

**San José State University  
Department of Political Science**

**Pols 15-01: Essentials of U.S. and California Government,  
Fall 2019**

**Course and Contact Information**

<b>Instructor:</b>	Sabrina Pinnell
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<b>Office Hours:</b>	M 4:30-5:30, W 9-10, F 1:30-2:30; additional hours by appointment <sup>1</sup>
<b>Class Days/Time:</b>	M W 10:30-11:45
<b>Classroom:</b>	WSQ 207
<b>GE/SJSU Studies Category:</b>	AI (US2 & US3); D3

**Course Format**

This class is primarily lecture and in-class discussion; there will also be participation assignments completed either in class or outside and submitted on-line. This course uses Canvas for announcements, some of the participation assignments, uploading handouts and recording of scores on exams/assignments. Students should have access to a computer capable of accessing this page at <http://sjsu.instructure.com>. You will need to use your student ID information to log on, and you can access the class webpage on your Dashboard.

Please note that lecture notes will not be posted to Canvas in this course. Students are expected to attend lecture to gain this information and to take notes. If you are absent for any reason, you have the options of either getting notes from a colleague or seeing the instructor in office hours.

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1. Appointments for office hours will not be available Tuesdays or Thursdays this semester.

## Course Description

**From the SJSU Catalog:** Treatment of essentials of U.S. and California government. Satisfies the American Institutions requirements in U.S. Constitution (US2) and California Government (US3), and the Core GE requirement in Social Sciences (D3).

**From the SJSU GE Guidelines (S14-5):** In this course you will be exposed to alternative interpretations of the historical events and political processes that have shaped the social, economic and political system in which you live. This course will provide a multicultural framework, including both conflict and consensus principles, of the choices and options available to individuals and groups in their social, economic and political relations. The focus of the course is the growth of a multicultural society and the interactions, including cooperation and conflict, as these many and varied peoples have dealt with social, economic and political issues.

## Department of Political Science Learning Outcomes

The Political Science Department has the following objectives for its students:

- 1) Breadth: Students should possess a broad knowledge of the theory and methods of the various branches of the discipline.
- 2) Application and Disciplinary Methods: Students should be able to formulate research questions, engage in systematic literature searches using primary and secondary sources, evaluate research studies, and critically analyze and interpret influential political texts. Students should be able to apply these techniques to identify, understand, and analyze domestic and international political issues and organizations.
- 3) Communication Skills: Students should master basic competencies in oral and written communication skills and be able to apply these skills in the context of political science. This means communicating effectively about politics and/or public administration, public policy, and law.
- 4) Citizenship: Students should acquire an understanding of the role of the citizen in local, state, national, and global contexts and appreciate the importance of lifelong participation in political processes.

## GE Learning Outcomes (GELO)

Upon successful completion of this course, students will be able to:

1. **GELO 1 (US2)**: Explain how political decisions are made, their consequences for individuals and society, and how individuals and groups may affect the decision-making process. Analyze the meaning and content of the democratic process as it has evolved in the United States and California, and describe the foundations of the political system and the evolving institutions of government, the links between the people and government, and the operations of California government. This requirement will be fulfilled through Exams 1, 2 and 3.

2. **GELO 2 (US3):** Identify the tools of political action and collective decision making at the local, state, national and global level, and articulate the values and assumptions that inform their civic engagement. This requirement will be fulfilled through Exams 1 and 2.
3. **GELO 3 (D3):** Place contemporary developments in cultural, historical, environmental, and spatial contexts. This will be fulfilled through participation assignments and essays on the exams.
4. **GELO 4 (D3):** Identify the dynamics of ethnic, cultural, historical, environmental, and spatial contexts. This will be fulfilled through participation assignments and essays on exams.
5. **GELO 5 (D3):** Evaluate social science information, draw on different points of view, and formulate applications appropriate to contemporary social issues. This will be fulfilled through participation assignments and essays on exams.
6. **GELO 6 (D3):** Apply multidisciplinary material to a topic relevant to policy and social action at the local, national and international levels. This will be fulfilled through participation assignments.

Students are expected to complete the writing equivalent of ~1500 words or more in this class. This will be accomplished through three in-class essays attached to Exams 1-3.

