

1 San José State University
2 Academic Senate
3 Organization and Government Committee
4 May 14, 2018
5 Final Reading
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AS 1693

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8 **Policy Recommendation**
9 **Alcohol and Drug Abuse Prevention Committee**

10 Legislative History: This proposal would supersede previous policies related to the
11 current special agency: Alcohol and Drug Abuse Prevention (ADAP) Committee. The
12 originating policy related to this committee (S89-9, Substance Abuse Committee) was
13 amended by S92-11 (Alcohol and Drug Abuse Prevention Committee) and
14 subsequently rescinded by S96-12 (Alcohol and Drug Abuse Prevention Committee).
15 S01-2 (Alcohol and Drug Abuse Prevention Committee) rescinded S96-12 and was
16 modified by F01-1 (Alcohol and Drug Abuse Prevention Committee Composition).
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18 Whereas: The Alcohol and Drug Abuse Prevention Committee has proposed
19 changes to its charge and membership, and
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21 Whereas: SJSU's attention to issues surrounding health and wellness
22 highlights the importance of providing the campus with a resource
23 that can support and facilitate efforts to provide education and
24 support services in the areas of alcohol and ~~substance~~ drug abuse,
25 and
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27 Whereas: A special agency is particularly well suited to service that brings
28 together knowledgeable individuals who can inform the work of the
29 committee as well as convey information to their respective
30 programs, and
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32 Whereas: Members with expertise and direct engagement with campus
33 programs and initiatives in the areas of alcohol and ~~substance~~ drug
34 abuse are needed for effective outreach and communication,
35 therefore be it
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37 Resolved: That S01-2 and F01-1 be rescinded and replaced by the following
38 proposal regarding the charge and membership of a special agency
39 called the Alcohol and Drug Abuse Prevention Committee effective
40 Fall 2018.
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42 Rationale: The interest from the current ADAP committee in taking on a more active
43 and engaged role is welcome and should be supported. The reflection and subsequent
44 proposal are what O&G hoped to nurture with its call to all committee chairs to review
45 their charge and membership this semester. One of the keys to the group's ability to

46 achieve the work outlined in its charge is to have members include those directly
47 involved in health/wellness programs, initiatives, education, and services.

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51 Approved: 5/7/18

52 Vote: 9-0-0

53 Present: Bailey, French, Grosvenor, Hart, Norman, Higgins, Shifflett, Curry,
54 Rajkovic

55 Absent: Ramasubramanian, Ormsbee

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57 Financial Impact: None

58 Workload Impact: None

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Alcohol and Drug Abuse Prevention Committee

The Alcohol and Drug Abuse Prevention Committee (ADAP) will be a special agency able to assist with identifying challenges, serve as an advisory resource to the campus community, and communicate information across the campus related to alcohol and ~~substance~~ drug abuse prevention and intervention activities, programs, and policies. In addition, this committee will serve as a resource to enhance the campus community's understanding of issues pertaining to alcohol and ~~substance~~ drug abuse; develop a broad and deep understanding of these issues at all levels in order to identify and analyze problem areas and propose solutions; and provide advice to the President and campus programs as needed.

1. Charge

ADAP serves as a campus resource and advisory group to the University President. The committee will help in facilitating educational awareness and communication on the topics of alcohol and ~~substance~~ drug abuse, intervention and prevention through various engagement and outreach activities and events across SJSU departments, organizations, and divisions

ADAP will identify and assist in promoting current and relevant university policies, Presidential Directives, best practices, and research-informed practices in its committee, coordination, and collaboration efforts.

ADAP will collaborate with various departments, organizations, and divisions at SJSU to utilize the expertise available around the topics of alcohol and ~~substance~~ drug abuse, intervention and prevention.

2. Membership (see section 2.1 for administrative designees)

Associate Director, Wellness and Health Promotion or designee (EXO)

Director, Student Conduct & Ethical Development or designee (EXO)

Director, Counseling & Psychological Services or designee (EXO)

Chief of Police or designee (EXO)

Executive Director for Associated Students or staff designee (EXO)

~~Residential Life Coordinator~~ Associate Director for Residence Life (EXO)

Student Engagement Coordinator (Greek Life) from Student Involvement (EXO)

Senior Associate for Academics and Student Services (athletics) (EXO)

Assistant Director, International Student & Scholar Advising (CIES) (EXO)

2 Faculty-at-large (1 preferably from a health-related discipline)

1 Staff-at-large (non MPP from academic affairs division)

~~AS Director of programming affairs~~ AS Board of Directors student designee

Residential Advisor designated by RHA

Greek Life Student Representative

Student from Peer Health Education Program

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2.1 Recruitment and Appointment of Members

Members (other than ex-officio) serve a 3-year term which is renewable for one additional 3-year term. When filling initial appointments, the Associate Vice Chair of the Senate will stagger the terms of non ex-officio seats. Student members serve a 1-year term and can be re-appointed. Solicitation of applications to serve on the Alcohol and Drug Abuse Prevention Committee (ADAP) will be made through the normal Committee on Committees process for the seats designated for faculty, staff, and student members and will include a brief statement from each applicant regarding their interest and experience in the areas of ADAP's work. When multiple applications are submitted for a seat, the Executive Committee of the Academic Senate will select individuals to serve. In considering applicants, attention should focus on the person's expertise/ experience in areas related to the committee's work.

For administrative designee appointments, representatives with expertise/experience in areas related to the committee's work should be designated.

The co-chairs (1 faculty; 1 administrator) shall be appointed by the President in consultation with the Senate's executive committee.

2.2 Interim Appointments.

When a seat will be vacant for no more than 1 semester (e.g., sabbatical/leave) an interim appointment can be made following normal Committee on Committee processes. Any seat that will be vacant for a year or more will require a replacement for the remainder of the term associated with that seat.

2.3 Replacing Members

If a member is absent from three regularly scheduled committee meetings in an academic year, the ADAP committee co-chairs may request that the Associate Vice Chair of the Senate initiate action to recruit a replacement. If a member repeatedly does not perform assigned committee duties, the co-chairs of the may request that the Associate Vice Chair of the Senate initiate action to recruit a replacement.

3. Policy Modifications

Following implementation, if modifications to this policy appear needed, the ADAP committee co-chairs will provide the Academic Senate Chair with the committee's suggestions. The Chair of the Academic Senate will then refer the recommendation(s) out to the appropriate policy committee for timely review and subsequent action.