

Applicant's name: \_\_\_\_\_

**Letter of Recommendation Form  
M.S. Program in I/O Psychology  
San Jose State University**

NOTE TO THE APPLICANT: *After* signing this form, please give it to the letter writer.

**To the Applicant:**

NOTE: You may, but are not required to, waive the right of access to letters of recommendation. Your signature below indicates you are aware of your right of access to the letter and whether or not this access has been waived such that the contents of the letter will not be disclosed to you. If access is not waived, it is the policy of the Psychology Department to not disclose contents of letters until after admission decisions have been made.

- I hereby permanently waive my right of access to this letter of recommendation, or  
 I do not waive my right of access to this letter of recommendation

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To the Letter Writer:**

Please rate the applicant in relation to his or her peers on the following dimensions:

Dimension	Top 2%	Top 5%	Top 10%	Top 25%	Top 40%	Below top 40%	Unable to judge
Written communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critical thinking skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Extraversion (outgoing, talkative, assertive)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal skills (sensitivity to others)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation (ambitious, determined, energetic)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity (accountability, responsibility, reliability)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to solve problems without assistance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rapport with you outside of classroom or work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If desired, you may also include a letter on a separate sheet that comments on the applicant's ability, motivation, maturity, interpersonal skills, and potential to complete a master's degree program in I/O Psychology.

Letter writer's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

E-mail address or phone number: \_\_\_\_\_

**Your completed form and letter should be emailed as one or two pdf files to [i-o-psychology@sjsu.edu](mailto:i-o-psychology@sjsu.edu)  
– please do NOT upload your letter to the Cal State Apply website.**

*Thank you very much for your time and assistance!*