## Required Texts/Readings

### Textbook

The major texts for this course are Neal Ginsberg, Theodore Lowi and Margaret Weir et al.'s We The People, 12<sup>th</sup> Core Edition (W.W. Norton, 2017; ISBN: 978-0-393-66463-8 for paperback; for ebook you can use <https://digital.wwnorton.com/wethepeople12core>)<sup>2</sup> and the League of Women Voters of California, Guide to California Government, 16<sup>th</sup> edition (Sacramento, CA: League of Women Voters Education Fund, 2016; ISBN: 978-0-9632465-2-3).<sup>3</sup> Both of these texts are available through Spartan Bookstore and are required. Earlier editions of books may not have the most current information used in the course, so it is strongly recommended that you get the editions listed here.

### Other Readings

Additional readings may also be listed in the Schedule, with how to locate them – either under “Files” in Canvas, or as resources through the King Library website. *All readings for this course are required readings, unless labeled “recommended” in the Schedule.*

## Course Requirements and Assignments

SJSU classes are designed such that in order to be successful, it is expected that students will spend a minimum of forty-five hours for each unit of credit (normally three hours per unit per week), including preparing for class, participating in course activities, completing assignments,

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2 . We The People will be listed as WTP in the Schedule for readings.

3 . Guide to California Government will be listed as LWV in the Schedule for readings.

and so on. More details about student workload can be found at <http://www.sjsu.edu/senate/docs/S16-9A.pdf>.

This course includes the following methods to evaluate student performance:

Participation	6 x 10 points
Exams 1-3	3 x 100 points
Final Exam	<u>100 points</u>
	460 points

Participation: See the campus policy on attendance at <http://www.sjsu.edu/senate/docs/F15-12.pdf>. At various times over the semester (see Schedule for approximate dates), students will either be doing work in class or online, such as viewing videos, taking notes on them and discussing them during the class session, doing group exercises or like activities. If you are not in class on a day an in-class assignment is being worked on, you must check the Canvas page for a copy of the handout and material to complete it, and then plan on handing it in as a hard copy by the due date. Online assignments must be submitted electronically. You are required to complete at least six of these; you may complete the seventh for extra credit. Each of these assignments is worth 10 points. While attendance cannot be used as a basis for grading in this class, please be aware that if you do not attend class, you risk missing material to complete some of the assignments for your grade.

Exams: Exams for this section of Pols 15 (September 23rd, October 23rd and November 25th) will be in-class and contain a combination of multiple-choice questions and an essay section, totaling 100 points each. The exam will take up the entire class period for the scheduled day.

The first part of the test is a multiple-choice section worth 50 points, with 25 questions that you will answer on a Scantron 882-E form. You will have a choice of four options for each question. Please make sure to bring a pencil and the correct Scantron form for this section of the test.

The second part is an essay question worth 50 points, which you will answer in 2-4 pages (estimate based on single-spaced, single-sided) in a large greenbook. Please see the handout appended to this syllabus for format. We will also go over requirements in class before Exam 1.

While you will receive a study guide of terms and concepts to help you study before the exam, the exams will be closed-book, closed-note. There will be no questions given out in advance, although the instructor may indicate in class what issues will come up on the essay portion of the test.

Students are expected to take exams as scheduled; they will not be given in advance of their scheduled dates and make-ups will only be permitted due to a verified emergency. Travel plans are not considered emergencies. Makeups must occur within a one-

week time period from the scheduled date. Contact the instructor ASAP if you miss a test to schedule a makeup.<sup>4</sup>

**Final Exam:** The final exam is on December 12, 2019 from 10 a.m.-12 p.m.<sup>5</sup> in WSQ 207. It is comprehensive for the course and will consist of 50 multiple-choice questions worth two points each for a total of 100. There will be questions from all previously tested sections of the class, as well as any material covered after Exam 3. You will need to bring a Scantron 882-E form to complete this exam. This exam is closed-book and closed-note. The exam will not be given in advance for any reason; please make travel arrangements accordingly. Make-ups are only permitted for emergencies and will be held on the official makeup day.

### **Grading Policy**

This course is based upon a point system, with percentage of points earned on assignments and exams corresponding to the following grades: 97-100% is an A plus, 93-96% is an A, 90-92% is an A minus, 87-89% is a B plus, 83-86% is a B, 80-82% is a B minus, etc. Keep track of your points over the course of the semester as noted above, and you should have an idea how you stand in the class.

Note that “All students have the right, within a reasonable time, to know their academic scores, to review their grade-dependent work, and to be provided with explanations for the determination of their course grades.” See [University Policy F13-1](http://www.sjsu.edu/senate/docs/F13-1.pdf) at <http://www.sjsu.edu/senate/docs/F13-1.pdf> for more details.

