## SJSU SAN JOSÉ STATE UNIVERSITY

## **Financial Petition Form**

Section 1: Student Information				
SJSU ID#:				
City, State, Zip:				
Email Address:				
Course(s) Dropped:				

Section 2: Type of Request			
	Requesting Refund		Requesting Reversal of Outstanding Charges

Generally, all accepted extenuating circumstances fall into one of the following seven categories:

- Administrative Error
- Military (Order from CO)
- Death of Immediate Family Member
- Divorce

- Employment
- Natural Disaster
- Personal Health or Serious Family Illness
- In all cases, a signed personal statement and supporting evidence/documentation will be required. Incomplete petitions will not be processed.

## NOTE: ALL DOCUMENTATION IS SUBJECT TO VERIFICATION

## Section 3: Written Explanation

In the space provided below, please give a detailed explanation why you are requesting a refund past the deadline. If you require additional space, please use the reverse side of this petition.

Student Signature:

Date: \_\_\_\_\_