## Instructor Information

**Instructor**  
Anna N. Lewis, LMFT  
**Office Location**  
DMH 232  
**Telephone**  
(please email me instead)  
**Email**  
anna.lewis@sjsu.edu  
**Office Hours**  
T 11:00 AM to 12:00 PM  
Other times by appointment  
**Class Days/Time**  
Tuesdays & Thursdays from 12 PM – 1:15 PM  
Classroom: 359 DMH

## Prerequisites

- ENGL 1B (with a grade of C or better)  
- Completion of core GE  
- Satisfaction of Writing Skills Test and upper division standing  
- PSYC 1  
- STAT 95 or senior standing  
- Psychology Majors/Minors and Behavioral Science Majors only.

## GE/SJSU Studies

Area Z

## Course Description

In Psychology 100W students are given the opportunity to develop writing skills appropriate to the broad field of psychology, including essays, reports and scholarly communication.

The general goals of 100W are that students will develop advanced proficiency in college-level writing and appropriate contemporary research strategies and
methodologies to communicate effectively to both specialized and general audiences. Written Communication II should reinforce and advance the abilities developed in Written Communication IA and IB, and broaden and deepen these to include mastery of the discourse peculiar to the discipline in which the course is taught.

Learning Outcomes

Overview

Learning Outcomes (LOs) are specific, measurable goals and objectives that students have demonstrated upon successful completion of the course. 100W is designed to address 3 levels of Learning Outcomes:

GE/SJSU Learning Outcomes (LOs). These are outcomes mandated by General Education.

Course Learning Outcomes (CLOs). These are outcomes for this specific course. For Psychology 100W, Course Learning Outcomes (CLOs) are the discipline-specific ways in which the general GE/SJSU learning outcomes (LOs) for 100W (Area Z) will be fulfilled. The specific CLOs for this course contribute to the overall experience, learning opportunities, and Program Learning Outcomes (PLOs) students are exposed to when completing the SJSU Psychology Major.

Program Learning Outcomes (PLOs). These outcomes refer to the broad goals of the SJSU Psychology Major program. The SJSU Psychology Major is designed to address 5 broad PLOs. These PLOs are outcomes students should be able to demonstrate after having successfully completed the Psychology Major.

GE/SJSU Student Learning Outcomes (SLOs)

Students shall write complete essays that demonstrate college-level proficiency. Students shall be able to:

1. produce discipline-specific written work that demonstrates upper-division proficiency in:
   a. language use
   b. grammar
   c. clarity of expression

2. explain, analyze, develop, and criticize ideas effectively, including ideas encountered in multiple readings and expressed in different forms of discourse

3. organize and develop essays and documents for both professional and general audiences

4. organize and develop essays and documents according to appropriate editorial and citation standards
locate, organize, and synthesize information effectively to accomplish a specific purpose, and to communicate that purpose in writing.

**Course Learning Outcomes (CLOs)**

For Psychology 100W the general GE student learning outcomes (SLOs) for 100W (Area Z) will be fulfilled in the following discipline-specific *Course Learning Outcomes* (CLOs) [matched GE SLOs indicated in brackets]. Upon successful completion of this course students will:

1. have developed proficiency at using databases (e.g., PsycINFO and MEDLINE) to locate empirical research and research review articles in an area of psychology [*SLO 5*]

2. have demonstrated competency in American Psychological Association (APA) writing style, including grammar, spelling, and syntax [*SLO 1, 4*]

3. have summarized and evaluated empirical research articles in an area of psychology [*SLO 1, 2, 3, 4*]

4. have written for a general audience [*SLO 1, 2, 3*]

5. have organized and developed a literature review, or other appropriate major paper (e.g., research report) in an area of psychology [*SLO 1, 2, 3, 4, 5*]

6. have begun to develop critical thinking skills in psychology including the ability to [*SLO 1, 2, 3, 4, 5*]:
   a. synthesize disparate research findings into a coherent framework which addresses a question or topic relevant to the discipline of psychology, and/or
   b. compare and contrast differing theories and research findings.

**Program Learning Outcomes (PLO)**

Upon successful completion of the psychology major requirements…

*PLO1 – Knowledge Base of Psychology* – Students will be able to identify, describe, and communicate the major concepts, theoretical perspectives, empirical findings, and historical trends in psychology.

*PLO2 – Research Methods in Psychology* – Students will be able to design, implement, and communicate basic research methods in psychology, including research design, data analysis, and interpretations.

*PLO3 – Critical Thinking Skills in Psychology* – Students will be able to use critical and creative thinking, skeptical inquiry, and a scientific approach to address issues related to behavior and mental processes.

