Jeanne Clery Campus Security Policy & Crime Statistics Disclosure Act

What you need to know if you are a Campus Security Authority at San Jose State University

Jeanne Clery Campus Security Policy & Crime Statistics Disclosure Act (Clery Act)

- •The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is the landmark federal law, originally known as the Campus Security Act, that requires colleges and universities across the United States to disclose information about crime on and around their campuses
- •All public and private institutions of postsecondary education participating in federal student aid programs are subject to it. Violators can be "fined" by the U.S. Department of Education, the agency charged with enforcement of the Act and where complaints of alleged violations should be made, or face other enforcement action

- •The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies.
- •The "Clery Act" is named in memory of 19 year old Lehigh University freshman Jeanne Ann Clery who was raped and murdered while asleep in her residence hall room on April 5, 1986

What does it have to do with you?

- •Clery Act compliance is a mandatory *institutional* reporting responsibility and full compliance necessitates a campus-wide effort and concerns all members of the campus community.
- Many crimes (especially sexual assaults) and disciplinary actions go unreported to police (but may be reported to others)
- •The San Jose State University Police Department coordinates and submits the annual report.
- •Data is collected from a wide variety of "Campus Security Authorities" to get the most accurate crime statistics possible That's where you come in.

About UPD Crime Information Programs Preparedness Prevention Policies Forms Emergency SJSU Home > Police Department > Crime Reporting > Annual Security & Fire Safety Reports

Annual Security & Fire Safety Reports





In October of each year, UPD publishes this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The report contains important safety information, SJSU policies, and crime statistics for the previous 3 years.







2012 Report (pdf) 2011 Report (pdf) 2010 Report (pdf)

For additional information, see <u>Student Right to Know (Clery Act)</u>.

MYSJSU MySJSU



Give to SJSU

Navigate

BACK to Crime
Reporting

Assistance when Reporting Crime

Bluelight Phones

Confidential

Crime Reporting

Weekly

Crime Blotter

Incident &

How is the information Collected

- San Jose State University Police
- Local Police
- Monterey County Sheriff's Office (Moss Landing)
- Campus Security Authorities.. That's You

What makes you a Campus Security Authority (CSA)?

- The law defines four categories of Campus Security Authority:
- San Jose State University Police
- Non-police security staff responsible for monitoring university property
- People/offices designed under our policy as those to whom crimes should be reported
- "Officials with significant responsibility for students and campus activities" THAT'S YOU!

Who is NOT a CSA

- •Administrative staff not responsible for students (e.g., payroll, facilities)
- Clerical Staff
- Individual faculty who do NOT serve as advisor to a registered student organization
- •Those who are exempt by law: Student Health Center Clinicians who only provide care to individual students.

So You're a CSA What do you have to do?

- •If someone tells you about a crime or an incident that may be a crime, you must record the information and submit a report
- Just get the facts, law enforcement will determine the crime
- Use the Campus Security Crime and Incident Report Form
- Report the incident immediately.

When in doubt, report it!

Questions? Contact Noemi Hinchberger, Records Coord, SJSU Police Department, noemi.hinchberger@sjsu.edu, 408-924-2172.

