

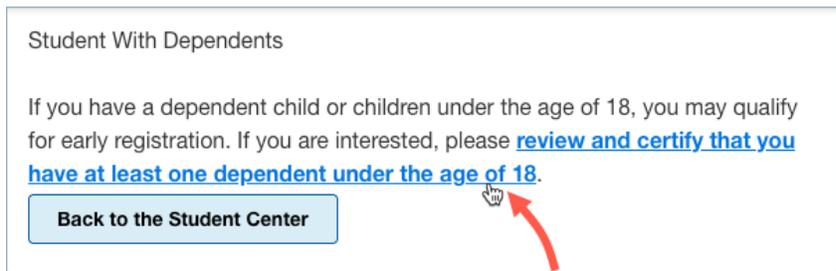
Students with Dependents Self-Certification Guide

Early registration will be given to students who have any children/dependents under the age of 18 who receive more than half of their support from the student.

This guide illustrates the steps for the student to self-certify that they meet the criteria for this early registration appointment.

1. Login to MySJSU.

- a. If you see the **Student With Dependents message**, click the [review and certify that you have at least one dependent under the age of 18](#) link and proceed to **Step 2**.

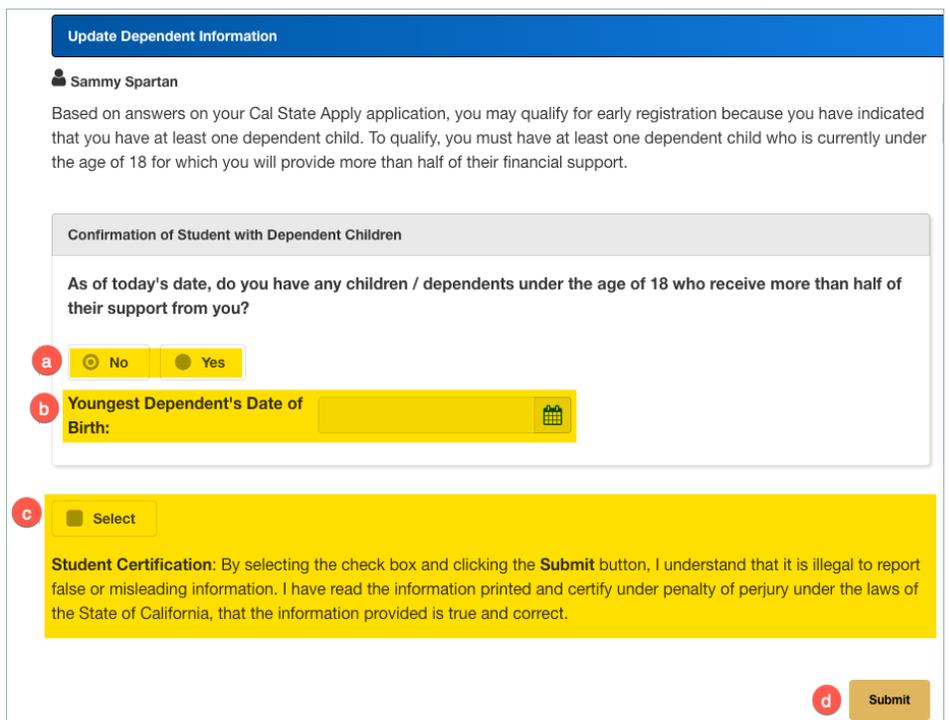


- b. If you do not see the **Student with Dependents message** (shown above), go to the **Personal Information** section.
 - i. Click on the 3 Ellipses menu.
 - ii. Click the [Dependents](#) link.



2. On the Update Dependent Information:

- a. Select **Yes** if you have a dependent that meets the criteria.
- b. If yes is selected, enter the **Date of Birth** of the youngest dependent.
- c. Check the **Student Certification box** to certify that the information provided is true and correct.
- d. Click the  button to submit your self-certification.



3. If you see the verification page with the **Date of Submission** displayed, you have successfully completed the process.

Click **Return** to go back to the Dependents page.

The screenshot shows the top of the 'Update Dependent Information' page for user 'Sammy Spartan'. A blue header bar contains the page title and a 'Return' button with a left-pointing arrow. Below the header, the user's name is displayed. A red-bordered box highlights the 'Date Of Submission: 10/16/2023' and a message: 'Thank you for submitting your dependent information. Click "Return" to return to the Dependent Information page.' A red arrow points to the 'Return' button in the header.

4. You will see your youngest dependent's DOB along with the last self-certification submission Date.

At any time, you can update the information as needed and resubmit.

The screenshot shows the 'Update Dependent Information' page for user 'Sammy Spartan'. Below the header, there is a paragraph explaining that the user may qualify for early registration based on having at least one dependent child under 18. A section titled 'Confirmation of Student with Dependent Children' contains a question: 'As of today's date, do you have any children / dependents under the age of 18 who receive more than half of their support from you?'. There are radio buttons for 'No' and 'Yes', with 'Yes' selected. Below this is a field for 'Youngest Dependent's Date of Birth' with the value '10/16/2022' and a calendar icon. A red-bordered box highlights the 'Last Self-Certification Submission Date: 10/16/2023' with a red arrow pointing to it. At the bottom, there is a 'Select' checkbox and a 'Student Certification' paragraph. A red arrow points to a yellow 'Submit' button in the bottom right corner.