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**PLO4 – Application of Psychology** – Students will be able to apply psychological principles to individual, interpersonal, group, and societal issues.

**PLO5 – Values in Psychology** – Students will value empirical evidence, tolerate ambiguity, act ethically, and recognize their role and responsibility as a member of society.

GE requirements for 100W stipulate that students shall write a minimum of 8000 words in the course of the semester, and that they shall be provided with frequent practice and feedback for improving their communication skills.

Page 6 of this syllabus summarizes for each course assignment the word totals, point totals, and relevant CLO’s being assessed.

**This course must be passed with a C or better as a CSU graduation requirement.**

<table>
<thead>
<tr>
<th>Required Text</th>
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<tr>
<td>APA Manual</td>
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**Equipment/material requirements**

Regular access to a computer and Internet connection

**King Library Research Services**

Christa Bailey is the Reference Librarian assigned to assist Psychology students in using databases, helping with key word searches, etc. She is available throughout the semester to meet with individual students. Her phone number is 408-808-2422 and her email is christa.bailey@sjsu.edu

**Course Requirements and Assignments**

“Success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of 45 hours over the length of the course (normally three hours per week) for instruction, preparation/studying, or course related activities, including but not limited to internships, labs, and clinical practica. Other course structures will have equivalent workload expectations as described in the syllabus.”
Assignments and Grading Policy

Pre- and Post-Test

During the second week of class, students will take a pre-test of their writing skills; at the end of the semester, an post-test will be taken. Both are required and not graded.

In-class Assignments

In class, students will write one paper (500 words) discussing your perception of your writing skills as well as any psychological impediments to doing well in this class (love of procrastination, phobia of writing, etc.). Students will then write one paper (500 words) explaining your motivation for college and major influences on your life thus far.

Paper for General Audience

Each student will write up the topic of your research paper for a general audience (1,000 words).

Major Scholarly Paper: Literature Review

The major paper you will be writing for this course is an APA style literature review (draft approximately 2500 words; edited copy 2500 words; 10 or more scholarly references). The goal of a literature review is to answer a research question by describing and synthesizing relevant theory and research findings relevant to the question.

You will be developing your final literature review in several assignments, including (but not limited to):

- **Research Question Assignment** in which you develop, with help from the instructor, a research question appropriate to the discipline of psychology and to the requirements of the course.
- **Database Assignment** in which you identify at least 10 – 15 sources relevant to your literature review topic using databases and other resources appropriate to psychological research.

**Literature Review Conferences and Drafts** in which you receive feedback from a variety of sources and revise your paper as needed. You **must** submit the first and final drafts of the Research Paper to Canvas by a deadline we will establish in class.

PowerPoint Presentation

The student will present a PowerPoint presentation to the class on the topic of their research paper. The student will also responsible for providing the PowerPoint presentation, including a list of References, to other students in the group upon request. More instruction will follow, but the presentation should be approximately 5 minutes long, with time at the end for 3-5 minutes of questions or comments from your
peers. Your peers will provide written feedback and evaluation following each oral presentation.

Written Peer Critique of Student Presentations

Following each class in which there are oral presentations, students will write a critique of the strengths and weaknesses of each. There are 5 classes total. Each class critique will be approximately 100 words; thus 500 word total.

Word Count Requirements (8,000 word total)

Written papers in class (2) (500 each paper, 1,000 total words)  
Paper for General Audience (500 for draft and 500 for edited copy=1,000 total words)  
Research paper (draft 2500 words, final edited copy 2500 words = 5,000 total words)  
Power point presentation (500 words)  
Critique of student presentations (500 words)

Final Examination or Evaluation

“Faculty members are required to have a culminating activity for their courses, which can include a final examination, a final research paper or project, a final creative work or performance, a final portfolio of work, or other appropriate assignment.”

<table>
<thead>
<tr>
<th>Course Grade</th>
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<tr>
<td>Course grades will be based on the number of points accumulated throughout the semester.</td>
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Assignments Grade Points CLO