CSA Report Form



Campus Security Authorities (CSA) Crime & Incident Report Form

CONFIDENTIAL

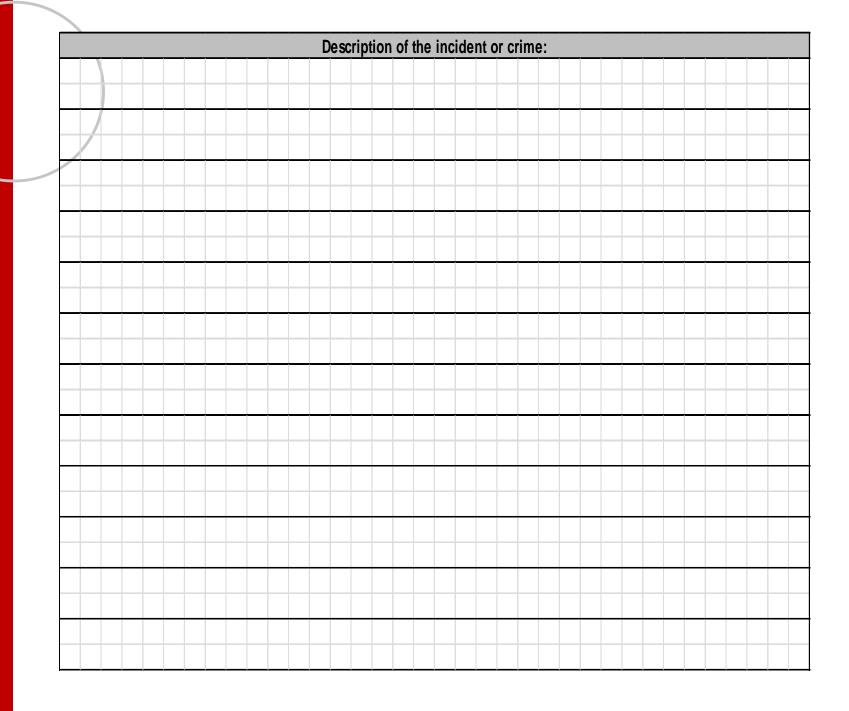
According to the Higher Education Act, or 20 U.S.C. 1092, now known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, California State University, San Jose is required to collect and annually publish statistics concerning the occurrence of selected crimes on campus property (including residential facilities), non-campus property, and public property, reported or known to San Jose State Police Department, local police or any individuals identified by the University as "Campus Security Authorities" (CSA). Campus Security Authorities are defined as, "An official of an institution who has significant responsibility for student and campus activities, including but not limited to, student housing, student discipline, and campus judicial procedures." The information collected from these forms is used to prepare a compilation of statistical crime information for inclusion in the campus' Annual Security Report. San Jose State Police will use this form to determine the category of the crime or incident and the location under which the incident should be reported according to the requirements of the Clery Act. Data collected on this form is to be used to promote crime aw areness and enhance campus safety.

It is the policy of the California State University, San Jose (San Jose State) to ensure that victims and witnesses to crime are aware of their right to report criminal acts to the police, and to report University policy violations to the appropriate office (e.g., student conduct violations to the Vice President of Student Affairs). How ever, if a reporting person requests anonymity, this request must be honored to the extent permitted by law. Accordingly, no information should be included on this form that would personally identify the victim without his/her consent.

In order for San Jose State to satisfy the statistical reporting requirements of the Clery Act, all CSA's are required to complete this form when specified crimes/incidents (listed below) are reported to them or at the end of the year advising no crimes were reported to them. In addition, a person reporting an incident of this nature to a CSA shall also be encouraged to report the crime to the San Jose State Police Department.

Procedures	If you are one of San Jose State's CSA's and you receive a report, or otherwise become aware of the occurrence of one of the selected crimes listed below, please do the following:								
	1. Encourage the crime victim(s) and/or witness(es) to report the incident to San Jose State Police 2. If the incident indicates the possibility of an imminent community threat, inform San Jose State Police without delay, 3. If the incident reported is a sexual assault or other violent crime:								
	3.	Inform the victim(s) Report www.sjsu.ed	and/or witness(es) of the supp lu/police	pport services available which can be found in our Annual Security					
		Actively support the victim(s) and/or witness(es) in accessing these services.							
4. Complete the Crime & Incident Report form and handle as a "confidentia					ent.				
		San Jose State Poli	tate Police Department, Attn:Noemi Hinchberger						
1 Washington Square, San Jose CA 95192-0012 If you have any questions concerning this form, please call (408) 924-2222									
-		receiving report:)	Department	Date of Report	Time of Report				
Position:			Phone Number	Date of Incident	Time of Incident				
Reporting Part	y:	Victim Witn	ess Third Party/Other	Rela	tionship to Victim				

Ho	micide	Robbery	Aggrava	Aggravated Assault		n	Alcohol	
Se	Sex Offense		Motor \	Motor Vehicle Theft		pon(s)	Drugs/Narcotics	
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Murder/Non-Negligent Manslaughter: the willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

Negligent Manslaughter: the killing of another person through gross negligence

Robbery: the taking or attempting to take anything from value of the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned - including joy riding)

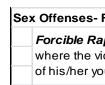
Arson: The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone's); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations: The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

NOTE: The above listed crime definitions from the Uniform Crime Reporting Handbook



Sex Offenses-Forcible

Forcible Rape: The carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

Forcible Sodomy: Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault With An Object: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses- Nonforcible

Incest: Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Nonforcible sexual intercourse with a person who is under the statutory age of consent.

