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7 **Senate Management Resolution**  
8 **Amendment of Bylaw 15a; Editorial Changes - Senate**  
9 **Documents**

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12 Legislative History: F16-3 which modified bylaw 15c provided for the correction of  
13 editorial errors and S16-7 expanded the language of bylaw 15 to allow the Senate Chair  
14 to make editorial changes to a Senate document whenever there is an outdated  
15 reference to a law, regulation, executive order or Senate document. This proposal,  
16 modifying bylaw 15a, expands editorial changes that can be made by the Senate Chair  
17 to include more generally changes in designations provided the function,  
18 responsibilities, purpose, or content remain the same.

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21 Whereas: University designations sometimes change; and

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23 Whereas: Changing University policy to reflect such changes requires: a referral to a  
24 policy committee; the drafting of a Senate resolution; and its consideration  
25 by the Senate; therefore be it

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27 Resolved That section a of bylaw 15 be modified as follows:

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29 a) When identifiers such as the title of related to a university official ~~of an agency~~, or  
30 course designations, or unit of the university appearing in Academic Senate  
31 documents (including the constitution, bylaws, university policies, and resolutions  
32 providing for committee membership) are changed, but the function,  
33 responsibilities, purpose, or content ~~and responsibilities of the office or agency~~  
34 remain the same, the Senate Chair may approve replacement in the Senate  
35 documents of the old ~~title or~~ identifier by the new one, as an editorial change.  
36 Such changes shall be **explained and** reported to the Executive Committee of the  
37 Senate and recorded in the meeting minutes.

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40 Rationale: Designations change or evolve. This proposal emerged as the result of  
41 references in some policies to “200-level courses” (e.g. F08-2) which at  
42 the time meant “graduate courses.” But with SJSU’s new doctoral  
43 programs, the university now has 500-level courses. Providing the Senate  
44 Office with the flexibility to make changes without needing to refer such

45 changes to policy committee and then to involve the Senate will help keep  
46 information up to date, reduce service workload for faculty members  
47 serving on committees, and enable the Senate to attend to weightier  
48 matters.

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52 Approved: 2/18/19

53 Vote: 11-0-0

54 Present: Curry, French, Gallo, Higgins, Grosvenor, McClory, Millora,  
55 Ormsbee, Shifflett, Saldamli, Capizzi

56 Absent: Rodan

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58 Financial Impact: None

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60 Workload Impact: The proposed change will not alter the workload of the Senate  
61 Office which would ultimately be making the changes, but will  
62 reduce the workload of policy committees and the Senate which  
63 would otherwise have to approve such changes.