<table>
<thead>
<tr>
<th>Assignment Type</th>
<th>Points</th>
<th>How many?</th>
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</thead>
<tbody>
<tr>
<td>Writing in class</td>
<td>500 (1,000 total)</td>
<td>2</td>
</tr>
<tr>
<td>Paper for General Audience</td>
<td>500 (1,000 total)</td>
<td>1 rough draft, 1 final edited</td>
</tr>
<tr>
<td>Research Paper</td>
<td>2,500 (5,000)</td>
<td>1 rough draft, 1 final edited</td>
</tr>
<tr>
<td>Oral Presentation</td>
<td>500</td>
<td>1</td>
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<tr>
<td>Critique of Oral Presentations</td>
<td>100 (500 total)</td>
<td>5</td>
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<table>
<thead>
<tr>
<th>Percent</th>
<th>Grade</th>
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<tbody>
<tr>
<td>100 – 93</td>
<td>A</td>
</tr>
<tr>
<td>92 – 90</td>
<td>A minus</td>
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<tr>
<td>89 – 87</td>
<td>B plus</td>
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<tr>
<td>86 – 83</td>
<td>B</td>
</tr>
<tr>
<td>82 – 80</td>
<td>B minus</td>
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<td>Score Range</td>
<td>Grade</td>
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<td>79 – 77</td>
<td>C+</td>
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<td>76 – 73</td>
<td>C</td>
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<tr>
<td>72 – 70</td>
<td>C minus</td>
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<tr>
<td>69 – 67</td>
<td>D+</td>
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<tr>
<td>66 – 63</td>
<td>D</td>
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<tr>
<td>62 – 60</td>
<td>D minus</td>
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<tr>
<td>59 or less</td>
<td>F</td>
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**Late Assignments**

Late credit/no credit assignments will not be accepted except in cases of documented emergencies, serious illness, or a dean’s excuse. If such a circumstance should arise, please contact me as early as possible and be ready to provide documentation.

Major assignments will lose a full letter grade (10%) for each day late. Graded assignments more than 3 days late will not be accepted.

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**Classroom Protocol**

I expect that you will attend regularly and participate in class discussions. As you can see, most classes have required assignments, either to complete in-class or to turn in that session. Therefore it is essential that you attend each class.

Please arrive on time; it is disruptive to everyone else when someone arrives late.

Turn your cell phone off or, if absolutely necessary because of a family emergency, place in vibrate mode. Text messaging will not be tolerated. If you bring a laptop, surfing the web and checking emails will not be tolerated.

**Contacting Instructor**

1. Through regular email anna.lewis@sjsu.edu (the best way to reach me)
2. Consider emails for this course as professional correspondence.
   a. **Subject Line** should include your class and a brief description of the issue (e.g., Subject: Psych 100W: absence on 10-10-11).
   b. **Greetings** should be formal and use your instructor’s title (e.g., Dear Instructor Lewis or Hi Lecturer Anna Lewis)
   c. **Identify yourself** and the course/section you are in. This is helpful to me because I teach many classes and have many students, thank you!

**Syllabus (also known as the green sheet)**

I am happy to answer questions about the course as they arise, but hopefully most of your questions are answered here, so please refer to this syllabus frequently.
Skill-Development Course

It is important that you understand that this class is a workshop on skill development and differs from a standard lecture class that teaches content. I will provide a few lectures and am available for consultation, but I do not “teach” in the traditional lecture sense.

In a workshop, you have primary responsibility for learning the material. I can answer any questions about the material you are learning, and I provide feedback on your assignments. You are expected to take the initiative in mastering the material and skills in this class.

Time Management & Regular Attendance

Time management is a major issue for students in this class. As in the workplace, deadlines are real. Assignments are due one after another, and you need to keep on top of them! You can fall quickly behind if you fail to turn every assignment in on time.

Laptops

In-class laptop use should be restricted to course-related activities (e.g., taking notes). Other activities (e.g., web surfing) distract both the instructor and students and will not be tolerated. You will be asked to turn off your laptop if you are engaged in non-class activities. You will be asked to refrain from laptop use for the duration of the course if this behavior continues.

Cell phones and other electronic devices

Please be certain to turn off or put in silent mode all cell phones, pagers, and any other devices that produce distraction prior to entering the classroom.

Late arrivals

If you must arrive late or leave early, please do so quietly and with a minimum of distraction.

I expect you to come to class prepared

“Prepared” means you have completed the readings and any assignment before class starts, and written down any questions you had from the assignment.

Communication

The most efficient way for students to get in contact with me is through my university email account: anna.lewis@sjsu.edu. I return emails within a 48 hour period if not sooner, 5 days a week between 10 AM and 6PM. My office hours are held once a week. I welcome student contact and your continued participation in online and in person learning!

The Office of Graduate and Undergraduate Programs host university-wide policy information relevant to all courses, such as academic integrity, accommodations, etc.

University Policies

Per University Policy S16-9 (http://www.sjsu.edu/senate/docs/S16-9.pdf), relevant information to all courses, such as academic integrity, accommodations, dropping and adding, consent for recording of class, etc. is available on Office of Graduate and
SJSU Peer Connections

Peer Connections, a campus-wide resource for mentoring and tutoring, strives to inspire students to develop their potential as independent learners while they learn to successfully navigate through their university experience. You are encouraged to take advantage of their services which include course-content based tutoring, enhanced study and time management skills, more effective critical thinking strategies, decision making and problem-solving abilities, and campus resource referrals.

