

**SAN JOSÉ STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSÉ, CA 95192**

**F16-4, University Policy, Concurrent Membership on
Operating and Policy Committees**

Amends: Senate Bylaw 6.11

Legislative History:

Modifies Senate Bylaw 6.11 which pertains to membership on Senate Operating and Policy committees. In Fall 2016, an amendment to Senate Bylaw 6.11 was approved by the Senate and submitted to President Papazian for signature. President Papazian requested a change to allow administrators to serve as voting members on both policy and operating committees if necessary. On March 13, 2016, the Academic Senate approved the following modification to bylaw 6.11 which includes the changes suggested by President Papazian.

**Approved and signed by
President Mary A Papazian
on April 12, 2017**

**University Policy F16-4
Modification of Bylaw 6.11 Concurrent Membership on
Operating and Policy Committees**

Whereas: There is a conflict of interest when a committee member concurrently serves on an operating committee and the parent policy committee, and

Whereas: Encouraging diversity in the formation of university senate committees is an essential component of shared governance, and

Whereas: Administrative representatives might concurrently serve on policy and operating committees out of necessity, therefore be it

Resolved That bylaw 6.11 be modified as follows: (addition of new 6.11 a, b, & c)

6.11 Appointments of faculty to operating committees shall be for staggered three-year terms unless otherwise specified. After service for a full three-year term, members

should be reappointed only in special circumstances. Appropriate administrative officers or their officers or designees shall be included on operating committees as ex officio members.

- a) *Faculty serving on a policy committee are ineligible to serve on any operating committee reporting to that same policy committee.*
- b) *The Committee on Committees chair will assure that when appointments are made they take into consideration part (a).*
- c) *To the extent possible, administrative designees to operating committees and their parent policy committee should not result in concurrent membership.—If concurrent membership is unavoidable, the administrator will serve as an exofficio non voting member on the operating committee and an exofficio voting member on the parent policy committee unless otherwise dictated by policy pertaining to committee membership.*

Rationale: There is a potential conflict of interest if a committee member serves on an operating committee that makes a recommendation to the parent policy committee and in essence is voting twice on the same item. The recommendation proposed would keep policy and operating committees operating independently and diminish the possibility of crossover membership. In addition, since the new RTP standards established in the fall of 2016 include explicit expectations for service, this bylaw change would result in more service opportunities for faculty.

Approved: 2/20/17
Vote: 8-0-0
Present: Laker, Shifflett, Higgins, Ormsbee, Boekema, Hart, Tran, Rajkovic
Absent: Bailey, Grosvenor,
Financial Impact: None expected
Workload Impact: No change