

**SAN JOSE STATE UNIVERSITY  
HUMAN SUBJECTS INSTITUTIONAL REVIEW BOARD**

**Primary Investigator or Faculty Supervisor Assurance**

*A faculty supervisor must sign this form if an IRB protocol is being submitted for review by a student. Likewise, faculty or staff must sign and submit this form with IRB protocol submissions for their own work as primary investigators. This form may not be filled out by student investigators. SJSU policy prohibits students from being primary investigators and requires faculty supervisors to act as PIs on student IRB protocols.*

**Name of Primary Investigator or Faculty Supervisor:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Name of Student Investigator(s) (if applicable):**

\_\_\_\_\_

**Email of student investigator point of contact:** \_\_\_\_\_

**Phone number of student investigator point of contact:** \_\_\_\_\_

**Study Title:** \_\_\_\_\_

**Assurance**

As the Primary Investigator or Faculty Supervisor, I have ultimate responsibility for the performance of this study, the protection of the rights and welfare of the human subjects, and adherence by all students and research personnel to SJSU requirements, federal regulations, and state statutes for human subjects research. I hereby assure the following:

1. I have consulted the [Exclusion Worksheet](#) on the IRB website and determined that the work meets the regulatory definition of human subjects research requiring submission of an IRB protocol.
2. The information provided in the protocol application is accurate and complete to the best of my knowledge.

3. All experiments and procedures involving human subjects will be performed under my supervision or that of another qualified professional listed in the protocol application, and all research personnel are adequately trained.
4. The study will be conducted according to the protocol approved by the IRB.
5. No changes in the design, conduct, or key personnel of this research will be implemented without prior SJSU IRB review and approval, unless the changes are necessary to eliminate an apparent immediate hazard to participants. Changes made to eliminate hazards to participants will be reported to the SJSU IRB promptly.
6. If any study subject experiences an unanticipated problem and/or serious adverse event, the IRB will be informed promptly within no more than one week (7 calendar days).
7. Participants' complaints or requests for information about the study will be addressed appropriately.
8. I will promptly and completely comply with an SJSU IRB decision to suspend or withdraw its approval for the study.
9. I will apply all relevant professional standards.
10. I have completed the training requirement for the protection of human subjects in research as outlined on the [Office of Research website](#).
11. The protocol is clearly written for a general audience.

My signature indicates I have read and agree to the above assurance.

**Primary Investigator and/or Faculty Supervisor Signature and Date:**

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