



**San José State University**  
**Department of Kinesiology**  
**KIN 100W Sec 06 Writing Workshop Spring 2021**

**Course and Contact Information**

Instructor:	Arman P. Medina
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Email:	arman.medina@sjsu.edu
Office Hours:	Tuesday & Thursday 8:00 am – 9:00 am by appointment via Zoom
Class Days/Time:	Tuesday & Thursday Sec 06 9:00 am – 10:15 am
Classroom:	Zoom Meeting
Prerequisites:	(a) Grade of C or better (C- not accepted) in Area A3 (Critical Thinking and Writing), (b) Passage of the Writing Skills Test (WST) or ENGL/LLD 1A with a C or better (C- not accepted), (c) Upper division standing (60 units), (d) Completion of Core GE
GE/SJSU Studies Category:	Area Z This course must be passed with a C or better as an SJSU graduation requirement

**San José State University Mission Statement**

In collaboration with nearby industries and communities, SJSU faculty and staff are dedicated to achieving the university's mission as a responsive institution of the state of California: To enrich the lives of its students, to transmit knowledge to its students along with the necessary skills for applying it in the service of our society, and to expand the base of knowledge through research and scholarship.

[http://www.sjsu.edu/about\\_sjsu/mission/](http://www.sjsu.edu/about_sjsu/mission/)

**Department of Kinesiology Mission Statement**

In an atmosphere of social justice, equity, and sensitivity to issues of diversity, the Department of Kinesiology seeks to:

- Assist in fulfilling the mission of San Jose State University
- Prepare exemplary professionals in the field of Kinesiology
- Promote and provide for physically active lifestyles for all
- Promote and provide for the academic study of human movement, physical activity, and sport

Additionally, the department will:

- Provide a high quality educational experience for our students
- Instill respect for lifelong learning and critical thinking



- Prepare students for life and society
- Offer a broad based and contemporary selection of activity, general education, undergraduate, and graduate courses
- Promote and provide for scholarship and professional activity
- Facilitate and promote community interaction

<http://www.sjsu.edu/kinesiology/about/>

### **Course Format**

### **Course Description**

Advanced skills in writing. Development of advanced writing skills and creation of organized, persuasive and analytical prose. The course will involve generalized and specialized forms of writing. Students will be required to practice writing skills in a variety of in- and out-of-class assignments, culminating in a scholarly review of literature. Oral presentations will also be required.

### **General Education Goal for Area Z Courses**

Students will develop advanced proficiency in college-level writing and appropriate contemporary research strategies and methodologies to communicate effectively to both specialized and general audiences. Written Communication II should reinforce and advance the abilities developed in Written Communication I (A2) Critical Thinking and Writing (A3 courses) and broaden and deepen these to include mastery of the discourse peculiar to the discipline in which the course is taught.

### **GE Learning Outcomes (GELO)**

Students shall write complete essays that demonstrate college-level proficiency. Students shall be able to:

(GELO 1). produce discipline-specific written work that demonstrates upper-division proficiency in: language use, grammar, and clarity of expression.

(GELO 2). explain, analyze, develop, and criticize ideas effectively, including ideas encountered in multiple readings and expressed in different forms of discourse.

(GELO 3). organize and develop essays and documents for both professional and general audiences.

(GELO 4). organize and develop essays and documents according to appropriate editorial and citation standards.

(GELO 5). locate, organize, and synthesize information effectively to accomplish a specific purpose, and to communicate that purpose in writing

### **Kinesiology Undergraduate Program Learning Outcomes (PLOs)**

(PLO 1). Students will be able to explain, identify, and/or demonstrate the theoretical and/or scientific principles that can be used to address issues or problems in the sub-disciplines in kinesiology.



(PLO 2). Students will be able to effectively communicate in writing (clear, concise and coherent) on topics in kinesiology.

(PLO 3). Students will be able to effectively communicate through an oral presentation (clear, concise and coherent) on topics in kinesiology.

