

1 **San José State University**
2 **Academic Senate**
3 **Organization and Government Committee**
4 **September 14, 2020**
5 **Final Reading**

AS 1783

7 **Policy Recommendation**
8 **Amendment M to University Policy S78-7,**
9 **Updating the Charge of the Student Evaluation Review Board**

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11 **Whereas:** The Student Evaluation Review Board (SERB), in consultation with the
12 appropriate disciplines, designs evaluation instruments to be used by all
13 departments and colleges. In collaboration with IEA, it establishes norm
14 groups and norm ranges, develops and makes available to the University
15 community, information and guidelines for the effective interpretation of
16 the rating instruments and guidelines for the participation of students in
17 the evaluation of faculty; reviews proposals for matters concerned with
18 rating instruments, norm grouping, or any other variance to established
19 policy, and

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21 **Whereas:** The Organization and Government (O&G) committee was asked to look
22 into having SERB engaged in review/approval of SOTE-like instruments
23 used by librarians and counselors, and

24 **Whereas:** A revision to the Charge and Membership of SERB presented by O&G
25 was passed by the Senate on March 2, 2020, and was subsequently
26 signed by the President later in spring 2020, and

27 **Whereas:** The membership of O&G in the previous academic year suggested that
28 SERB involvement in the design and administration of the evaluation
29 instruments used by librarians and counselors is a logical and appropriate
30 extension of its functioning, therefore be it

31 **Resolved:** The charge of SERB to be revised to read: In consultation with the
32 appropriate disciplines, designs evaluation instruments to be used by all
33 departments and colleges, *counselors, and librarians*. In collaboration with
34 IEA, establishes norm groups and norm ranges. Develops and makes
35 available to the University community, information and guidelines for the
36 effective interpretation of the rating instruments. Develops guidelines for
37 the participation of students in the evaluation of faculty. Reviews
38 proposals for matters concerned with rating instruments, norm grouping,
39 or any other variance to established policy.

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41 **Rationale:** Counselors and librarians will be able to present results from SOTE-
42 approved instruments with greater confidence.

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45 **Approved:** August 24, 2020
46 **Vote:** 6-0-0
47 **Present:** Altura, Grosvenor, Higgins, McClory, Okamoto, Sasikumar,
48 Taylor
49 **Absent:** Jimenez, Maciejewski, Millora
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51 **Financial Impact:** None
52 **Workload Impact:** None
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