

Online Graduation Application

Students from specific majors can now apply online for graduation via MySJSU. If you cannot apply online please use this form to apply for graduation. For more information, visit sjsu.edu/registrar/graduation/application-central.php

Apply for graduation if **you**: (1) are two full fall/spring semesters away from graduating; (2) have earned 85-90 units; and (3) are not in disqualified academic standing. You will have two semesters of priority registration (spring and fall) if you apply by the following deadlines. Late applications will not have priority registration.

Two Semester Priority Registration Deadlines
(Allows students 2 semesters of priority registration.)

Expected Graduation Semester	Deadline for Registrar's Office Submission*
Fall 2021	October 5 2020
Spring/Summer 2022	March 15, 2021

One Semester Priority Registration Deadlines
(Allows students 1 semester of priority registration.)

Expected Graduation Semester	Deadline for Registrar's Office Submission*
Spring/Summer 2021	October 5, 2020
Fall 2021	March 15, 2021
Spring/Summer 2022	October 4, 2021

***Please follow your College's internal deadlines for graduation applications.**

STEPS TO GRADUATION:

- ✓ Review all graduation requirements in the Catalog under which you will graduate. catalog.sjsu.edu/
- ✓ View your MyProgress on your MySJSU page to check for outstanding General Education (GE) and SJSU Studies requirements.
- ✓ **FOR TRANSFER STUDENTS:** Review your transfer credit report on MySJSU. If there are discrepancies or if your transfer work (transcripts/test scores) has not been posted, email eval@sjsu.edu.
- ✓ Meet with an Academic Advisor for your major or visit your College Student Success Center for questions.
- ✓ Complete all outstanding university level requirements by your graduation date.

APPLICATION PACKET CHECKLIST:

- Major form
- Minor form(s) (if applicable)
- Graduation Application (signed)

Please contact your major department for procedures on how to submit documents.

For change of major/minor visit: sjsu.edu/registrar/students/change_of_major/

Application Processing

Upon processing of your application packet, a Graduation Worksheet will be sent to your SJSU email address. PLEASE CAREFULLY REVIEW YOUR GRADUATION WORKSHEET. Contact your graduation evaluator **via email** for questions about your Graduation Worksheet. sjsu.edu/registrar/graduation/evaluators.php

Attendance at another College or University

For credits taken at non-SJSU campus (i.e., in addition to those already posted on MySJSU), you must notify your Graduation Evaluator. Courses must be completed by the semester of graduation and official transcripts must be received within one month after graduation.

Commencement

Degrees are conferred three times a year: August (Summer), December (Fall) and May (Spring). The confer date on the diploma reflects the term for which you applied and completed all degree requirements. Applying late impacts your eligibility to participate in commencement ceremonies. Visit sjsu.edu/commencement

For information about career resources, register with the Career Center. sjsu.edu/careercenter/

For more details/updates about graduation, visit sjsu.edu/registrar/graduation/index.php or email registrar@sjsu.edu.