

**ARE YOU INTERESTED IN PARTICIPATING
IN THE RESEARCH COMMUNITY
AT A LOCAL UNIVERSITY?**

JOIN THE SJSU IRB!



San José State University is seeking a **non-affiliated community member volunteer** to serve on the Human Subjects Institutional Review Board (IRB).

What is the IRB?

The IRB is a university committee that reviews research proposals submitted by students, faculty, and staff who intend to conduct research involving human participants. IRB members make sure that the proposed research is in compliance with policies and regulations established to ensure the safety of research participants and the ethical and responsible conduct of researchers.

Who is the Non-affiliated Community Member?

Non-affiliated members play an important role in the research community by providing input regarding their individual knowledge about the local community and discussing issues from that perspective. The non-affiliated community member provides input based on their individual expertise and experience, professional and otherwise.

Federal regulations require that institutions have a non-affiliated member on the IRB committee, someone who is not a student or employee at SJSU and who does not have an immediate relative who is a student or employee at SJSU.

Volunteers are appointed by SJSU and receive an SJSU email address.

Responsibilities and Time Commitment

- Attend IRB convened meetings (1 hour), once a month during the Fall and Spring semesters. Meetings are conducted remotely via Zoom.
- Conduct 2-3 proposal reviews per semester. Research proposals may take about an hour to review.
- Total time commitment is about 10 hours per semester. A minimum 1-year commitment is needed.

Qualifications

No prior qualifications with research ethics or research compliance are needed, but community members have usually served the community in some capacity as volunteers, educators, or social-service providers.

Training

- Complete an online IRB member training course.
- Review IRB reference manual with policies and guidance.
- Continuing education during convened committees.
- Proposal screening, feedback, and support provided by SJSU's Human Protections Analyst.

Compensation

We are unable to offer compensation for this volunteer position.

Research at SJSU

Most research involving human subjects at SJSU comes out of the behavioral and social science fields and education.

Contact Us

The IRB is managed by the [SJSU Office of Research](#). Information about the committee and the IRB process is located on the [SJSU IRB website](#).

If you are interested in serving or have questions:

Please contact the SJSU Human Protections Analyst Alena.Filip@sjsu.edu