justice Studies, Section 1**  
**Spring 2023**

**Course and Contact Information**

Instructor: Carlos Singh  
Office Location: TBD  
Telephone: Please email  
Email: [carlos.singh@sjsu.edu](mailto:carlos.singh@sjsu.edu) (Please indicate "JS 10-01" in the subject line.)  
Office Hours: Mondays and Wednesdays / 1:00-1:30pm and by appointment (In-person or via zoom)  
Class Days/Time: Mondays and Wednesdays / 1:30-2:45pm  
Classroom: Dudley Moorehead Hall Room 149A  
Zoom Link: Join URL: <https://sjsu.zoom.us/j/81901266689> (We will use the zoom link in case of circumstances requiring class to be held on-line; otherwise, classes are in-person.)

**Course Description**

This course is designed to assist students in understanding the historical, philosophical and structural development of the justice system. We'll discuss the nature of crime and criminal justice, constitutional and criminal procedure issues, policing and law enforcement, courts and adjudication, correctional system, as well as contemporary and ethical challenges. We'll also discuss the theory and practice of concepts/principals impacting society and the criminal justice system. Please see Course Learning Goals ##s 1-3, stated below. Within the process of learning and understanding criminal justice issues, we hope to improve your strategic-thinking, analytical, anticipatory and problem-solving skills. Note: Students must achieve a grade of "C" or better (not "C-") to fulfill Justice Studies major requirements; 3 Units.

**Classes will be held in-person.**

**Course Learning Outcomes (CLO)**

Upon successful completion of this course, students will be able to:

1. Provide an introduction of the characteristics, structure, and processes of justice system operations in the United States.
2. Explain criminology, criminal law, criminal statistics, and constitutional criminal procedure as it relates to practices within the justice system.
3. Describe and discuss the purpose, functions, critical issues, and societal interactions of the three major components of the justice system, which includes the police, courts, and corrections.

## **Textbooks**

(1) Siegel & Worrall: Introduction to Criminal Justice, 17<sup>th</sup> Edition, 2022, CENGAGE. ISBN: 978-0-357-63092-1.

(2) Students should obtain a copy of the U.S. Constitution (Can obtain copy on-line, at any bookstore or at the Government Printing Office (<https://bookstore.gpo.gov/>)). Please note that the textbook may contain a copy of the Constitution in the appendix.

You can purchase your textbook directly from Cengage, from the school student bookstore or website, or by contacting Cengage as noted below.

**Option 1: eBook: Introduction to Criminal Justice 17e** \$44.49 ISBN: 9780357631058

**Option 2: eBook + physical book (1Term):** Cengage Unlimited subscription. ONLY \$69.99 (+\$9.99 physical book rental) for 1 semester, you get access to ALL your Cengage 14,000 eBook

Note: Buy one Cengage Unlimited subscription. You will then have access to [ALL SJSU Courses listed](#) at no extra cost.

Cengage has experts available to help walk you through the complete registration of your eBook. Feel free to join any day to ask your questions or learn more about these course materials.

<b>Cengage support options:</b>	<b>Textbook Zoom Office Hours for Students:</b>		
<a href="tel:1-800-354-9706">Tel:1-800-354-9706</a> <a href="#">Chat Support and Online Self-Help Support Services to Create a Case</a>	<b>Date M-F</b>	<b>Time</b>	<b>Link</b>
	1/23 – 2/28 Closed: Holidays	12pm – 2pm	<a href="https://www.cengage.com/coursepages/Office_SJ">https://www.cengage.com/coursepages/Office_SJ</a>

## **Library Liaison for College of Business**

Nyle Monday

Phone: 408-808-2041

Email: [nyle.monday@sjsu.edu](mailto:nyle.monday@sjsu.edu)

<http://libguides.sjsu.edu/justicestudies>

## **Justice Studies Department Reading and Writing Philosophy**

The Department of Justice Studies is committed to scholarly excellence. Therefore, the Department promotes academic, critical, and creative engagement with language (i.e., reading and writing) throughout its curriculum. A sustained and intensive exploration of language prepares students to think critically and to act meaningfully in interrelated areas of their lives—personal, professional, economic, social, political, ethical, and cultural. Graduates of the Department of Justice Studies leave San José State University prepared to enter a range of careers and for advanced study in a variety of fields; they are prepared to more effectively identify and ameliorate injustice in their personal, professional and civic lives. Indeed, the impact of literacy is evident not only within the span of a specific course, semester, or academic program but also over the span of a lifetime.

