



**San José State University
Department of Kinesiology**

**Professional
Athletic Training Program**

**Preceptor
Guidelines
2018-2021 AYs**



San José State University – Department of Kinesiology Professional Athletic Training Program (ATP)

Preceptor Responsibilities/Qualification

Introduction

The role of the Preceptor in the San José State University Professional Athletic Training Program (ATP) is unique to this institution. The following information and guidelines are specific to our program and students. Should a change occur in the competency manual or Preceptor relationship, you will be notified as soon as possible. You will be provided with access to the Student Handbook, the Competency Manual and the student evaluation forms, both in hard copy and electronically via the program website (http://www.sjsu.edu/kinesiology/programs/undergraduates/athletic_training/forms/)

Preceptor Training/Workshop

In order to maintain SJSU Professional ATP's Preceptor status, you should attend a Preceptor workshop at SJSU at least once every 3 years. Changes in the accreditation standards and program requirements occur frequently; therefore there may be a periodic need for refresher meetings.

Affiliation Requirement

We are required to complete an affiliation agreement or Memorandum of Understanding (MOU) with each practicum site. Each year, each affiliated site must provide to SJSU Professional ATP a documentation of recent calibration of any and all electrical therapeutic modalities utilized in patient care at the site. In addition, affiliated site personnel will be required to participate in self-study interviews with a CAATE site visit team.

Preceptor Responsibilities/Qualification

The following is the CAATE standard for Preceptor Responsibilities/Qualifications:

Preceptor Responsibilities: A preceptor must function to:

- a. Supervise students during clinical education
- b. Provide instruction and assessment of the current knowledge, skills, and clinical abilities designed by the Commission;
- c. Provide instruction and opportunities for the students to develop clinical integration proficiencies, communication skills and clinical decision-making during actual patient/client care.
- d. Provide assessment of athletic training students' clinical integration proficiencies, communication skills and clinical decision-making during actual patient/client care.
- e. Facilitate the clinical integration of skills, knowledge, and evidence regarding the practice of athletic training.

Preceptor Responsibilities: A preceptor must demonstrate understanding of and compliance with the program's policies and procedures.

Preceptor Qualifications:

- A preceptor must be credentialed by the state in a healthcare profession
- A preceptor must not be enrolled in the professional athletic training program at the institution.
- A preceptor must receive planned and ongoing education from the program designed to promote a constructive learning environment

Student Assignments

Please refer to the Student Handbook for rotation assignments. We adhere to strict guidelines in order to ensure that all students obtain varied experiences; therefore, students will have four 8-week rotations during their first year (197A & 197B), and one semester or season rotations for the following year (197C & 197D). The SJSU Professional ATP Faculty will be responsible for student placement for all affiliated sites. Preceptors will receive notification of student assignments 4 weeks prior to placement. Occasionally, unique circumstances may require a change to a student's practicum assignment. When these situations develop, all efforts will be made to communicate the issues to the student and to the supervising Preceptor at the affiliated site as soon as possible.

Evaluations and Site Visitations

Preceptors will be required to evaluate athletic training students once for each 8-week rotation and twice for each semester rotation.

8-week rotation: Evaluation should occur at approximately between 6 to 7-week mark.

Semester rotation: Evaluation should occur at approximately the 8-week mark and at the end of the rotation.

In addition to the hard copy that you've been provided, evaluation forms are available online within the program handbook and the "Forms" link at

http://www.sjsu.edu/kinesiology/programs/undergradutes/athletic_training/forms/

Site visitation for clinical affiliations will occur once an academic year.

Each student will anonymously evaluate his or her preceptor at the end of each semester or rotation. Results will be compiled and shared with the preceptor at their request at the end of each academic year.

If you have questions regarding the preceptor guidelines, please contact SJSU Professional ATP faculty:

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