### **Extra Credit Policy**

If you complete all six participation exercises, you may earn up to 10 points extra credit for completing the seventh assignment.

Note that per Academic Senate policy (<http://www.sjsu.edu/senate/docs/S09-7.pdf>), any extra credit opportunities must be extended to all students in the class; this means that individual appeals for extra credit may not be considered apart from the entire class. Students may not request individual extra assignments for additional credit.

### **Travel Policy**

For this course, if you know that you will be absent or unable to complete assignments ahead of time due to athletic or other campus activities, it is your responsibility to clear any extensions or

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4. There is an exception for Exam 3; you have until December 4th to take a makeup. Given the Thanksgiving holiday, campus will not be open for instruction November 27-29. Again, travel plans are not considered emergencies.

5. The formal time starts at 9:45, but the exam will take less than 2 hours to complete; the later exam start time will accommodate students finding seats and being prepared to take the test in this large class.

excusals with the instructor ahead of the due date.<sup>6</sup> Travel for other reasons, barring emergencies, may not be accepted as reasons for extensions or excusals for late work or makeup exams; any exceptions require instructor approval. If you have an emergency that makes it impossible to take an exam or complete an assignment, contact the instructor ASAP to discuss options to complete your work. But as noted above, no exams will be given in advance for any reason, and this includes the Final.

### **Classroom Protocol**

This is a course that will consider several controversial issues including diversity and minority rights in American politics, immigration and its effects on American politics and culture and the nature of citizenship. Students are expected to come prepared to class discussions and conduct themselves in a civil and respectful manner, particularly to their fellow students. With that in mind, students should avoid any colloquial language, characterizations, remarks or outright slurs that pertain to groups in the abstract or to their fellow students in particular. Any remarks made in ways that attack a student's personality or physical characteristics that have nothing to do with his or her actual points in a discussion will not be tolerated. Students may be asked to leave if this occurs.

Recordings of lectures for personal use outside of class is permitted, provided the instructor is consulted and approves such recording. Common courtesy and professional behavior dictate that you notify someone when you are recording him/her. You must obtain the instructor's permission to make audio or video recordings in this class. Such permission allows the recordings to be used for your private, study purposes only. The recordings are the intellectual property of the instructor; you have not been given any rights to reproduce or distribute the material. If you feel you may need to do this, please contact Dr. Pinnell and clear this with her at the start of the course.

### **Policy on Submitting Written Work in this Course**

Students at the college level are expected to submit written work that fits the grammatical, stylistic and citation expectations for college-level work in English. All written assignments in this course are therefore graded in two ways: both in terms of content (information in terms of logic, quality of evidence, etc.) and in terms of writing. Given the in-class nature of class essays, writing rules such as citation and spelling may be relaxed, and the bulk of the grade will be for content. But organization of your points in the essay, use of introduction/conclusion and ability to make an argument may be factors in grading. If you are at all uncomfortable with writing at the college level, you need to take steps to rectify this. You may want to see the instructor after exams are handed back if comments indicate that there are specific errors in argument or writing.

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6. Ideally, athletes should present a schedule of away events that may affect the class and send the instructor an e-mail alerting her before each event to make sure that absences are excused.

## **Collaboration and Source Use Policy**

The University has a clear policy on Academic Integrity, but I feel that some issues need to be made more explicit within the body of this syllabus.

Per the SJSU Academic Integrity Policy, you may not submit work done in another course, in whole or in part, for evaluation in this course without prior instructor approval. This includes your own writing for another course – that is actually a form of plagiarism as well as cheating.

Collaboration in preparing for exams such as sharing notes before exams and group study is encouraged, but keep in mind that there may be more than one answer to an exam question.

If there are issues with source use or possible cheating, it is the policy of SJSU for the instructor to have a face-to-face meeting with a student to clarify the issue and particulars before any decisions are made about possible sanctions. Serious infractions must be reported to the University per the Academic Integrity Policy for recording purposes, and possible administrative action.

To sum up – the University is serious about cheating and plagiarism, and so is your instructor. If you are concerned about how to use material for exams, come to office hours.