NOTE: The above listed Sex Offenses Definitions From the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

HATE CRIMES

Larceny: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Vandalism: To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document.

A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias. For example, a subject assaults a victim, which is a crime. If the facts of the case indicate that the offender was motivated to commit the offense because of his bias against the victim's race, sexual orientation, etc... the assault is then also classified as a hate/bias crime.

How to report crime statistics to be included in the Clery Report:

- •For emergencies & crimes in progress, call 9-1-1
- San Jose State Police Department Dispatch number (408) 924-2222
- •Anonymous TIP NOW Message or Text number (408) 337-2919
- Anonymous Email to TIP NOW at sjsu@tipnow.org
- •Fill out Campus Security Authority Crime & Incident Report Form

What Crimes Must I Report(The 9 CLERY & Hate Crimes)

- Homicide
- Sex Offenses
- Forcible
- Non Forcible
- Robbery
- Aggravated Assault
- Burglary

- Vehicle Thefts
- Arsons
- Disciplinary Referrals
- Liquor Violations
- Drug Violations
- Weapons Violations
- Hate Crime

Hate Crimes Classifications

San Jose State is also required to report statistics for hate (bias) related crimes by the type of bias as defined below for the following classifications

Homicide

Sex Offenses

Robbery

Aggravated Assault

Burglary

Vehicle Theft

Arson

Larceny
Vandalism
Intimidation
Simple Assault

Serious Crimes

•If a serious crime that may cause an ongoing threat to the San Jose State community is reported to anyone who is defined as a Campus Security Authority, that individual should not wait until the end of the year to report that incident to the San Jose State Police Department. The institution has a responsibility to notify the campus community about any crimes which pose an ongoing threat to the community, and as such, Campus Security Authorities are obligated by law to report crimes immediately to the San Jose State Police Department. If there is any question about whether an ongoing threat exists, immediately contact San Jose State Police Department

Timing is critical

Be sure to document

- When the crime or incident occurred
- When it was reported to you

The law requires that the **crime be**reported for the calendar year in which it
was <u>first reported to a Campus Security</u>
Authority – not when it occurred, not when it
was reported to police by a CSA.

What Is Your Responsibility?

 To notify San Jose State Police about crimes reported to you that fall within our reporting responsibilities

Reporting Responsibilities Include

On Campus

•Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls;

Student Housing

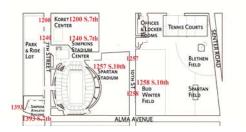
•Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility

Reporting Responsibilites Include (con't)

- Non Campus Buildings or Property
- •Any building or property owned or controlled by a student organization that is officially recognized by the institution; or Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.
- Fraternities and Sororities
- Bulldog Foundation
- Public Property
- public property that immediately borders and is accessible from the campus

San Jose State University Reportable area 200 San Fernando 300 148 DZ 168 KS E. San Antonio Repertory Theatre San Paseo de San Carlos E. San Carlos St. E. San Carlos St E. San Salvador St San Salvador St. SJSU Shuttle 322 APA St 12th 5th # 뀲 cò O Super (i) E. William St. E. William St. SJSU South Campus/Spartan Stadium E. Reed St. E. Reed St. HWY 280 N HWY 280 & 101 Lowell Elementary School

