GENERAL NATURE OF POSITION
This watershed coordinator will help stakeholder/agency partners within the Salinas Valley work together to address water quality impairments, groundwater overdraft, insufficient water supply in dry years, damaging flood events, wetland and riparian loss, and limited parks, open space and recreational corridors. The watershed coordinator will identify project opportunities within the watershed that address the goals of multiple regional plans that are often beyond the scope of any single agency or municipality.

ESSENTIAL DUTIES & RESPONSIBILITIES
1. Coordinate and conduct DAC and Farmer community outreach events and agency coordination meetings.
2. Develop outreach materials.
3. Represent CCWG on multiple regional working groups focused on regional water management.
4. Create, and verify with field visits, a map of GDEs in the three sub basins.
5. Conduct Wetland Assessments of GDEs using CRAM and RipRAM.
6. Identify locations for new projects (MAR, treatment wetland, etc.) in the Lower Salinas Valley.
7. Write technical reports on grant products.
8. Manage a small team of interns to assist with watershed sampling for CCWG projects.
9. Assist in the implementation of water quality projects (treatment wetlands, bioreactors, habitat).

INTERPERSONAL CONTACTS
Reports to the program director.
SUPERVISORY RESPONSIBILITIES
The watershed coordinator has supervisory responsibilities over student research assistants and interns.

QUALIFICATIONS
1) Education and Experience
   • Minimum 3 years of experience conducting water quality and wetland assessments and wetland restoration in the central coast region of California.
   • Master’s degree in Environmental Science or closely related field, with a focus on groundwater.

2) Knowledge, Skills, Abilities Required
   • Excellent verbal and written communication skills.
   • Ability to communicate goals and objectives to the public.
   • Working knowledge of how to identify the most suitable sites for MAR at the groundwater basin scale.
   • Practitioner-level knowledge of all California Rapid Assessment Method (CRAM) Modules.
   • Practitioner-level knowledge of the Riparian Rapid Assessment Method (RipRAM).
   • Ability to train others in CRAM and RipRAM.
   • Full proficiency with Microsoft Office Suite. Ability to manage data in Microsoft Excel.
   • Working knowledge of ArcGIS.
   • Ability to work independently and as the field team lead.
   • Skilled in consistently implementing Standard Operating Procedures with field team members.

3) Physical Requirements
   • Ability to work outside in inclement weather conditions when necessary.
   • Ability to walk a mile while carrying up to 20 pounds of equipment and traverse over rough terrain to remote field sites.
   • Ability to travel overnight at least one night per month (travel expenses are reimbursed).

4) Complexity of Duties
   • Attend watershed coordination meetings to represent the Central Coast Wetlands Group.
   • Present research at conferences and symposiums.
   • Data analysis and synthesis.

NOTE: This position description intends to describe the general nature and level of work being performed by people assigned to this job. It is not intended to include all duties and responsibilities. The order in which duties and responsibilities are listed is not significant.
BENEFITS

The comprehensive benefit package includes:

a) Ten company subsidized CalPERS health insurance plans to choose from (employee contributions differ according to plan and level of coverage).

b) Employer paid dental and vision for both employee and eligible dependents.

c) Life, AD&D, LTD with supplemental coverage opportunities.

d) 13 paid federal & state holidays.

e) Retirement Plan: 403 (b) employee contribution plan component and a 403 (b) employer contribution component, which vests immediately.

f) Vacation hours accruals and separate sick hours accumulations.

g) Employee discounts

h) Paid training and professional development conferences.

Please visit the Benefits & Compensation page on the SJSU Research Foundation website for more detailed information.

APPLICATION PROCEDURE

To apply for this position, an applicant must submit a formal application for employment, as well as a resume and a cover letter. The applicant may do this via e-mail. The formal employment application is located on the SJSURF website on the Forms page. Due to the COVID-19 health crisis, all candidates must submit their application materials to foundation-jobs@sjsu.edu.

Please address your formal application, your resume, and your letter of interest directly to:

San José State University Research Foundation
Attn: HR/Job Code: WTRSHED
E-mail: Foundation-jobs@sjsu.edu

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered an SJSURF position. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current SJSURF employees who apply for the position.

REASONABLE ACCOMODATION

The San José State University Research Foundation (SJSURF) is committed to providing access, equal opportunity and reasonable accommodation for individuals with physical or mental disabilities in the employment, recruitment, examination, hiring and interviewing processes. If you are a job seeker with a physical or mental disability and require a reasonable accommodation to search, apply, or interview for a job opening or otherwise need a reasonable accommodation during the application and hiring process, please contact us at foundation-jobs@sjsu.edu. In the email message, please indicate your full name, phone number and the type of assistance required. You must not reveal the underlying medical reason for your needed reasonable accommodation or otherwise disclose confidential medical information.

2/11/2021
ABOUT THE SJSU RESEARCH FOUNDATION

SJSURF employment is separate and distinct from San José State University or state of California employment. SJSURF employees are not employees of either SJSU or of the state of California. SJSURF is a non-profit auxiliary of San José State University. SJSURF is totally self-supported. The majority of the organization’s funding comes from the federal government, and other public and private entities. With annual revenues totaling over $65 million, programs managed through SJSURF cover a rich diversity of applied research, public services, and educational related activities.

SJSURF is an equal opportunity employer and does not discriminate on the basis of race, color, creed, gender, religion, marital status, registered domestic partner status, age, national origin, ancestry, physical or mental disability, medical condition, sex, genetic information, sexual orientation, military and veteran status or any other consideration made unlawful by federal, state, or local laws. It also prohibits unlawful discrimination based on the perception that anyone has any of those characteristics, or is associated with a person who has or is perceived as having any of those characteristics.