## **Course Requirements and Assignments**

Our first class will be on Wednesday, January 25, 2023. Classes meetings will be held in-person. Success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of 45 hours over the length of the course (normally three hours per unit per week) for instruction, preparation/studying, or course-related activities,

including but not limited to internships, labs, and clinical practica. Other course structures will have equivalent workload expectations as described in the syllabus. In order to gain a better understanding of the subject material, assigned reading should be completed in advance of class.

#### **a. Canvas**

Canvas is an integral supplement to the course to give assignments, make announcements, update the course calendar, post videos, power point slides or articles of interest as well as to post examination and assignment scores.

#### **b. Quizzes and Final Examination**

Quizzes -- There will be two quizzes and a final examination in this course. Unless prior permission is obtained from your professor and for a valid reason, no make-up quizzes will be given. Each quiz will be worth 15 points and will consist of true/false, multiple-choice and/or short answer questions. See Course Learning Outcomes #s 1-3. Due to circumstances that may arise, and with notice, the Quiz schedule and format is subject to change.

Final Examination – The final examination is REQUIRED and will be given during finals week, on Tuesday, May 23, 2023, from 12:15pm to 2:30pm. See, <https://www.sjsu.edu/classes/final-exam-schedule/spring-2023.php>. The final examination will be cumulative and will be worth 20 points; it may consist of true/false, multiple-choice, short answer and/or essay questions. The final examination will be worth 20 points. See Course Learning Outcomes #s 1-3.

#### **c. Course Paper**

Each student will be required to submit at least a 5-page paper on a topic related to this course, which **will be due on one week before the last day of class (due on Monday, May 8, 2023, by 11:59pm)**. The Course Paper is to be submitted via Canvas. See Course Learning Outcomes #s 1-3. Five points will be deducted if your paper is late. **Late papers submitted 5 days after the due date will not be accepted.** Exceptions to these deadlines may be granted if prior permission is sought and if good cause exists (e.g., illness; personal emergency).

- Requirements/Formatting of Course Paper: Papers should be at least 5 pages long. Footnotes or endnotes do not count towards the length of the paper. Papers should be double-spaced with 12-point letter size. Papers should have one-inch margins: left and right, and top and bottom. Headers are a plus. It should be submitted in one of the following forms: doc., docx or pdf (not pages or any other form). In other words, papers should be consistent with the MLA writing/formatting style.
- Grading will be based on effort -- inclusive of research; analysis; a point of view supported by analysis, research, logic and other evidence; proof-reading -- as displayed/reflected in your paper.

Other details regarding the course paper, such as topics and sources, will be discussed in class. Dates for submitting the course paper is also reflected in the Course Schedule. The Course Paper is to be submitted via Canvas. The Course Paper is worth 10 points.

#### **d. Class Participation**

Your participation in class is important. "Give and take" and respective exchange of ideas and information makes a class (apart from making it go faster) much more fun and informative. Students should bring to class current event articles, course-related topics or question in each class for discussion purposes. We will only be able to discuss in class a few current events articles or topics. The purpose of this is not only to advance your learning and engagement, but also to check for understanding – your comprehension – of course material, principles and concepts. This, in turn, will provide me you a perspective on how well you've learned the material and give me an idea of areas we need to go back and review. What you think matters to me; therefore, your overall class participation is important. While minimal credit may be given for attendance, mere attendance does not equate to class participation and your joining in class discussions. Class participation will be worth 10 points. See Course Learning Outcomes #s 1-3.

**e. Team Presentation**

Students will team-up and make a 10-15-minute oral presentation on a topic related to this course. Grading regarding team presentations will be based on preparation, substance of information presented inclusive of manner/substance in responding to questions and actual oral presentation. Details regarding the course presentations, such as topics and sources, will be discussed in class. See Course Learning Outcomes #s 1-3. The Team Presentation is worth 10 points.

**f. Checking for Understanding Assignment Summaries/Memorandum (CFUs)**

In addition, a total of twelve written summary discussions/reflections on what was discussed in class that particular week or the prior two weeks are assigned. These CFU assignments must be written in a professional-type memorandum format, which will be discussed during the first day of class. The format of the CFUs will be provided in class. Dates of these assignments are reflected below in the Course Schedule. Any change an assignment, dates or format will be announced in class and on Canvas. These written summaries are intended for you to provide your impressions, perspectives and analysis on what you learned during the particular time-period, based on the assigned reading and class discussion. These summaries should be between at least one page. The CFUs will be due on Fridays by 11:59pm of the week assigned. Only ten of the twelve summaries will be counted. Thus, you have a grace of missing two summaries for whatever reason, without any consequence to your grade. The ten written summaries will each be worth up to 2 points for a total of 20 points. Effort, substance and following the memorandum format will determine scoring. See Course Learning Outcomes #s 1-3. (Please note that the grading section in Canvas may reflect scores for all 12 CFUs if a student submitted more than 10 CFUs. Accurate and correct scoring will need to be adjusted.)