Locations listed apply to SJSU campus map



Admin Bldg	125	S.	7 th	St/E.S	an F	ern S
Art Bldg	215	s.	9 th	St		
AS Assoc Student	301	s.	5 th	St		
AS Print Shop						
ATM Automatic Tell	180	S.	9 th	St		
BB Building BB	335	s.	9 th	St/E.S	San (Carlos
BC Business Rooms	250					
BG Bontany Garden						
BT Business Tower	210	S.	9 th	St/10	th Flr	
CAF Cafeteria				St (O		
CAR Career Center						- /
CCB Central Class Rm			2	215 S.	7 th	
Clark Hall			- 1	95 S.	7 th S	St
CC Computer Center			- 1	95 S.	6 th S	St
CY Corp Yard			- 1	29 S.	10 th	St
DBH Dwight Bentel				240 S	. 5 th :	St
DH Duncan Hall				211 E.		
DMH Dudley Moorhead Ha	all		- 1	25 S.	6 th S	t
ENG Engineering				90 S.		
ERC Events Recreation C	rt		- 2	290 S.	7 th S	St
FO Faculty Office			- 2	250 S.	5 th S	St
HB Health Building			- 2	285 S.	9 th 5	St
HCP Heat/Cool PLT				290 S.		
HGH Hugh Gillis				30 S.		
HMS Housing Maint.			- 1	258 8	3. 10¹	ⁿ St ∫
HR Human Resource			3	377 S.	7" S	St./3 rd
IRC Instr. Resource			- 1	45 S.	6 th 5	St
IS Industrial Studies			- 1	35 S.	9th S	St.

ON CAMPUS

L7 Lot 7	
L8 Lot 8	
MCAF Market Café	210 S. 7 th St
MD Morris Dailey	210 S. 5 th St
MH Mcquarrie Hall	240 E. San Carlos St
Modular A	
Modular B	
MOD F	190 S.9 th St
MUS Music BLDG	270 S. 7 th St
M3 Modular 3	128 S. 10 th St
NG North Garage	65 S. 10 th St
Paseo San Carlos	
Pool Aquatic CTR	320 S. 8 th St
SCC Spartan Centra	231 E. San Carlos
SCE Spartan East	271 E. San Carlos
SCI Science BLDG	190 S. 4 th St
SCS TS & JC Statue	195 S. 7 th St
SG South Garage	377 S. 7 th St
SH Sweeney Hall	315 S. 7 th St
SJSU Main Campus	1 Washington Square
SM Spartan Memorial	280 S. 5 th St
SSC Student SVC CT.	60 S. 9 th St. (1 st FIr 10 th St.Gr
SU Student Union	195 S. 9 th St./ E. San Antonio
TH Tower Hall	210 S. 5" St
TPO Traffic PKG Office	377 S. 7 th St
UC Univ. Club	408 S. 8th St. / E. San Sal St
UPD University PD	377 S.7 th St/E. San Sal
UT University Theatre	130 S. 5 th St
WG West Garage	350 S. 4 th St
WSQ Wash SQ Hall	250 S. 4 th St
YUH Yuchida Hall	298 S. 4 th St
7L 7 th Street Lot	
7P 7 th St. Plaza	
9th Street Plaza	

PUBLIC PROPERTY / REPORTABLE

L1 Lot 1 L11 Lot 11 L13 Lot 13 L15 Lot 15 L17 Lot 17 L3 Lot 3

F4 Field 4

IC Intl Center

L14 Lot 14

KC Koret Center

KS Kappa Sigma

		NOI ENTIT NEI ONTABLE
	Elizabeth	9 th / 10 th Street (400-499)
į	S. 8 th Street	(400 Block)/566
į	San Fern	4 th - 5 th St (150-199)
į	San Fern	5 th - 6 th St (200-249)
į	San Fern	6 th - 7 th St (250-299)
į	San Fern	7 th - 8 th St (300- 349)
į	San Fern	8 th - 9 th St (350-399)
į	San Fern	9 th - 10 th St (400-449)
į	San Sal	4 th - 5 th St (150-199)
į	San Sal	5 th - 6 th St (200-249)
į	San Sal	6 th - 7 th St (250-299)
į	San Sal	7 th - 8 th St (300-349)
	San Sal	8th- 9th St (350-399)
	San Sal	9 th - 10 th St (400-449)
	10 th St	E. Santa Clara/Elizabeth St (1-33)
	10 th St	Elizabeth/E. San Fern St (34-99)
	10 th St	E. San Fer/E. San Antonio St (100-199)
	10 th St	E. San Antonio /E.San Carlos St (200-299)
	10 th St	E. San Carlos /E. San Sal St (300-399)
	4th St	San Fer /Paseo De San Carlos St (100-299
	4th St	Paseo De San Carlos/San Sal St (300-399)
1	9 th St	Elizabeth/San Fern St (26-99)
į	9 th St	Paseo De San Carlos/San Sal St (200-399)

