

1 San José State University
2 Academic Senate
3 Organization and Government Committee
4 November 2, 2015
5 Final Reading

AS 1591

6
7 **Senate Management Resolution**
8 **Amend Senate Standing Rule: Senate Meeting Agenda**
9

10 Legislative History: New proposal to amend Standing Rule 7 regarding the Senate
11 Meeting Agenda.

12
13 Whereas: The Standing Rules of the Academic Senate, Standing Rule 7a (Form of
14 Agenda) requires that the agenda item State of the University
15 Announcements immediately precede the adjournment of the meeting,
16 and

17
18 Whereas: Flexibility in the organization of the agenda could facilitate effective
19 management of senate business, and

20
21 Whereas: Recent experimentation with modifying the agenda has been found to be
22 helpful in providing needed time for policy items, and

23
24 Whereas: Adjusting the Standing Rules of the Academic Senate, Standing Rule 7a
25 (Form of Agenda) to allow the Executive Committee to determine the
26 placement of State of the University Announcements would provide the
27 flexibility needed to accommodate agendas with varying demands
28 throughout an academic year, therefore be it

29
30 Resolved: That Standing Rule 7 be modified as described below to allow the Senate
31 Executive Committee to determine the placement in the agenda for the
32 State of the University Announcements, and be it further

33
34 Resolved: That this change become effective with the passage of this Senate
35 Management Resolution.

36
37 Rationale: The Academic Senate, in an attempt to efficiently work through all
38 announcements, policy reviews, and other agenda items, has found it helpful to adjust
39 the agenda so that State of the University Announcements, with a time limit, follows
40 Communications and Questions. While this modification can be done at the time of a
41 meeting with a suspension requiring a two-thirds (2/3) majority vote at every meeting, it
42 would best serve the Senate to allow the Executive Committee the option of moving
43 State of the University Announcements as needed on the agenda. Presently standing
44 rule 7 places the state of the university announcements at the end of the Senate
45 Agenda.

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48 Approved: 10/26/15
49 Vote: 7-0-0
50 Present: Grosvenor, Laker, Curry, Shifflett, Gleixner, Becker, Beyersdorf
51 Absent: Mathur, El-Miaari
52 Financial Impact: None
53 Workload Impact: None
54
55

56 Amendment to Standing Rule 7:
57

58 1. Form of agenda:

59 a) Outline of Agenda:

60 I. Call to Order and Roll Call

61 II. Approval of Minutes

62 III. Communications and Questions

63 1. From the Chair of the Senate

64 2. From the President of the University

65 IV. Executive Committee Report

66 1. Minutes of Executive Committee

67 2. Consent Calendar

68 3. Executive Committee Action Items

69 V. Unfinished Business

70 VI. Policy Committee, and University Library Board Action Items. In rotation.

71 (Information items to be submitted in writing or by e-mail and included with
72 the agenda.)

73 VII. Special Committee Reports

74 VIII. New Business

75 IX. State of the University Announcements. Questions. In rotation. (Detailed
76 reports, if necessary, to be submitted in writing or by e-mail and included
77 with the agenda)

78 1. Provost

79 2. Vice President for Administration and Finance

80 3. Vice President for Student Affairs

81 4. Vice President for University Advancement

82 5. CSU Senators

83 6. Associated Students President

84 X. Adjournment
85

86 b) Ordering of Agenda Items

87 At the discretion of the Executive Committee the order of the agenda with respect to the
88 State of the University Announcements may be modified and time limits set on the
89 presentation of information.
90

91 c) System of Rotation:

92 For purposes of Standing Rule 7.a) VI., “rotation” shall be applied as follows: Committee
93 order will be rotated for each meeting, so that the committee last in order at one
94 meeting shall be called on first at the next meeting. For the current academic year,
95 2015-2016, each committee shall present only one action item at a time. When each
96 committee has been called on, the chair shall then call again on the committee first in
97 the day’s order for one additional action item, and so on.
98