



SJSU Research Foundation Accounts Payable  
210 N. 4<sup>th</sup> Street, 4<sup>th</sup> Floor  
San Jose, CA 951132  
(408) 924-1404 email: research-foundation-ap@sjsu.edu

## Vendor ACH Enrollment Form

The Vendor ACH Enrollment Form is for existing SJSU Research Foundation vendors. ACH is our preferred form of payment as it supports "Go Green" initiatives. With ACH, payments will be electronically deposited into your company's designated bank account through the Automated Clearing House within 24-48 hours of being released.

### Payee/Company Information

Company Name:	
Taxpayer ID or Social Security No:	
Street Address:	
City, State, Zip	
Telephone:	
Fax Number:	
Email Address:	
Contact Name:	

### Financial Institution Information

Bank Name:	
Branch Name:	
Account Type:	
Account Name:	
Account Number:	
Routing Number:	

I certify that the information above is true and correct, and that I, as a representative for the above named company, hereby authorize SJSU Research Foundation Accounts Payable to electronically deposit payments to the designated bank account. This authority remains in full force until Vendor provides written notice of change or cancellation delivered to SJSU Research Foundation, Accounts Payable Department, 210 N. 4th Street, 4th Floor, San Jose, CA 95112.

Printed Name:	
Signature:	
Title:	
Date:	

**Please send the completed & signed form along with a voided check or provide your banking details on company or bank letterhead (no void check needed) to: 210 N. 4th Street, 4th Floor, San Jose, CA 95112 Attn: Accounts Payable or Email to: research-foundation-ap@sjsu.edu**