In addition to offering small group, individual, and drop-in tutoring for a number of undergraduate courses, consultation with mentors is available on a drop-in or by appointment basis. Workshops are offered on a wide variety of topics including preparing for the Writing Skills Test (WST), improving your learning and memory, alleviating procrastination, surviving your first semester at SJSU, and other related topics. A computer lab and study space also are available for student use in Room 600 of Student Services Center (SSC).

Peer Connections is located in two locations: SSC, Room 600 (10th Street Garage on the corner of 10th and San Fernando Street), and at the 1st floor entrance of Clark Hall. Visit Peer Connections website at http://peerconnections.sjsu.edu for more information.

ACCESS Success Center

The ACCESS Success Center is a resource for College of Social Sciences students, which includes psychology majors. This center provides mentoring, tutoring, and advising especially geared for social science majors. The center provides workshops and presentations on writing, statistics, graduate school applications, and so forth. Visit their webpage for more information, http://www.sjsu.edu/access/

SJSU Writing Center

The SJSU Writing Center is located in Clark Hall, Suite 126. Writing Specialists have gone through a rigorous hiring process, and they are well trained to assist all students at all levels within all disciplines to become better writers. In addition to one-on-one tutoring services, the Writing Center also offers workshops every semester on a variety of writing topics. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the Writing Center website at http://www.sjsu.edu/writingcenter. For additional resources and updated information, follow the Writing Center on Twitter and become a fan of the SJSU Writing Center on
Facebook. (Note: You need to have a QR Reader to scan this code.) Phone: 408-924-2308, email writingcenter@sjsu.edu

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**SJSU Counseling Services**

The SJSU Counseling and Psychological Services is located in Room 300B, third floor of the Student Wellness Center (corner of 7th and San Carlos St., across from the Event Center. Professional psychologists, social workers, and counselors are available to provide consultations on issues of student mental health, campus climate or psychological and academic issues on an individual, couple, or group basis. To schedule an appointment or learn more information, visit Counseling Services website at http://www.sjsu.edu/counseling or email counseling services@sjsu.edu

**Campus Policy in Compliance with the American Disabilities Act** If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 requires that students with disabilities requesting accommodations must register with the Accessible Education Center (AEC) to establish a record of their disability.

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**Psychology 100W-12 Course Schedule**

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topics, Readings, Assignments, Deadlines</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Jan 23</td>
<td>Jan 23 Introduction to course content &amp; building community</td>
</tr>
</tbody>
</table>
| 2    | Jan 28 & 30 | Jan 28 Pre-test in-class  
                        | Jan 30 Overview of Plagiarism                                                  |
| 3    | Feb 4 & 6 | Feb 4 Topic Discussion, theoretical background  
                        | Feb 6 1st in-class writing assignment  
                        | APA elements. Good writing elements (grammar, accurate spelling, etc) Topics discussion |
| 4    | Feb 11 & 13 | Feb 11 Library Tutorial Room 219 King Library (2nd floor)  
                        | Feb 13 Topic Discussion continued                                              |
| 5    | Feb 18 & 20 | Feb 18 Topics Due—peer review discussion  
                        | Feb 20 General Audience Discussion & 2nd in class writing                     |

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|    | Feb 25 & 27          | Feb 25 Literature Review Discussion  
|    |                     | Feb 27 General Audience Paper Due (Draft)  
|    | March 3 & 5         | March 3 & 5 Individual Conferences (General Audience) & Peer Review  
|    | March 10 & 12       | March 10 General Audience Paper Due (Final)  
|    |                     | APA Style References Discussion  
|    |                     | March 12 APA Style References Due & Peer Review  
|    | March 17 & 19       | March 17 Literature Review Discussion  
|    |                     | March 19 Literature Review Discussion  
|    | March 24 & 26       | March 24 Literature Review Discussion  
|    |                     | March 26 Literature Review Draft due  
|    | March 30 - April 3  | SPRING BREAK  
|    | April 7 & 9         | April 7 & 9 individual Conferences  
|    | April 14 & 16       | April 14 & 16 Individual Conferences  
|    | April 21 & 23       | April 21 Individual Conferences  
|    |                     | April 23 Final Literature Review Papers Due  
|    |                     | Discuss oral presents  
|    | April 28 & 30       | April 28 & 30 Oral Presentations  
|    | May 5 & 7           | April 27 & 29 Oral Presentations  
|    | May 12 or 13        | May 12 or 13 Individual Meetings & Post Test  

**Course Schedule**  
*The schedule is subject to change with fair notice via announcement in class or email*