Residential/ Housing Dorms

380 S. 9th St/ E. San Salvador St CVA CV Bldg A 350 S. 9th St/ E. San Carlos 350 S. 9th St/ E. San Carlos St CVBN CV Bldg B North CVBS CV Bldg B South CVBT CV Bldg B Tow 350 S. 9th St/ E. San Carlos St CVC CV Bldg C 320 S. 9th St/ E San Carlos St 355 S.10th St/ E. San Carlos St DC Dinning Commons HOV Hoover Hall 325 S. 8th St/ E San Carlos St 375 S. 9th St/ E. San Sal St 355 S. 8th St/ E. San Carlos St JWH Joe West Hall RYC Royce Hall VM Village Market 385 S. 8th St. Washburn Hall

NON CAMPUS

AB Aviation Dept. Industrial Studies RM 111 AERO Areonautics Reid Hillview Airport 2500 Cunningham Ave. AOP Alpha Omicron 373 E. San Fern St (998-9330) AP Alpha Phi 210 S. 10th Street (287-5755) APA Alpha Phi Alpha 322 E. San Sal/No Phone ARF Art Foundry 1036 S. 5th St /E Martha St ATO Alpha Tau Omega 202 S. 11th Street 1258 S. 10th Street Baseball Field BTP Beta Theta Pi 295 E. San Fern St/9th St/ (298-2382) Bud Winter Field 1258 WS. 10th St CDC Child Dev. Center 430 S. 8th St 1355 N. 4th St. Clarion Hotel SJ Airport CPS Chi Pi Sigma 230 S. 10th Street DG Delta Gamma 360 E. Reed St / (279-9698) DU Delta Upsilon 282 S. 10th St./ No Phone DZ Delta Zeta 148 F. 11th/ (279-9031) FH Field House 460 E. Humbolt St F1 Field 1 F2 Field 2 F3 Field 3

> 360 S. 11th St/ San Sal 1200 S. 7th St 189 SW.11th St/No Phone 168 S. 11th St/(279-9860)

L19S Lot 19 South Moss Landing M2 Modular 2 M5 Modular 5 PGD Phi Gamma Delta PKA Pi Kappa Alpha PR Park & Ride PH Presidents House Q Bldg Q SAAB Simpkin Blda SAL Study AM Lang SC Sigma Chi SIM Simpkins Center SJSU Research Foundation SN Sigma Nu SP Sigma Pi Spartan Shop Apt SPV Spartan Village SSW Spartan Warehouse STAD Spartan Stadium TC Theta Chi TCTS Tennis Courts 10LT 10th Street Lot

L19N Lot 19 North

8272 Moss Landing 1258 S. 10th St 1257 S. 10th St

225 S. 11th St./No Phone

1690 University Way 190 S. 9th Street 1393 S. 7th Street 384 S. 2nd St 248 S. 10th St/ (279-9601) 1240 S. 7th St 210 N. 4th St. (4th Floor) 155 S. 11th St/ (279-9473) 182 S. 10th St/ (279-5146) 355 E. Reed St 1251 S. 10th St 1125 N. 7th St./Commercial 1257 S. 10th St/ E. Alma St 123 S. 11th St/ (280-1919)

65 S. 10th Street

Annual Reporting

- Each year you will receive an email if you are a CSA
- •If you did not receive any crime reports for the calendar year you will still need to complete the Campus Security Crime and Incident Form
- Mark the box "No Crimes reported"
- Initial the form
- Submit form to the Police Department

THANK YOU

Thank you for reviewing the Campus Security Authority, if you have any questions contact Noemi Hinchberger: (408) 924-2172

Please print the Certificate of Completion and send to the San Jose State Police Department Records Unit.

Email: noemi.hinchberger@sjsu.edu

Fax: (408) 924-3779

Campus Security Authority

Nama	SEAL OF THE AL
Name	EUREKA
Organization	
人工产品	
I have reviewed the C <mark>SA training an</mark>	<mark>d understand that by Fede</mark> ralLaw specifically, the
Right To Know and C <mark>ampus Security</mark>	Act 1990 (re-named the Clery Act in 1998), I am
required as a CSA to report specific	crimes to San Jose State University Police
Department	SAN JOSE
Sign	Date

Valid for 1 year from signing