

6 **POLICY RECOMMENDATION**

7 **Graduate Credit Earned by SJSU Undergraduate Students**

8 **Rescinds and Replaces University Policy S89-2**

9 **Whereas:** University Policy S89-2 was developed to provide guidance on how
10 undergraduate students may earn graduate credit while still an
11 undergraduate student, and

12 **Whereas:** Any SJSU undergraduate student may take a graduate level course at
13 SJSU provided that they meet the course prerequisites, and

14 **Whereas:** If an SJSU undergraduate student takes a graduate level course, then that
15 graduate level course is listed in the student's undergraduate transcript
16 regardless if the course is applied to the undergraduate degree or not, and

17 **Whereas:** There is a benefit to having the transcript clearly indicate whether a
18 graduate level course taken by an SJSU undergraduate student is applied
19 to the undergraduate degree or is available for use as graduate credit, and

20 **Whereas:** University Policy S89-2 unnecessarily restricts SJSU undergraduate
21 students from earning the number of graduate units permissible by Title 5
22 Section 40510 for transfer into a graduate program, therefore be it

23 **Resolved:** That S89-2 be rescinded effectively immediately and the new policy
24 described below be approved.

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POLICY RECOMMENDATION

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Graduate Credit Earned by SJSU Undergraduate Students

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1. Undergraduate students shall petition through their major advisor to earn graduate credit for a graduate course taken.

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2. Undergraduate students shall meet the following criteria before enrolling in graduate level courses for graduate credit:

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a. will have applied to graduate from their baccalaureate degree program prior to enrolling in graduate level courses

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b. No more than 30 units are needed to complete the baccalaureate degree at San José State University;

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c. None of the courses to be taken for graduate credit is required for the baccalaureate degree or minor;

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d. A grade point average of 2.75 or better on all work completed in upper division standing at San José State University;

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e. A maximum of 16 units is attempted in the semester in which the courses for graduate credit are proposed.

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3. Graduate credit will appear on the student's official transcript, but that credit does not imply admission to any graduate degree program.

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4. The student may not elect to take letter-graded graduate courses as CR/NC when graduate credit is requested.

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5. If a student is admitted to an SJSU graduate degree program, the maximum graduate credit earned through the process described herein that may be transferred into the graduate program is limited to 30% of the total units of the graduate degree (per University Policy S13-8) and must be approved by the appropriate program authority.

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Approved: February 3, 2020

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Vote: 11-0-0

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Present: Anagnos, Coelho, d'Alarcao, Khavul, Kaur, Lombardi, Maffini, Masegian, Schultz-Krohn, Stacks, White

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Absent: Hart, Ramasubramanian

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Workload Impact: None anticipated

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Financial Impact: None anticipated