- The assigned CFU weekly assignment may change from time to time; that is, a one or two question in-class assignment may be assigned during a particular week for purposes of determining preparation for class discussion and understanding of that week’s assigned reading.

**g. Extra-Credit for Submission of Study Guide**

Given that the final examination is cumulative and to assist students in preparing for that examination, up to 3 points will awarded (essentially, elevation of a grade level; e.g., B- to B grade) if students submit at least a 9-page study guide covering the chapters and material covering in class. See Course Learning Outcomes #s 1-3. The due date of the study guide will be provided in class. Suggestion: Start working on developing a study guide early in the semester and work on it continually.

**h. Adjustment of Final Score in Canvas**

Because extra-credit points may be awarded and because students may submit more than the required 10 CFUs, which Canvas does not take into account in its reflection of scoring, I will need to adjust your score at the end of the semester so that your final score (and corresponding letter grade) is accurate. This issue will be discussed in class.

**i. Expectation Regarding Course Studies**

As noted above, success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of 45 hours over the length of the course (normally three hours per unit per week) for instruction, preparation/studying, or course related activities, including but not limited to internships, labs, and clinical practica. Other course structures will have equivalent workload expectations as described in the syllabus.

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## **Grading Information**

The following tables show grading criteria and distribution per Course Requirements and Assignments.

### **Grading Criteria**

<b>Task/Assignment</b>	<b>Points</b>
Class Participation	10
Team Presentation	10
Checking for Understanding Summaries	20
Quizzes #1 and #2 (each quiz is worth 15 points)	30
Final Examination (Cumulative)	20
Course Paper	10
<b>Total</b>	<b>100</b>

### **Grading Distribution**

<b>Grade</b>	<b>Points</b>
A+	96-100
A	93-95
A-	90-92
B+	86-89
B	83-85
B-	80-82
C+	76-79
C	73-75
C-	70-72
D+	66-69
D	63-65
D-	60-62
F	59 or less

**PLEASE NOTE:** You are responsible for notifying me within one week, or as otherwise communicated, of any score posting discrepancy (if you think a score is missing or inaccurate).

## **University Policies and Other Information**

Per [University Policy S16-9](http://www.sjsu.edu/senate/docs/S16-9.pdf) (<http://www.sjsu.edu/senate/docs/S16-9.pdf>), relevant information to all courses, such as academic integrity, accommodations, dropping and adding, consent for recording of class, etc. is available on Office of Graduate and Undergraduate Programs' [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo/) at <http://www.sjsu.edu/gup/syllabusinfo/>.

### **General Expectations, Rights and Responsibilities of the Student**

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution. Students are encouraged to familiarize themselves with SJSU's policies and practices

pertaining to the procedures to follow if and when questions or concerns about a class arises. To learn important campus information, view University Policy S90–5 at <http://www.sjsu.edu/senate/docs/S90-5.pdf> and SJSU current semester’s Policies and Procedures, at <http://info.sjsu.edu/static/catalog/policies.html>. In general, it is recommended that students begin by seeking clarification or discussing concerns with their instructor. If such conversation is not possible, or if it does not address the issue, it is recommended that the student contact the Department Chair as the next step.

### **Class Attendance and Participation**

Note that [University policy F69-24](http://www.sjsu.edu/senate/docs/F69-24.pdf) at <http://www.sjsu.edu/senate/docs/F69-24.pdf> states that “Students should attend all meetings of their classes, not only because they are responsible for material discussed therein, but because active participation is frequently essential to insure maximum benefit for all members of the class. Attendance per se shall not be used as a criterion for grading.”

### **Dropping and Adding**

Students are responsible for understanding the policies and procedures about add/drop, grade forgiveness, etc. Add/drop deadlines can be found on the current academic year calendars document on the Academic Calendars [webpage at http://www.sjsu.edu/provost/services/academic\\_calendars/](http://www.sjsu.edu/provost/services/academic_calendars/). See also, <https://www.sjsu.edu/classes/final-exam-schedule/spring-2022.php>. The Late Drop Policy is available at <http://www.sjsu.edu/aars/policies/latedrops/policy/>. See *Id.* Students should be aware of the current deadlines and penalties for dropping classes. Information about the latest changes and news is available at the Advising Hub at <http://www.sjsu.edu/advising/>.

