

LETTER OF INTENT (“LOI”)

between

**SAN JOSE STATE UNIVERSITY
San José, California, USA**

and

**Name of domestic institution)
Institutional address
(City and State)**

San José State University on behalf of its (unit name) and (domestic institution) on behalf of its (unit name) establish this Letter of Intent to foster domestic cooperation in education and research.

1. Both parties will encourage the following activities to promote domestic academic cooperation:
 - a) Exchange of materials in education and research, publications, and academic information;
 - b) Exchange of faculty and research scholars;
 - c) Exchange of students;
 - d) Joint research and meetings for education and research;
 - e) Joint projects and programs related to education

Before implementing these activities, the parties will discuss the opportunities and challenges presented and may thereafter enter into specific agreements based on the mutually agreed objectives and outcomes.

2. This Letter of Intent forms the framework for cooperation between the parties to identify and achieve shared goals and objectives, and to facilitate and develop a genuine and mutually beneficial exchange process and research relationship. This Letter of Intent is non-binding and does not impose any legal or financial obligations or liabilities on either party.
3. This Letter of Intent shall remain in effect for five years, unless (i) either party terminates sooner by notifying the other party in writing, or (ii) the joint activities contemplated by this Letter of Intent are completed before the end of the five-year period. The parties may extend this Letter of Intent beyond five years by mutual written agreement.
4. (Domestic institution) will not use the name of SJSU, nor of any member of SJSU’s program staff, in any publicity, advertising, or news release without the prior written approval of an authorized representative of San José State University. SJSU will not use the name of (domestic institution), or any employee of (domestic institution), in any publicity, advertising, or news release without the prior written approval of (domestic institution).
5. Each party shall designate a person or office to serve as liaison for implementing this Letter of Intent. For San José State University, the contact person will be (name, address, phone, fax, email). For (domestic institution), the contact person will be (name, address, phone, fax, email).

San José State University

(Domestic institution)

By: _____

By: _____

Pamela C. Stacks, AVP, Office of Research

(Name and title of counterpart at domestic institution)

Date: _____

Date: _____