

1 SAN JOSE STATE UNIVERSITY
2 Academic Senate
3 Instruction & Student Affairs Committee
4 November 30, 2015
5 Final Reading
6
7

AS 1589

8 **Policy recommendation:
Attendance and Participation**

9 Background: University Policy F69-24 ('Attendance') established that
10 "attendance, per se, could not be used as a criterion for grading." University
11 policy F06-2 ('Greensheets') reiterated this and stated that "if you grade on
12 participation (which can be used) some indication of how participation will be
13 assessed should be included,..." Despite this clarification, there is still confusion
14 about the distinction between attendance and participation, and a significant
15 number of cases still come to Student Fairness in which faculty have not
16 disclosed the manner in which participation shall be included in a course grade.
17 This replacement for F69-24 further clarifies what is necessary if a faculty
18 member wants to use participation as part of a course grade.

19 **Whereas:** Confusion exists among faculty and students about University
20 policy about grading on attendance and participation

21 **Resolved:** that F69-24 (Attendance) be rescinded.
22

23 **Resolved:** Attendance shall not be used as a criterion for grading.
24

25 **Resolved:** Students are expected to attend all meetings for the courses in
26 which they are enrolled as they are responsible for material
27 discussed therein, and active participation is frequently essential to
28 ensure maximum benefit to all class members. In some cases,
29 attendance is fundamental to course objectives; for example,
30 students may be required to interact with others in the class.
31 Attendance is the responsibility of the student.
32

33 **Resolved:** Participation may be used as a criterion for grading when the
34 parameters and their evaluation are clearly defined in the course
35 syllabus and the percentage of the overall grade is stated.
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38 **Approved:** November 16, 2015

39 **Vote:** 14-1-0

40 **Present:** Walters, Sofish, Kaufman, Medina, Sen, Khan, Wilson,
41 Medrano, Gay, Abukhdeir, Amante, Campsey, Simpson,
42 Branz (non-voting), Bruck (non-voting), Rees, Brooks

43 **Absent:** Sullivan-Green

- 44 Curricular Impact: More clarity for students
- 45 Financial Impact: None
- 46 Workload impact: Fewer cases brought to the Student Fairness Committee