

December 20, 2021

Re: Fall 2021 Grade Reports as of Preliminary Grade Submission deadline

Good morning,

Attached is the list of those Fall 2021 grade rosters in "Not Reviewed" status as of 8am this morning. Classes that have multiple instructors are highlighted in blue or yellow. Special session list has 2 classes with no instructor assigned highlighted in green (PH 180). This matter has been communicated with CPGE.

Here's a breakdown of the total grade rosters in Not Reviewed status. We've reached a submission rate of 79% as of this report. .

- Regular Session - 5740
  - 1158 rosters "Not Reviewed"
- Special Session - 344
  - 40 rosters "Not Reviewed"

For those who were not able to read the Registrar's Update dated 12/16/21, a copy of the communication is posted on the Registrar's website. Subsequent posting dates are listed in the Fall 2021 Grading Bulletin.

<https://www.sjsu.edu/registrar/faculty-staff/registrar-updates.php>

The second report of Not Reviewed grade rosters will be generated and communicated to you on Wednesday, Dec. 22.

As a reminder, change of grade forms will need to be submitted in a DocuSign form. Instructors would need to contact the department to initiate the creation of the DocuSign form.

Here's the link to the webpage about the grading information including FAQs and process.

Please share this update with faculty and staff in your respective departments.

Thank you.

Marian Yao, MBA  
University Registrar & FERPA Compliance Officer