### **Consent for Recording of Class and Public Sharing of Instructor Material**

University Policy S12-7, <http://www.sjsu.edu/senate/docs/S12-7.pdf>, requires students to obtain instructor’s permission to record the course and the following items to be included in the syllabus:

- “Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor’s permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material.”
  - Please see me before recording any lectures. I generally do not favor recording of lectures for a variety of reasons. However, if there is an extenuating circumstance, I will consider granting permission to record lectures, but I would like notice beforehand.
  - Our class discussions will include active participation by students so we will need to announce to all students when any lecture is recorded.
- “Course material developed by the instructor is the intellectual property of the instructor and cannot be shared publicly without his/her approval. You may not publicly share or upload instructor-generated material for this course such as exam questions, lecture notes, or homework solutions without instructor consent.

### **Academic Integrity**

Your commitment, as a student, to learning is evidenced by your enrollment at San Jose State University. The University Academic Integrity Policy S07-2 at <http://www.sjsu.edu/senate/docs/S07-2.pdf> requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The Student Conduct and Ethical Development website is available at <http://www.sjsu.edu/studentconduct/>.

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### **Review of Grades and Course Work**

Note that “All students have the right, within a reasonable time, to know their academic scores, to review their grade-dependent work, and to be provided with explanations for the determination of their course grades.” See [University Policy F13-1](http://www.sjsu.edu/senate/docs/F13-1.pdf) at <http://www.sjsu.edu/senate/docs/F13-1.pdf> for more details.

### **Campus Policy in Compliance with the American Disabilities Act**

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible or see me during office hours. Presidential Directive 97-03 at [http://www.sjsu.edu/president/docs/directives/PD\\_1997-03.pdf](http://www.sjsu.edu/president/docs/directives/PD_1997-03.pdf) requires that students with disabilities requesting accommodations must register with the Accessible Education Center (AEC) at <http://www.sjsu.edu/aec> to establish a record of their disability.

### **Accommodation to Students' Religious Holidays**

San José State University shall provide accommodation on any graded class work or activities for students wishing to observe religious holidays when such observances require students to be absent from class. It is the responsibility of the student to inform the instructor, in writing, about such holidays before the add deadline at the start of each semester. If such holidays occur before the add deadline, the student must notify the instructor, in writing, at least three days before the date that he/she will be absent. It is the responsibility of the instructor to make every reasonable effort to honor the student request without penalty and of the student to make up the work missed. See University Policy S14-7 at <http://www.sjsu.edu/senate/docs/S14-7.pdf>.

### **SJSU Writing Center**

The SJSU Writing Center is located in Clark Hall, Suite 126. All Writing Specialists have gone through a rigorous hiring process, and they are well trained to assist all students at all levels within all disciplines to become better writers. In addition to one-on-one tutoring services, the Writing Center also offers workshops every semester on a variety of writing topics. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the Writing Center **website** at <http://www.sjsu.edu/writingcenter>.

### **Course Schedule**

The textbook contains 16 chapters. One chapter will be discussed per week. The schedule is subject to change with advance notice. From time to time, we may have guest speakers to discuss relevant criminal justice topics. Scheduling of guest speakers may cause slight changes in the course scheduled; if so, notice will be provided of such changes. Please check Canvas and/or Announcements for the latest updates. (The Spring 2023 Semester Calendar is located at <https://www.sjsu.edu/provost/docs/Academic-Calendar-AY2022-23.pdf>.)