## **Final Exam Policy**

Per University Policy S17-1, all classes must have a culminating activity that finishes the class; if a sit-down final, it must be held during the scheduled date and time for the class, which for this class is December 12<sup>th</sup>, 2019 from 10-12 a.m. in our regular classroom. No final will be held before this scheduled time, and you should plan on taking the test at this time unless you have a verifiable emergency, or three or more scheduled finals in one day and you contact me no later than three weeks before the last day of class (December 9<sup>th</sup>).<sup>7</sup> If you fall into one of these categories, a makeup exam is possible, on the scheduled makeup day of December 18<sup>th</sup>. Please see the relevant policy at <http://www.sjsu.edu/senate/docs/S17-1.pdf> for more information.

## **University Policies**

Per University Policy S16-9, university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc. will be available on Office of Graduate and Undergraduate Programs' [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo/) at <http://www.sjsu.edu/gup/syllabusinfo/>. Please peruse these policies at the link, which cover academic integrity, religious holidays and recording information in class.

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7. This means that no requests will be considered after November 18, 2019. Given online classes and other situations where exams times may vary, I strongly recommend checking your schedules before then if you think this will be necessary.

**Disclaimer**

All information in this syllabus, including due dates for evaluation instruments such as exams or papers may be subject to change with fair notice by the instructor, the Department of Political Science or San Jose State University.



## Pols 15: Course Schedule

### Course Schedule

Week	Date	Topics, Readings, Assignments, Deadlines
1-2	8/21-8/28	<u>Course Introduction; Constitution and Federalism</u> WTP, Chs. 2-3
3	<b>9/2</b>	<b>Labor Day – NO CLASS</b>
3-4	9/4-9/11	<u>Civil Liberties and Rights</u> WTP, Chs. 4-5  <b>Participation Activity 1: Religion and Speech in Civil Liberties (in class)</b> <b>Participation Activity 2: Government and Civil Rights Change (online)</b>
5	9/16-9/18	<u>Political Culture in the U.S.</u> WTP, Ch. 1, 6 (pp. 209-215)
6	<b>9/23</b>	<b>Exam 1 in class</b>
6-7	9/25-9/30	<u>Legislative Branch</u> WTP, Ch. 12 LWV, Ch. 4
7-8	10/2-10/7	<u>Judicial Branch</u> WTP, Ch. 15 LWV, Ch. 6  <b>Participation Activity 3: Marbury v Madison and Judicial Review (in class)</b>
8-10	10/9-10/21	<u>Executive Branch</u> WTP, Chs. 13-14 LWV, Ch. 5  <b>Participation Activity 4: Administrative Strategy and Making Change (online)</b>
10	<b>10/23</b>	<b>Exam 2 in class</b>
11-13	10/28-11/13	<u>Elections and Participation; Political Parties</u> WTP, Chs. 8-10 LWV, Chs. 1-3  <b>Participation Activity 5: Voting Game (online)</b>

<b>Week</b>	<b>Date</b>	<b>Topics, Readings, Assignments, Deadlines</b>
13	<b>11/11</b>	<b>Veterans' Day – NO CLASS</b>
13-14	11/13-11/20	<u>Interest Groups and Campaign Finance</u> WTP, Ch. 10 (391-399), Ch. 11  <b>Participation Activity 6: Campaign Finance Reform (in class)</b>
15	<b>11/25</b>	<b>Exam 3 – In class (please note the date and make travel plans accordingly)</b>
15	<b>11/27</b>	<b>NO CLASS – Non-Instructional Day on Campus</b>
16	12/2-12/4	<u>Media and Public Opinion</u> WTP, Ch. 6 (237-247), Ch. 7
16-17	12/4-12/9	<u>Local Government</u> LWV, Chs. 7-9  <b>Participation Activity 7: Proposition 13 (in class)</b>
Final Exam	<b>12/12</b>	<b>10-12 a.m. (please note date and time!) in WSQ 207</b>

### Exams 1-3: Information for Part II (Essay)

As part of Exams 1-3, you will need to draft an essay of 2-4 pages in a large, new greenbook to answer one of two question possibilities given to you on the exam.<sup>8</sup> While the instructor may indicate in class what issues will come up in the essay topics, she will not give out specifically worded questions in advance. You should prepare for writing the essay by studying the terms and concepts provided on the study guides before the test, as with Part I. You will have the entire class period to take each exam, so this will give you time to take the various steps in creating your essay.

Essays during exams are not like essays written outside of class. You will need to set aside time during the exam period to think over and outline your answer before you write. You may want to use the exam form or the inside page of your greenbook to make notes and outline your answer before you begin; starting an essay without organizing your points may lead to a poor result. Each essay answer will have both informational components and an overall argument, so you need to know what your answers will be before you compose the essay.

