

7 **Policy Recommendation**
8 **Change in the Membership, Charge, and Category for the**
9 **Student Success Committee**

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12 Legislative History: Rescinds S11-6 which pertains to the membership of the Student
13 Success Committee.

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15 Whereas: SJSU has taken proactive and definitive steps to strategically tackle
16 issues related to student success through its Student Success Plan, and
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18 Whereas: Reorganization of the student success committee in the context of the
19 Plans' initiatives and goals could facilitate progress campus wide, and
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21 Whereas: The current structure and size of the student success committee may not
22 be the most effective arrangement with regard to the coordination of
23 efforts to improve student success or to effect changes to advance student
24 success initiatives, therefore, be it
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26 Resolved: That the current student success operating committee be dissolved and in
27 its place constitute a special agency focused on student success that will
28 report to the Instruction and Student Affairs Policy Committee, and be it
29 further
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31 Resolved: That the membership and charge of the newly constituted Student
32 Success Committee be as proposed in this policy recommendation.
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35 Rationale: SJSU needs a university-level committee focused on student success that is
36 populated in a way that puts key representatives together who can help move initiatives
37 forward, provide objective input on what's working and what's not, and can review and
38 recommend changes to academic policies, practices, and procedures. With clear
39 expectations about providing as well as receiving input, this group can be instrumental
40 in offering advice and nurturing connections that enable all groups engaged in various
41 aspects of student success to more effectively reach common goals. Constituting this
42 group as a special agency with reporting responsibilities to the instruction and student
43 affairs policy committee would work quite well and fits within the guidelines for special
44 agencies as provided for in our bylaws: "Special agencies are bodies created by policies
45 recommended by the Academic Senate which, because of functions or membership,
46 are not designated Senate committees."

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48 Approved: 2/20/17
49 Vote: 9-0-1
50 Present: Grosvenor, Laker, Shifflett, Rajkovic, Ormsbee, Boekema,
51 Hart, Tran, Higgins, Bailey
52 Absent: None
53 Financial Impact: None expected
54 Workload Impact: Increased workload for the originating members as they establish
55 connections and determine how best to meet the elements of their
56 charge and effectively impact efforts campus-wide around student
57 success.

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59 **Charge:**

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61 In the context of the University's strategic plan, this committee reviews and
62 recommends changes to academic policies, practices, and procedures as they relate to
63 all aspects of student success. This would include, but is not limited to, student
64 enrollment, financial aid, retention, engagement, academic skills and competencies, and
65 time to degree. The committee will assist in identifying challenges, serve as a central
66 information resource to gather recommendations and disseminate information on
67 student success policies and goals and provide advice regarding the planning,
68 development, and implementation of initiatives designed to facilitate student success.
69 Individual members are charged with the responsibility of maintaining robust
70 communications with the groups they are affiliated with. This will be critically important
71 to the group's ability to formulate sound recommendations that can shape and
72 coordinate efforts to improve student success.

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74 The group will report to the Instruction and Student Affairs Policy Committee. The
75 Student Success Committee chair, at the conclusion of each academic year, will submit
76 a report summarizing activities and accomplishments, as all special agencies do, to the
77 Academic Senate.

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80 **Membership:**

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82 AVP Transition & Retention Services (Exo)
83 AVP Student and Faculty Success (Exo)
84 1 Representative from Academic Affairs - appointed by VP Ac. Affairs (Exo)
85 1 Representative from Student Affairs - appointed by VP Student Affairs (Exo)
86 1 Graduate/undergraduate student
87 2 Undergraduate students
88 5 faculty

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91 If any member cannot complete their term for any reason, or is absent from three
92 regularly scheduled committee meetings, or repeatedly does not perform assigned
93 committee duties, the committee chair may request a replacement from the Chair of the
94 Committee on Committees.

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Recruitment and Appointment of Members

Faculty members serve a 3-year term which is renewable for one additional 3-year term. When filling initial appointments, the Chair of the Committee on Committees will stagger the terms of non ex-officio seats. The student members serve a 1-year term and can be re-appointed. Solicitation of applications to serve on the Student Success Committee will be made through the normal Committee on Committees process for the seats designated for faculty members. Faculty interested in serving on this committee will submit a brief letter of interest that includes information regarding their experience and engagement in student success initiatives. When multiple applications are submitted for a seat, the Executive Committee of the Academic Senate will select individuals to serve. In considering applicants, attention should focus on the person’s expertise in areas related to student success, direct engagement with student success initiatives, and the need for broad representation.

The student success committee will be co-chaired by the AVP Student and Faculty Success and a faculty member selected by the committee members.