

**SAN JOSE STATE UNIVERSITY  
ONE WASHINGTON SQUARE  
SAN JOSE, CA 95192**

**F12-7, Policy Recommendation, Enrollment Priorities for Former Students Returning (FSRs)**

**Legislative History:**

At its meeting of December 10, 2012, the Academic Senate approved the following policy recommendation brought to the Senate by Senator Du for the Instruction and Student Affairs Committee.

**Action by University President: Approved by President  
Mohammad Qayoumi on  
January 7, 2013**

**Policy Recommendation  
Enrollment Priorities for Former Students Returning (FSRs)**

- Whereas Prior to Fall 2009, there were relatively few barriers to the admission and (re)enrollment of Former Students Returning (FSRs) who met the minimum CSU criteria for admission; and
- Whereas Beginning in Fall 2009, due to the severe budget crisis in the CSU, SJSU implemented strict practices and deadlines for all phases of the admissions/enrollment process (including application, document submission, intent to enroll, registration for and attendance at mandatory orientation sessions, and all payments); and
- Whereas Beginning with the application cycle for the Fall 2009 term, SJSU's authority to accept applications from resident students to state-supported programs in Spring term has varied from year to year, including some years that had no Spring admission; and
- Whereas Beginning with the application cycle for the Fall 2010 term, SJSU implemented impact criteria for applicants to all programs; and

- Whereas SJSU does not accept lower division transfers, including FSRs seeking lower division transfer, nor post-baccalaureate (excluding credential) students for either Fall or Spring admission; and
- Whereas Beginning with the Fall 2013 admission cycle, impaction criteria will apply to all applicants to all majors, including both Undeclared and Assigned Undeclared students (meaning that an “All College GPA” greater than 2.0 may be required for admission as an Upper Division transfer student); and
- Whereas Current SJSU Policy S10-6 treats FSRs as equivalent to new transfer students, which means that FSRs seeking admission as Upper Division (UD) transfer students may be denied admission because of an “All College GPA” which falls below the impaction thresholds for both a desired major and the category of Assigned Undeclared; and
- Whereas FSRs (whether in Good Standing or on probation) may not have the opportunity to complete their degrees at SJSU, despite the verified interest of their departments and colleges to have them do so; and
- Whereas Reinstatement is an existing procedure for departments and colleges to indicate their verified interest in having formerly disqualified FSRs return to complete their degree programs, but there is no comparable procedure for departments and colleges to indicate their verified interest in having previously disenrolled FSRs (now in good academic standing or on probation), return to complete their degree programs; therefore be it
- Resolved That an FSR petition procedure, parallel to that currently used for reinstatement, be created for FSRs who stopped out from SJSU in Good Standing or on Probation, and that this petition be created jointly by Academic Affairs (Undergraduate Studies, and Graduate Studies & Research) and Student Affairs (Registrar’s Office); and be it further
- Resolved That if an academic department or college wishes to provide the opportunity for an FSR to complete an SJSU degree as a regularly enrolled student, a petition-based approval should grant a higher priority than afforded to a new applicant in the admissions process (never matriculated at SJSU); and be it further
- Resolved That with the obvious exception that current students maintaining matriculation (in Good Standing, Probation, or on Leave of Absence), the SJSU priority for determining enrollment capacity (including admission and enrollment) should be provided to FSRs who are supported by their departments and colleges, even when such prioritization is at odds with impaction GPA thresholds for admission; and be it further
- Resolved That the following priorities should govern admission of undergraduate students:  
(1) Upper Division (UD) FSRs in Good Standing approved by their departments/ colleges for return to major  
(2) Upper Division (UD) FSRs on Probation approved by their departments and colleges for return to major

- (3) Upper Division (UD) FSRs Reinstated in Good Standing approved by their departments and colleges for return to major
- (4) Upper Division (UD) FSRs Reinstated on Probation approved by their departments and colleges & AD/UGS for return to major
- (5) New Admits (Frosh and Transfers), including FSRs not approved by their intended departments and colleges for return to major; and be it further

Resolved That FSRs who seek approval for a new major should be treated as “return to major”; and be it further

Resolved That the following priorities for admission should govern admission of graduate students:

- (1) Uninterrupted Enrollment through successful Program of Study; reinstated on Probation or in Good Standing
- (2) Interrupted Enrollment in Good Standing approved by their departments and colleges for return to major
- (3) Interrupted Enrollment on Probation approved by their departments and colleges & AD/GS&R for return to major
- (4) Interrupted Enrollment ≥ 5 years; with Disregard of Prior Work approved by their departments and colleges & AD/GS&R for return to major
- (5) New Admits

and be it further

Resolved That the following priorities for admission should govern admission of credential students:

- (1) Interrupted Enrollment in Good Standing approved by their departments and colleges for return to major
- (2) New Admits

and be it further

Resolved That the processes for determining departmental/college approval of the admission of FSRs be completed with sufficient lead time prior to the determination of impact GPA thresholds (typically January for Fall term admission) so that Enrollment Services may process new student admissions knowing how many FSRs will be admitted; and be it further

Resolved That the implementation of these priorities be managed by Enrollment Services with consultation and timely input from Academic Affairs (Undergraduate Studies, Graduate Studies & Research, departments and colleges, and Academic Advising and Retention Services (AARS)); and be it further

Resolved That the Instruction & Student Affairs Committee will draft a comprehensive policy incorporating (a) the principles of this resolution and (b) change of major guidelines into (c) a revision of University Policy S10-6; and be it further

Resolved That this policy is to be effective for the every available admission cycle unless prohibited by the Chancellor’s Office.

*Approved: 11/26/12*  
*Vote: 13-0-0*  
*Present: Baker, Culatta, Du, Frazier, Goyal, Hagie, Jeffrey, Kelley, King, Kress, Postovoit, Vanniarajan, Walters*  
*Absent: Aggarwal, Holsey, Sofish, Wilson, Worsnup*  
*Non-voting Member: Branz*

**Curricular Impact:** For some students, this will permit more timely graduation, improving retention & graduation rate, and better use of scarce state resources.

**Financial Impact:** No significant impact anticipated.

**Workload Impact:** No significant impact, with small increase in advising duties falling primarily on Academic Affairs major advisors and chairs.