(PLO 4). Students will be able to utilize their experiences across a variety of health-related and skill-based activities to inform their scholarship and practice in the sub-disciplines in kinesiology.

(PLO 5.) Students will be able to identify and analyze social justice and equity issues related to kinesiology for diverse populations.

### **Course Learning Outcomes (CLO)**

Upon successful completion of KIN 100W, the student will be able to:

1. perform effectively the essential steps in the writing process (prewriting, organizing, composing, revising, and editing).
2. express (explain, analyze, develop, and criticize) ideas effectively.
3. use correct grammar (syntax, mechanics, and citation of sources) at a college level of sophistication.
4. write for different audiences (both specialized and general).
5. use (locate, analyze, and evaluate) supporting materials, including independent library research.
6. synthesize ideas encountered in multiple readings.
7. construct effective arguments.
8. express (explain, analyze, develop, and criticize) ideas effectively, including ideas encountered in multiple readings and expressed in different forms of discourse.
9. organize and develop essays and documents for both professional and general audiences, including appropriate editorial standards for citing primary and secondary sources.

### **Required Texts/Readings**

#### **Textbook**

American Psychological Association. (2020). *Concise guide to APA style: The official APA style for students* (7<sup>th</sup> ed.). Washington, DC: American Psychological Association. ISBN 978-1-4338-3273-4

American Psychological Association. (2020). *Publication manual of the American psychological association* (7th ed.). Washington, DC: American Psychological Association. ISBN 978-1-4338-3216-1

Manhard, S.J. (1998). *The goof proofer*. New York: Fireside. ISBN: 978-0-684-83826-7

CSSM Volume 3, Case 5: Learning Sport Management

Here is the link to find the case study:

<http://libaccess.sjlibrary.org/login?url=http://journals.humankinetics.com/cssm> (Links to an external site.)



How to locate the case study:

1. Click on the link
2. Sign in
3. Click on "All Content" to the right of "Latest Issue"
4. Click on "Volume: 3 (2014)" then "Issue 1"
5. Click on "Learning Sport Management."

Microsoft Word is **required**. It is available free to SJSU students.

<http://www.sjsu.edu/it/services/collaboration/software/index.php>

A comprehensive dictionary and college-level thesaurus are seriously recommended.

### **Kinesiology Department Library Liaison**

Adriana Poo is the library liaison for the KIN department. You can reach her at 408-808-2019 or [Adriana.poo@sjsu.edu](mailto:Adriana.poo@sjsu.edu).

### **SJSU Writing Center**

<http://www.sjsu.edu/writingcenter/>

### **Course Requirements and Assignments**

“Success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of 45 hours over the length of the course (normally three hours per unit per week) for instruction, preparation/studying, or course related activities, including but not limited to internships, labs, and clinical practica. Other course structures will have equivalent workload expectations as described in the syllabus.”

[University Policy S16-9](http://www.sjsu.edu/senate/docs/S16-9.pdf), *Course Syllabi* (<http://www.sjsu.edu/senate/docs/S16-9.pdf>)

### **Assignments and Grading Policy**

#### **Topics covered in the course**

1. Research Basics
2. Writing Style
3. Grammar
4. Agreement
5. Parallel construction
6. Possessives
7. Punctuation
8. Reference lists
9. Citation format/style
10. Bias free communication
11. Capitalization, hyphenation, seriation
12. Numbers
13. Accessing scholarly journal articles from the internet



14. Critiquing journal articles
15. Writing abstracts
16. Theses, dissertations, and student papers
17. Manuscript preparation
18. Manuscript acceptance and production
19. Ethics
20. Writing resumes

**Assignment and Test Specifics - Total class points class = 1000.**

- **Quizzes (100 pts)**

This will account for 10% of the grade and will be based on the assigned reading and class lectures. No make up quizzes will be provided.

- **Resume and Cover Letter Assignment (50 pts.)**

Students must write a cover letter and a resume, which may be specific to a job announcement. Points will be based on organization, clarity, brevity, grammar (including use of action verbs), punctuation, and marketing effectiveness. Cover letter: 1) Who is the audience? 2) What is your goal/intent? 3) Did you do research? 4) Two to three paragraphs. 5) Include a call to action. 6) Length: 1-2 approx. pages. Due on CANVAS as a pdf.

