

SAN JOSÉ STATE UNIVERSITY

Announcement of Position Availability Faculty-in-Residence for Sustainability Office of the Provost

The Faculty-in-Residence for sustainability is a senior-level faculty administrative position reporting directly to the Provost with responsibilities extending over all divisions of the University. This is a 18-month, 0.5 assigned time position that directs and coordinates the University's efforts to create and promote a culture of sustainability throughout the campus and the community and to integrate sustainability research, education and practices into the educational and outreach missions of San José State University. The incumbent serves as a member of the Provost's direct report staff and, working closely with the Provost, is expected to develop recommendations involving issues and initiatives related to sustainability and to bring them to the attention of the Provost, President, and the Cabinet.

RESPONSIBILITIES

The incumbent will work closely with the Provost on developing an on-going, all-encompassing and coordinated sustainability infrastructure that promotes multidisciplinary collaboration amongst all university constituents and community partners. A key partner will be the Office of Sustainability, which will provide administrative and student assistant support.

The duties and responsibilities of the Faculty-in-Residence for Sustainability will include:

1. Co-leading and implementing projects for the University Sustainability Board, a Special University-wide committee created by the Academic Senate charged with developing sustainability goals, evaluating campus practices to promote sustainability, and recommending new goals, actions, and policies on an annual basis. A special focus this year will be social equity, anti-racism, and inclusivity.
2. Promoting full implementation of existing CSU and SJSU sustainability policies as they relate to teaching, service, and RSCA, such as the CSU Sustainability Policy and AASHE certification. Establish SJSU as a signatory of the Second Nature Climate Commitment with associated resources for full implementation as it relates to Transformation 2030.
3. Developing and implementing university-wide sustainability directives; seeking external funding and community and corporate partners for sustainability initiatives on both the academic and operational sides of the university.
4. Organizing expert panels of SJSU faculty and external experts to bring information on specific topics to the Sustainability Board and the campus community at large to engage

faculty and students in research, community service, and internship opportunities focused on sustainable themes.

5. Developing and holding two Sustainability Across the Curriculum workshops annually, accessible to all SJSU instructional faculty. Promoting continued collaboration on sustainability focused curriculum including interdisciplinary courses, minors, and degree programs.
6. Supporting ongoing Office of Sustainability and collaborating with other sustainability-related programs (e.g., other faculty-in-residence) focused on developing campus awareness on sustainability practices and ways for faculty, staff, and students to become involved, including providing regular content to the sustainability web site, co-hosting events, and co-developing multi-year plans for engagement.
7. Working on establishing partnerships with the City of San José, other local municipalities, and regional partners to educate the public and promote a sustainable and socially equitable society in Silicon Valley.

Time allocation for main responsibilities is as follows: Items 1-3 (Policy & Programming) (40%), Items 4-6 (Instructional Enhancement and Collaboration (40%), Item 7 (Community Partnerships and Development) (20%)

QUALIFICATIONS

Qualifications include a combination of education and experience comparable to the minimum qualifications typically required of a person eligible for or holding the rank of Associate Professor. The successful candidate should have some administrative background and experience to serve as a member of the Provost's staff and must have credibility within the SJSU academic community, as well as the ability to work closely with faculty, staff, students and administrators. In addition, the Faculty-in-Residence for Sustainability incumbent must have:

- Knowledge of and expertise in sustainability best practices, policy, research and funding opportunities and related issues,
- Ability to establish and maintain cooperative working relationships with a wide variety of officials and coworkers,
- Outstanding oral and written communication skills,
- A thorough understanding of shared governance and collegial interaction within a university,
- Ability to plan, coordinate and independently implement administrative decisions,
- Working knowledge of SJSU policies, infrastructure and operations,

- Ability to maintain confidentiality.

APPOINTMENT

This position is a 18-month appointment and is available January 18, 2021. The incumbent is subject to annual reviews by the Provost and serves at the pleasure of the Provost. There is no commitment of permanent status.

APPLICATION PROCEDURE

Application materials should be submitted electronically. Candidates should send a letter of application, a complete curriculum vita or resume, and a list of three references to Erin Estabrooks (erin.estabrooks@sjsu.edu). The candidate screening process will begin on January 18, 2021 and applications must be received by that date in order to receive full consideration. However the position will remain open until filled.

Address applications or nominations electronically to:
Search Committee
Faculty-in-Residence for Sustainability
c/o Erin Estabrooks
Office for Faculty Success
erin.estabrooks@sjsu.edu

NON-DISCRIMINATION

San José State University does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, pregnancy, age, disability, disabled veteran's or Vietnam Era veteran's status. The policy applies to all SJSU student, faculty, and staff programs and activities. Questions regarding this policy should be directed to the Director, Office of Equal Opportunity, One Washington Square, San José, CA 95192-0003, 408-924-1115.

Equal Employment Statement

San José State University is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, color, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, or disability. This policy applies to all San José State University students, faculty, and staff as well as University programs and activities. Reasonable accommodations are made for applicants with disabilities who self-disclose. Note that all San José State University employees are considered mandated reporters under the California Child Abuse and Neglect Reporting Act and are required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.