Once you have an SJSU ID, activated your SJSUOne account, and set up two factor authentication, you can enroll in your class. This guide will show you how to add the class through the MySJSU student portal.

The one.sjsu.edu homepage displays.

1. Go to one.sjsu.edu

2. Click the MySJSU tile.
   If you can't find the MySJSU tile, search for it in the "What would you like to do?" search bar at the top of the page.

If you see the MySJSU sign-in page, please continue to Step #3.

If you see the Student Center page, please continue to Step #4.

The MySJSU sign-in page displays.

3. Enter your 9-digit SJSU ID and Password. Click the Sign In button.
   If you have forgotten your password, go to the Reset Password page and enter the 9-digit SJSU ID. Choose one of the two options listed to reset your password.
   You can also go to the FAQ section in the Password Help page for additional assistance.

If you continue to have problems, please contact IT Service Desk.
408-924-1530
itservicedesk@sjsu.edu
The Student Center page displays.

4. Under the Academics section, click the Enroll link.

The Add Classes page displays.

5. Enter the 5-digit class number provided to you. Click the Enter button.

For example, 21142.
6. a. Review the class information to confirm that you are enrolling in the correct class.

   ![Class Enrollment Guide Image]

   b. If correct, enter the Permission Number if provided to you. Click the Next button and proceed to Step #7.

   For example, 143256.

   ![Class Enrollment Guide Image]

   c. If incorrect, click the Cancel button.

   ![Class Enrollment Guide Image]

   d. On the Save Warning page, click the Cancel button. Now you can restart from Step #5.

   ![Class Enrollment Guide Image]
7. You will see a success message and the class has been added to your Shopping Cart.

   Click **Proceed to Step 2 of 3** button.

8. Click the **Finish Enrolling** button.

9. You should see the class with a **Status of ✓ Success: enrolled**.

   Click the **My Class Schedule** button.
The My Class Schedule page displays.

10. View your class schedule.
   You have successfully enrolled in your class.

11. To pay your fees, select **Student Center** from the go to … dropdown. Follow this [Payment Guide](#) starting from Step #4 to pay your fees.