Satisfies student learning objectives a, b, c, d, and g.

- **Abstract (25 pts.)**

Students must write an abstract for an assigned article which is on CANVAS. Points will be based on clarity, organization, brevity (includes use of abbreviations), grammar (includes use of active voice), punctuation, and APA format. Detailed information will be provided. Due on CANVAS as a pdf.

Length: 1 page. Satisfies student learning objectives a, b, c, d, g, and i.

- **Topic Proposal (50 pts.)**

**The minimum is three full pages.** Address the following questions: 1) What is your research question? *Is it problematic?* 2) What is your personal relationship to this question? *What drew you to this question? How will your relationship to it affect your research and writing process?* 3) What is the larger significance of your topic? *Who or what could benefit from your research?* 4) How will your topic address/include multicultural perspectives? 5) What research sources will you use and where will you find them? *Will you need to look outside of the MLK Library? Who, specifically, are the key experts you'll need to cite?* Due on CANVAS as a pdf.

Length: 3-4 pp. Satisfies student learning objectives a, b, c, e, and f.

- **Annotated Bibliography (100 pts.)**

Due on CANVAS as a pdf. Submit an annotated bibliography for **10 scholarly sources** published within the past 10 years. At least 3 of these sources must illuminate multicultural considerations of your topic. It must



also include 3-5 .gov or non-profit websites. For each source, include a correct APA reference citation. Under each reference citation, provide a paragraph of 5-8 sentences that:

- summarizes the main topic/scope of the source;
- Basics methods used – groups, test, measures, apparatus
- Relays the conclusion/implications of the research
- Identifies the intended audience
- Explains how this source will be helpful in answering your research question.

Length: 5-6 pp. Satisfies student learning objectives a, b, c, e, and f.

- **Outline (50 pts.)**

The purpose of this assignment is to come up with a plan for your paper that will help you organize your thoughts before you begin writing. Rather than specify a particular format for the outline, please choose one that works for your particular writing process and learning style. No matter how your outline is formatted, *it is required that you include the major points you intend to make and use complete sentences rather than key words* (don't just list the general concepts you will cover, articulate what you plan to say about those concepts). **The minimum is two full pages.** See sample posted on CANVAS. Due on CANVAS as a pdf.

Length: 2-4 pp. Satisfies student learning objectives a, b, c, e, and f.

- **Final Paper Peer Review I (10 pts.)**

- Due on CANVAS as a pdf
- Bring a device to class to Peer Review
- Paper Set up
  - Title Page
  - Abstract
  - Body of Paper
  - References
- This assignment is CREDIT/NO CREDIT
- See CANVAS for details

- **Final Paper Peer Review II (15 pts.)**

- Due on CANVAS as a pdf
- Bring a device to class to Peer Review
- Three full pages of content due
- This assignment is CREDIT/NO CREDIT
- See CANVAS for details

- **Final Paper Peer Review III (25 pts.)**

- Due on CANVAS as a pdf
- Bring a device to class to Peer Review
- Six full pages of content due
- This assignment is CREDIT/NO CREDIT
- See CANVAS for details



- **Final Paper Peer Review IV (25 pts.)**

- Due on CANVAS as a pdf
- Bring a device to class to Peer Review
- Completed paper a minimum of nine pages due
- This assignment is CREDIT/NO CREDIT
- See CANVAS for details

- **Final Paper Draft of Scholarly Research Paper (50 pts.)**

- The draft of the final research paper must contain the following:
- A completed research paper that can be reviewed by your peers,
- 9-12 pp. of text, a working thesis statement, a working forecasting statement,
  - **The minimum is nine full pages.**
- Clearly defined section headings, and a working references page.
- Due on CANVAS as a pdf

- **Final Scholarly Research Paper (200 pts.)**

The final research paper must include the following:

- 9-12 pages of text. **The minimum is nine full pages**
  - This does not include the title page, abstract, pictures, diagrams, graphs or reference pages.
- A focused and thoughtful research question and thesis that involved challenging significant research.
- Integrate multicultural and interdisciplinary considerations and perspectives.
- Synthesize information from a wide range of relevant sources, both print and electronic, relevant to the thesis, balanced, and critically evaluated for credibility and objectivity.
- Logical organization with unity developed from the thesis and clear connections among ideas.
- Researcher's ideas integrated smoothly with paraphrased and quoted material, and all conclusions clearly supported by relevant, convincing evidence.
- Effectively communicated the results of research to convey an original understanding (researcher's voice) with clear, unified concluding ideas.
- Student papers demonstrate clear writing that exhibits mostly proper grammar, word choice, spelling, and consistently accurate APA format and citation style.
- Note: Students must use New Times Roman with a size 12 font for all submitted work in APA format.
- Due on CANVAS as a pdf.
- Notes on the Final Paper
  - The abstract is a summary of the paper not an introduction
  - The introduction should be at least half a page
  - Discussion
    - The Discussion should be at least one full page.
    - You are required to have a "Discussion" but may also use a "Conclusion".
    - The difference between a "Conclusion" and a "Discussion" is that a "Discussion" explains and interprets the work whereas a "Conclusion" summarizes the paper.
    - In the discussion is where you need to emphasize your analysis of the paper not just reiterating what the research showed.
    - Based on your research, what is your stance on the topic?



- What are the key takeaways?
- What did you learn?
- How can you use what you learned?
- Do not use contractions unless it is in a quote
- You may use first person but in a limited fashion

Length: 9 - 12 pages for each draft. Satisfies student learning objectives a, b, c, d, e, f, g, h, and i.

- **Final Paper Presentation (50 pts.)**

All students are required to present their research project. Presentations must be no less than 5 minutes and no more than 6 minutes in length. 15-point deduction for going over or under the time limit. It must address what they discovered in the research and how they contributed to the academic discourse surrounding their topic. They may also include learning experiences and how they will use this in the future. Presentations must be smooth and rehearsed. The expectation is that they have practiced their presentation six to ten times. PowerPoint presentations are required. Point deductions will be made for lack of preparation. Presentation slides are required.

Satisfies student learning objectives a, b, c, d, e, f, g, h, and i.

- **Problem Statement aka Research Proposal (50 pts.)**

Students are required to write the introduction of an empirical article which must include the statement of the problem, related background information from two scholarly and empirical journal articles, a problem statement, and a hypothesis. Points will be based on organization, logic, clarity, grammar (includes use of active voice), punctuation, and APA format. Detailed information on this assignment will be provided. Due on CANVAS as a pdf. **The minimum is two full pages.**

Length: 2-4 pages. Satisfies student learning objectives a, b, c, d, e, f, g, h, and i.

- **Midterm (50 points)**

- Online multiple choice

- **Final Exam (50 points)**

- Online multiple choice

- **Group Presentations (100 pts.)**

- Your group will make presentations eight times
- From CG, PM and TGP
- Your group leads the discussion
- Your group will lead the discussion on your assigned chapter
  - Recap chapter
  - Review each example in your presentation
  - Explain key concepts
  - Review new vocabulary
  - Presentation slides are required





- Do not read from the book
- See Course Schedule for dates
- Zero points if you miss class when your group is presenting the chapter
- Instructor may make exceptions for family emergencies and will be on a case by case basis.
  - You may submit a video via YouTube in your absence
- The presenters will have a challenging question for each group
  - The questions will be posted in the chat
  - The groups will collaborate in the breakout rooms and answer the question

### Assessment Requirement

Your grade in this course will be determined by the following:

Quizzes	10.0%
Resume and cover letter	5.0%
Abstract	2.5%
Topic Proposal	5.0%
Annotated Bibliography	10.0%
Outline	5.0%
Final Paper Peer Review I	1.0%
Final Paper Peer Review II	1.5%
Final Paper Peer Review III	2.5%
Final Paper Peer Review IV	2.5%
Final Paper Draft of Scholarly Research Paper	5.0%
Final Scholarly Research Paper	20.0%
Final Paper Presentation	5.0%
Problem Statement	5.0%
Midterm	5.0%
Final Examination	5.0%
Group Presentations	10.0%

### Grading Information

#### Determination of Grades

- **Late work is not accepted**
- **No makeup exams or quizzes are given**

<i>Grade</i>	<i>Points</i>	<i>Percentage</i>
A	930 to 1000	93 to 100%
A minus	900 to 929	90 to 92.9%
B plus	870 to 899	87 to 89.9 %
B	830 to 869	83 to 86.9%
B minus	800 to 829	80 to 82.9%
C plus	770 to 799	77 to 79.9%
C	730 to 769	73 to 76.9%
C minus	700 to 729	70 to 72.9%



<i>Grade</i>	<i>Points</i>	<i>Percentage</i>
D plus	670 to 699	67 to 69.9%
D	630 to 659	63 to 66.9%
D minus	600 to 629	60 to 62.9%

### **Grading Information**

“This course must be passed with a C- or better as a CSU graduation requirement.”

“This course must be passed with a C or better as an SJSU graduation requirement.”

“Passage of the Writing Skills Test (WST) or ENGL/LLD 100A with a C or better (C- not accepted), and completion of Core General Education are prerequisite to all SJSU Studies courses. Completion of, or co-registration in, 100W is strongly recommended. A minimum aggregate GPA of 2.0 in GE Areas R, S, & V shall be required of all students.”

### **ZOOM Protocol**

- Please turn webcam on
  - If you have technical issues, please let know at the beginning of class
- Please do not drive while on Zoom
- Please do not attend Zoom in a moving car
- Please be in a seated position
- Please dress as you would in the classroom

### **Classroom Protocol**

1. All students are expected to read the assigned chapters/reading assignments before the lecture
2. All students are expected to participate in the class discussions from the assigned readings
3. The course will be taught as a workshop.
  - a. This means students and instructor will work one-on-one at times and in small groups.
  - b. Your work may be reviewed by your peers.
4. Students are expected to attend every class and to take the exams as scheduled.
  - a. **No makeup exams or quizzes are given, and late homework is not accepted.**
    - i. Most assignments are due on CANVAS
    - ii. Assignments that are due in class are due at the beginning of class
    - iii. **If you are late to class your assignment is late and will not be accepted**
  - b. Written documentation of a medical emergency or death of a close relative will be the exception.
  - c. A doctor’s note will be accepted in the event of an illness.
  - d. Contact instructor as soon as possible.
5. Students shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith or a University Sponsored Activity with prior written notification via email to the instructor.
6. No noise-making electronic devices (lap tops, phones, calculators, etc.) are allowed.
7. Computers may only be used for class related activities.
8. Students must plan to spend a minimum of 6 hours per week outside of class time in order to complete all requirements, including readings, and submit assignments on schedule.
9. Check email and CANVAS on a regular basis and respond to emails in a timely manner.



## University Policies

Per [University Policy S16-9](http://www.sjsu.edu/senate/docs/S16-9.pdf) (<http://www.sjsu.edu/senate/docs/S16-9.pdf>), relevant university policy concerning all courses, such as student responsibilities, academic integrity, accommodations, dropping and adding, consent for recording of class, etc. and available student services (e.g. learning assistance, counseling, and other resources) are listed on [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo) (<http://www.sjsu.edu/gup/syllabusinfo>), which is hosted by the Office of Undergraduate Education. Make sure to visit this page to review and be aware of these university policies and resources.

## KIN 100W Writing Workshop

Note: Dates subject to change at instructor's discretion. Students will receive fair notice.