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<b>Week</b>	<b>Date (Week of)</b>	<b>Topics, Exams and Holidays</b> (As noted above, class is on Mondays and Wednesdays from 1:30 to 2:45pm.) In order to gain a better understanding of the subject material and for purposes of class participation, assigned reading should be completed in advance of class.
1	Jan. 25 (Wed. 1/25 is first day of class)	-- Welcome; Introductions; Review of Syllabus; Discussion of Course Learning Goals -- Overview Discussion of: <ul style="list-style-type: none"> <li>• Class Structure and Protocols</li> <li>• Course Material and Format of Assignments</li> <li>• CFU Memorandum Format</li> <li>• The Criminal Justice System</li> <li>• The U.S. Constitution Structure and Relevant Provisions</li> <li>• Understanding Legal and Critical Analysis</li> <li>• Strategic-thinking &amp; Problem-Solving</li> </ul> -- <b>Chapter 1 (Crime and Criminal Justice)</b>
2	Jan. 30	-- <b>Chapters 2 (The Nature and Extent of Crime)</b> -- Discussion of Chapter 1 (Cont.) -- <b>#1</b> Checking for Understanding Summary due Friday, February 2, 2023, by 11:59pm covering weeks 1 and 2 reading assignments and class discussion.
3	Feb. 6	-- <b>Chapter 3 (Understanding Crime and Victimization)</b> -- Team Presentation -- <b>#2</b> Checking for Understanding Summary due Friday, February 10, 2023, by 11:59pm covering week 3 reading assignment and class discussion.
4	Feb. 13	-- <b>Chapter 4 (Criminal Law: Substance and Procedure)</b> -- Team Presentation -- <b>#3</b> Checking for Understanding Summary due Friday, February 17, 2023, by 11:59pm covering week 4 reading assignments and class discussion.
5	Feb. 20	-- <b>Chapter 5 (Public Policing and Private Security)</b> -- Team Presentation -- <b>#4</b> Checking for Understanding Summary due Friday, February 24, 2023, by 11:59pm covering week 5 reading assignments and class discussion.
6	Feb 27	-- <b>Chapter 6 (The Police: Organization, Role and Function)</b> -- Team Presentation -- <b>#5</b> Checking for Understanding Summary due Friday, March 3, 2023, by 11:59pm covering week 6 reading assignments and class discussion.
7	Mar. 6	-- <b>Chapter 7 (Issues in Policing)</b> -- Team Presentation  -- <b>QUIZ #1</b> on Thursday, October 6, 2022 (Covering material in weeks 1-6)
8	Mar. 13	-- <b>Chapter 8 (Police and the Rule of Law)</b> -- Team Presentation -- <b>#6</b> Checking for Understanding Summary due Friday, March 17, 2023, by 11:59pm

		covering weeks 7 and 8 reading assignments and class discussion.
9	Mar. 20	-- <b>Chapter 9 (Court Structure and Personnel)</b> -- Team Presentation -- <b>#7</b> Checking for Understanding Summary due Friday, March 24, 2023, by 11:59pm covering week 9 reading assignments and class discussion.
	<b>March 27-31</b>	<b>Spring Break</b> -- <b>Reminder: Course paper due on May 8, 2023, by 11:59pm.</b>
10	Mar. 27	-- <b>Chapter 10 (Pretrial and Trial Procedures)</b> -- <b>Team Presentation</b> -- Lecture on the rules of evidence applicable in trial proceedings. -- <b>#8</b> Checking for Understanding Summary due Friday, March 31, 2023, by 11:59pm covering week 10 reading assignments and class discussion.
11	Apr. 3	-- <b>Chapter 11 (Punishment and Sentencing)</b> -- Team Presentation -- Lecture on Legal Privileges Applicable to Individuals and Business Organizations -- <b>#9</b> Checking for Understanding Summary due Friday, April 7, 2023, by 11:59pm covering week 11 reading assignments and class discussion.
12	Apr. 10	-- <b>Chapter 12 (Community Sentences: probation, Intermediate Sanctions and Restorative Justice)</b> -- Team Presentation -- <b>#10</b> Checking for Understanding Summary due Friday, April 14, 2023, by 11:59pm covering week 12 reading assignments and class discussion. -- <b>Reminder: Course paper due on Monday, May 8, 2023, by 11:59pm.</b>
13	Apr. 17	-- <b>Chapter 13 (Corrections: History, Institutions and Populations)</b> -- Team Presentation  -- <b>QUIZ #2 on Thursday, November 17, 2022</b> (Covering material in weeks 7-12) -- <b>#11</b> Checking for Understanding Summary due Friday, April 21, 2023, by 11:59pm covering week 13 reading assignments and class discussion.
14	Apr. 24	-- <b>Chapter 14 (Prison Life: Living in and Leaving Prison)</b> -- Team Presentation
15	May 8 <b>(Course paper due)</b>	-- <b>Chapter 15 (Juvenile Justice)</b> -- <b>#12</b> Checking for Understanding Summary due Friday, May 12, 2023, by 11:59pm covering weeks 14 and 15 reading assignments and class discussion. -- <b>Reminder: Course paper due on this day by 11:59pm.</b> (See Course Paper description above if your paper is late.)
16	May 15 (Monday 5/15 is last day of Class)	-- <b>Chapter 16 (Crime and Justice in the New Millennium)</b>

	<b>Tuesday, May 23, 2023, from 12:15 to 2:30pm</b>	<b>Final Examination</b> -- The Final examination is cumulative. See link for schedule – <a href="https://www.sjsu.edu/classes/final-exam-schedule/spring-2023.php">https://www.sjsu.edu/classes/final-exam-schedule/spring-2023.php</a>