

**San José State University Kinesiology Department
Form for APE (170C) and PE Students (172, 173, 178, 179)**

Registration of School with SJSU

This form is used when your observations are done at a location where the site does not yet have a university-organization agreement with SJSU. Please complete this form once your school has begun the process of getting a UOA. Here is the URL for your school to use to establish a UOA:

<https://app.calstates4.com/sjsu/new-partner-proposal-form>

Please bring this form to the KIN main office and ask the staff to put it in Dr. Shifflett's mailbox. Dr. Shifflett will review then have the staff place the form in your student file and notify your instructor that the UOA is in the process of being completed.

Student Name	
Student ID #	
Student email address	
School/Site Name	
Course #	
Course Instructor name	

Students, please check the box below once you've confirmed the UOA process has begun by searching for your school here:

<https://app.calstates4.com/sjsu/sites>

☐ My observation site has begun the process of establishing a UOA with SJSU.

Signatures Needed:

Kinesiology Student

Date

Kinesiology Internship Manager (Shifflett)

Date