

Project Succeed Campus Lead Meeting 5/16/2018 – Minutes

Meeting Information

Date: May 16, 2018

Time: 1:00pm – 2:30pm

Location: Engr 493

Attendees: Patricia Backer, Cynthia Kato, Deanna Peck, Diana Seah, James Morgan, Daniel Brenner, Lina Anastasovitou, Maureen Smith, Stacy Gleixner, Tyler Stannard, Ann Baldwin

Summer Project Updates

- Discussed strategies for promoting future summer opportunities funded by the grant.

Budget

- Reminder for the upcoming last year of the grant.
- With the current spending, the grant will not seek an extension on the grant period.

Assessment

- Currently in the process of pulling data for a comprehensive assessment plan for Peer Educators.
- This summer, Scott Heil will take over the role of pulling data for assessment for the grants initiatives.
- Assessment surveys have been sent out to faculty mentors and student mentees. We are estimating over 50 faculty responses; however, fewer students have responded to the student survey..
- Possible idea to schedule student focus groups in November so the information and responses of their experiences in the programs are recorded in a timely manner.

Program Updates

Faculty/Staff Mentor Program

- Finalized the selection for the new software that will host the Faculty/Staff program in the Fall 18.
- The new software will increase the performance, assessment and communication with the mentor and mentees as well as create a more user/student-friendly software.
- The mentor program is collaborating with the Career Center and Alumni Association who will in turn take ownership of the program after the Succeed grant ends.
- Ownership will increase sustainability and work to connect the Faculty/Staff mentor program with Peer Connections and housing to function as another avenue of information for the mentor program.

- Once the proposed rollout begins in August 1st, mentors will be the main focus for onboarding and then the sign-ups for mentees will be open soon after.

Peer Connections/Peer Educators

- The program has been experiencing exponential growth in the program this academic year.
- Preparation for a workshop in the Fall 18 is underway and the purpose is to bring together faculty who are interested in peer mentors/educators in the classroom.
- Once the workshop preparations have settled, focus will shift to promote the upcoming summer workshop.

FYE

- Currently, Maureen Smith is working with the faculty and staff who have their hands in FYE to create solid assessment plans.
- Three workshops are planned for the summer, two will focus on interested faculty in Area E and other majors, and the other one later on will focus on the main FYE collaborative team to facilitate a space for creating FYE content and assessment.
- Maureen would like to join in on the assessment meeting with Scott and the other Leads to discuss data pulling based on FYE and GradesFirst.

Block Scheduling

- Currently working out the dates for a mass meeting to bring together all the block scheduling teams as each department/college will be handling their own block scheduling.
- In the process of getting numbers for the math placement as Executive Order 1110 will impact the placement of students taking math courses.
- Will formulate a database of all the blocked courses and which sections are being blocked together for future.
- Possible rescheduling of May 31 blocked scheduling event to a later date in the year to include the new faculty that will be involved in block scheduling in Fall 18'.

Housing

- This grant year will assess all themed communities as a whole and will divide the results based on the floors for precise data.
- Housing modules are currently in the works for a section in the FYE canvas shell. Will seek collaboration with current FYE development teams concerning content and assessment.
- An additional new themed community on the horizon that will be targeting undeclared students, as surveys show that many incoming SJSU students are undeclared.

Outreach in Final Year

- Finalize solid assessment for the Fall 18 semester with the program Leads and Wested while also planning for Spring 19.
- Any Spring 18 data is beneficial in further supporting the grant.
- Scholarly articles to be written over the summer to present to conferences and use on the final grant report.