A proper exam essay has much the same organizational format as an out-of-class essay:

- 1) An *introduction* paragraph with a thesis for your answer, and a brief roadmap of the points you are going to use to back up your thesis. In short, how you are planning to answer the essay question.
- 2) A *body* of points that provide support for your thesis, with information provided as needed. You will not need to cite for these facts in an exam essay, but you may want to note specific authors if they provided ideas or information (“As Jefferson noted in the Declaration of Independence...”). The body must cover all parts of the question in terms of required information or argument. But it is not an outline or set of bullet points; like a regular out-of-class essay, you should write these points as paragraphs.
- 3) A *conclusion* that briefly summarizes your argument and verifies you answered the question. You cannot leave the essay with the last body paragraph; you must finish it.

The 2-4 page requirement for the exam is based on the idea that you will need at least five pages (roughly one per paragraph, if single-sided pages and single-spaced) to compose your essay, if you have one introductory paragraph, three body paragraphs and a conclusion. Obviously, you might go over this; but try to keep your argument organized to seven pages.

Grading of this essay will be based on a combination of content and writing, as outlined below.

#### Content: (40 points)

The bulk of the essay grade is based on whether or not you answered the question as given in the exam, and made a sufficiently good argument. Take the following example:

“The Declaration of Independence asserts that a major purpose of government is to protect the individual rights of citizens; it is founded for this purpose. But if government impinges on the rights of citizens after its creation, what should citizens do, according to the Declaration? Is this position a reasonable one in today’s America? Give information from the document and the class material where necessary.”

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8 . You must use a new, blank greenbook for each exam. No exceptions. The instructor will bring some greenbooks to each test in case you do not have one.

This question gives you both a clue as to what information you need to give as well as the argument you're going to make. You'll need to know enough about the Declaration from the reading and lecture to give the foundations on individual rights and the relationship between government and the public. But you'll also need to give some of your own opinion as to whether the Declaration's argument on revolt is feasible in the current American era if you object to the government's powers over your rights, and defend your position with information as well. (Keep in mind this document backed a revolution – do we have other options today?)

The forty points for content will therefore focus upon:

- Having a clear thesis, preferably at the start, for your argument;
- Answering all parts of the question – informational and argument;
- Developing all parts of the roadmap you made at the start, in terms of information and argument.

This should bring home the necessity of the introduction and conclusion; you're using these to verify that you have an answer, and that you are covering the answer. But please note that just providing correct information, without a clear argument that carries through the essay, will earn you a 33 at best, or a middle-range B. Leaving the thesis until the end could mean a higher B, but not an A. You need to organize your thoughts before you write.

### Writing: (10 points)

Roughly 20% of your essay grade is based on writing, although the rules for in-class essays are clearly different than for out-of-class ones. You will not have an opportunity to do multiple drafts for this essay, and tools like spell check and grammar check are not available. Also, not everyone is a native English speaker. With that in mind, here are the concerns that could lower your grade in this part of the essay:

- Lack of introduction or conclusion. Just answering the points of the question, one at a time, is not an essay.
- Lack of organization. This is particularly evident when the essay is one large paragraph. Organize before you write, and split up your points into paragraphs.
- Answering the essay in bullet points or as an outline. That is not essay format.

Other writing issues such as spelling, verb tense/agreement, and punctuation will not be as important in grading, given that this an extemporaneous answer and you just received the question. Citations are not necessary. Clear, concise points with a few writing errors will still get you a high writing grade.

### Final Points

As noted above, you are not getting the specific essay questions in advance. If you feel that you will need extra time for this exam format due to disability, you need to set up accommodations with AEC as soon as possible. Sudden disability due to injury or illness may require accommodations in the testing room, but cannot be dealt with if you do not let the instructor know in advance; you cannot expect these on the test day with no notice.<sup>9</sup>

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9. Example: Showing up with a broken arm on test day does not mean you get to write the essay on your computer. The instructor can bring in a clean computer for you to write on, but only if you contact her in advance.

International students who feel less comfortable with English may want to meet with the instructor to discuss concerns, but should plan on composing the essays in English to the best of their ability. This is not a writing class, but you are expected to satisfy some parts of the class requirements in writing; use this class as a means to master a form of writing that you need to know for other courses, particularly in the humanities and social sciences.