

Name: \_\_\_\_\_

## CHECKLIST OF APPLICATION MATERIALS

Please upload the materials below as separate **pdf** files (**not .jpg, Word document, or compressed**) in the Program Materials Quadrant of the Cal State Apply Application – name the pdf files using the labels in quotes ("" ) below. Be sure to confirm your materials are correctly filled out and readable before uploading them.

- "Application Cover Sheet"
- "Checklist of Application Materials" (this sheet)
- "Resume" or "Vitae"
- "Statement of Purpose"
- OPTIONAL: "GRE score report" (If taken, indicate the date here (mo/yr): \_\_\_\_\_)  
If taken, please send an official report of your GRE scores to GAPE (institutional code 4687).
- "Transcripts: Name of school" (Note: Send transcripts from each school in a separate file)

Name of school	Dates of attendance
_____	_____
_____	_____
_____	_____
_____	_____

If any of the above materials are not submitted, indicate below when you will submit them –  
**NOTE: Your application will not be evaluated for admission until all materials are received.**

Material	Date to be submitted
_____	_____
_____	_____
_____	_____

- Letters of recommendation

IMPORTANT: Send each of your letter writers an email telling them they will submit their recommendations by going to this link: [https://sjsu.qualtrics.com/jfe/form/SV\\_bgzVhvYwyWdawgC](https://sjsu.qualtrics.com/jfe/form/SV_bgzVhvYwyWdawgC). Be sure to carefully copy and paste this link into each of the three emails.

Name	Email address
_____	_____
_____	_____
_____	_____