### Course Schedule

Week	Date	Group	Assignment
1	01/26/21		No Class
	01/28/21		First Day of Class
			Review Syllabus
2	02/02/21		Resume
			LinkedIn
			Work on Annotated Bibliography
			Work on Topic Proposal
	02/04/21		Library Session 1 (Topic Proposal & Annotated Bibliography)
3	02/09/21		<b>Resume and Cover Letter Due</b>
		1	PM Ch 1
		2	CG Ch 1 (Sections 1.1-1.14)
		3	CG Ch 1 (Sections 1.15-1.27)



			Interview questions
	02/11/21	4	PM Ch 2 (Sections 2.1-2.11)
		5	CG Ch 2 (Sections 2.1-2.11)
			Work on Abstract
4	02/16/21		<b>Abstract Due</b>
		1	PM 9 (Sections 9.1-9.28)
		2	CG 9 (Sections 9.1-9.28)
			Work on Annotated Bibliography
	02/18/21		Library Session 2
5	02/23/21		<b>Annotated Bibliography Due</b>
		3	PM 9 (Sections 9.29-9.52)
		4	CG 9 (Sections 9.29-9.49)
			Work on Topic Proposal
	02/25/21	5	PM Ch 2 (Sections 2.12-2.30)
		1	CG Ch 2 (Sections 2.12-2.30)
6	03/02/21		<b>Topic Proposal Due</b>
		2	PM 3 (Sections 3.1-3.9)
		3	CG 3 (Sections 3.1-3.9)
			Work on Outline
	03/04/21	4	PM 3 (Sections 3.10-3.18)
		5	CG 3 (Sections 3.10)
			Work on Outline
7	03/09/21		<b>Outline Due</b>
		1	PM 6 (Sections 6.1-6.24)
		2	CG 6 (Sections 6.1-6.12)



		5	TGP Goof# 1-8
	03/11/21	3	PM 8 (Sections 8.1-8.18)
		4	CG 8 (Sections 8.1-8.18)
		4	TGP Goof# 9-16
8	03/16/21		<b>Final Paper Peer Review I - Bring a Digital Copy to Class</b>
		5	PM 8 (Sections 8.19-8.36)
		1	CG 8 (Sections 8.19-8.36)
			Peer Review
			Review for Midterm
	03/18/21		<b>Midterm</b>
9	03/23/21	2	PM 6 (Sections 6.25-6.43)
		3	PM 6 (Sections 6.44-6.52)
	03/25/21		<b>Final Paper Peer Review II - Bring a Digital Copy to Class</b>
		4	PM 4 (Sections 4.1-4.15)
		5	CG 4 (Sections 4.1-4.15)
			Peer Review
10	03/30/21		Spring Recess
	04/01/21		Spring Recess
11	04/06/21		<b>Final Paper Peer Review III - Bring a Digital Copy to Class</b>
		1	PM 4 (Sections 4.16-4.30)



		3	PM 5
		2	TGP Goof# 17-24
			Peer Review
	04/08/21	2	CG 4 (Sections 4.16)
		4	CG 5
		3	TGP Goof# 25-32
			Peer Review
12	04/13/21		<b>Final Paper Peer Review IV - Bring a Digital Copy to Class</b>
		1	TGP Goof# 33-41
		5	TGP (Pages 51-55)
			Peer Review
	04/15/21	4	TGP (Pages 56-60)
		3	TGP (Pages 61-65)
			Peer Review
13	04/20/21	2	TGP (Pages 66-70)
		1	TGP (Pages 71-76)
			Peer Review
	04/22/21	5	TGP (Pages 77-82)
			Peer Review
14	04/27/21		<b>Final Paper Rough Draft Due on CANVAS</b>
			Work on Problem Statement
			Final Paper Peer Review
	04/29/21		Final Paper Peer Review
15	05/04/21		Final Paper Peer Review



	05/06/21		<b>Problem Statement aka Research Proposal Due</b>
			Final Paper Peer Review
16	05/11/21		<b>Final Paper Due on CANVAS</b>
			<b>Final Paper Presentation</b>
	05/13/21		<b>Final Paper Presentation</b>
Thursday	05/20/21	7:15am	Final Exam (7:15am-9:30am)