

INFORMATION FOR STUDENT RESEARCH DAY

Below find:

- A) POSTER PRINTING
- B) INSTRUCTIONS FOR STUDENT PRESENTORS

A) **POSTER PRINTING** (*Deadline is May 1 for printing!*)

The foam boards on which posters will be mounted are 3' tall by 5' wide.

IMPORTANT INFORMATION FOR PRINTING POSTERS: if you plan to have your poster printed by COS NCS (DH 33), it must be submitted by **4:00pm May 1**. Here is information on the services available for SRD posters and on submission of poster files:

If anyone has any questions about our services, they can find the information on our web page <http://www.sjsu.edu/science/faculty/ncs/posterprinting/>, but to summarize, the requests should:

- be sent to cos-posters-group@sjsu.edu or brought down to our office (DH 33) on a thumb drive
- be in pdf format
- be sized correctly - be sure the document is sized as a poster and not the default 8.5x11"
- be proofread - we need to charge for any reprints due to user error; prices are on our website
- no solid dark colored backgrounds - the ink saturates the paper and results in the poster having a puckered texture

Any posters not submitted to the Computer Center by May 1 will have to be printed at other locations (sorry the COS cannot subsidize printing costs). Please plan ahead!

Thank you!

B) INSTRUCTIONS FOR STUDENT PRESENTORS AT SRD

The SRD program will be available on Wed or Thurs before date of the SRD and sent to your research mentor. Find the number(s) of your poster.

Around 9:30 – 10:00am, come to the breezeway (main level) of Duncan Hall and find the foam board with your poster number. Mount your poster to your board using the provided push pins.

The SRD runs from 10:00am to 1:00pm, and it is desirable to have an author present for as much of this time as possible to explain your projects and answer questions from visitors. However, students should not miss classes, and it is understandable if you cannot be present the entire time. If you are unable to be present, you may want to arrange with your faculty mentor to arrange “shifts” when someone can staff your poster. If a group of students are involved in a poster, schedule times when one of you is present. The “fun” aspect of SRD is the interaction between you and the audience, so we hope you can spend at least some time at your poster!

The SRD is over promptly at 1:00pm. Please remove your poster at this time so we can clean up quickly. If you cannot be present at 1:00pm, arrange to have someone to remove your poster. We can't be responsible for posters that are left on the boards.

Thank you very much for your contribution and your participation in Student Research Day!