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8 **Policy Recommendation**
9 **Modification of Bylaw 6.13: Conversion of College**
10 **Seats to at-large Seats**

11 Legislative History: Modifies bylaw 6.13 which pertains to the timing of the change in
12 college seats to at-large seats on committees.
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14 **Whereas:** Vacancies may have arisen since the call in the spring, and it is important
15 that colleges have the opportunity to fill their vacant seats, and

16 **Whereas:** It is critical that committees have a full slate of members as soon as
17 possible to make timely progress on their work, and

18 **Whereas:** Due to the requirement to approve the at large seats on consent calendars
19 at both the Senate Executive committee and the Senate, the length of time
20 seats go unfilled under the current provision is significantly longer than
21 four weeks. Depending on the calendar, it can be at best seven weeks
22 and as long as nine weeks, therefore be it

23 Resolved That bylaw 6.13 be modified as follows:
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25 a) Each year the Senate Executive committee will create a calendar for appointing
26 faculty to operating committees (referred to below as “appointment calendar”). The
27 calendar will be structured such that colleges are given ample notification of vacancies
28 before the start of the fall semester and also allow for faculty-at-large appointments to
29 be confirmed at the first Senate meeting of the semester.

30 b) Notwithstanding the provisions of bylaw 6.10.1, college seats on both policy and
31 operating committees for which no faculty from that college willing to serve have been
32 found by the date specified on the appointment calendar shall become faculty-at-large
33 seats for the balance of the academic year.

34 c) By the date specified on the appointment calendar, the Associate Vice Chair of the
35 Senate shall inform each college representative and college dean which of that
36 college’s operating committee seats are still vacant and invite them to recommend
37 faculty for those seats within one week’s time. The college representative and deans
38 shall be reminded that the seats will become faculty-at-large seats for the year if no
39 college faculty to fill them can be found. The dean’s recommendations shall be
40 forwarded to the college’s Committee on Committees representatives who shall present

41 one name to the Associate Vice Chair of the Senate to be reported to the Senate or to
42 the Executive Committee, as appropriate under bylaw 6.2.

43 d) By the date specified on the appointment calendar, all vacant college seats on
44 operating committees for which no faculty from the college have been recommended
45 under paragraph (c) above (or otherwise identified) shall become faculty-at-large seats
46 for the balance of the year and all members of the Committee on Committees shall be
47 requested to supply names of faculty from any representative unit to fill these
48 vacancies.

49 e) By the date specified on the appointment calendar, all vacant college seats on policy
50 committees shall become faculty-at-large seats for the balance of the year. First priority
51 in filling these vacancies shall be given to elected faculty representatives not assigned
52 to other policy committees. If all elected faculty representatives (other than Senate
53 officers) have been appointed to policy committees and there are policy committee
54 seats still remaining vacant, they shall be filled as provided in 6.13c for policy
55 committees and 6.13d for operating committees.

56 f) The Associate Vice Chair of the Senate shall coordinate this selection process so as
57 to maintain as far as possible a representative balance across committees and shall
58 report one name for each vacancy to the Senate or the Executive Committee as
59 appropriate under bylaw 6.2.

60 g) Elected faculty representatives (other than Senate officers) not appointed to seats
61 designated for representative units and also not appointed to faculty-at-large seats as
62 provided above shall be appointed as additional members-at-large of policy committees.
63 If there is only one such member, s/he shall be appointed to the Organization and
64 Government Committee. If there is a second, s/he shall be appointed to the Instruction
65 and Student Affairs Committee. A third shall be appointed to the Professional Standards
66 Committee and a fourth to the Curriculum and Research Committee. The provision shall
67 be implemented in a manner consistent with Academic Senate bylaw 6.10.1.

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69 Rationale: The length of time seats go unfilled under the current provisions in Senate
70 bylaws often leaves committees with vacancies. For example, in the fall 2016 semester,
71 following the four-week rule, the earliest the executive committee of the Senate could
72 review a consent calendar for at-large appointments would be during their meeting the
73 first week of October. Connecting the calendar to the first Senate meeting allows for the
74 flexibility needed in setting deadlines for the transition of college seats to at-large seats.

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78 Approved: 9/12/16
79 Vote: 9-0-0
80 Present: Gleixner, Laker, Curry, Shifflett, Rajkovic, Higgins, Ormsbee,
81 Boekema, Grosvenor
82 Absent: Medrano
83 Financial Impact: None expected
84 Workload Impact: No change from current situation.