Students with Dependents
Self-Certification Guide

Early registration will be given to students who have any children/dependents under the age of 18 who receive more than half of their support from the student.

This guide illustrates the steps for the student to self-certify that they meet the criteria for this early registration appointment.

1. Login to MySJSU.
   a. If you see the Student With Dependents message, click the review and certify that you have at least one dependent under the age of 18 link and proceed to Step 2.
   b. If you do not see the Student with Dependents message (shown above), go to the Personal Information section.
      i. Click on the 3 Ellipses menu.
      ii. Click the Dependents link.

2. On the Update Dependent Information:
   a. Select Yes if you have a dependent that meets the criteria.
   b. If yes is selected, enter the Date of Birth of the youngest dependent.
   c. Check the Student Certification box to certify that the information provided is true and correct.
   d. Click the button to submit your self-certification.
3. If you see the verification page with the **Date of Submission** displayed, you have successfully completed the process.

   Click **Return** to go back to the Dependent page.

4. You will see your youngest dependent’s DOB along with the last self-certification submission Date.

   At any time, you can update the information as needed and resubmit.