



S00-10

At its meeting of May 8, 2000, the Academic Senate passed the following Policy Recommendation presented by Nancy Stork for the Instruction and Student Affairs Committee.

**POLICY RECOMMENDATION
ACADEMIC RENEWAL**

Whereas, students do not currently need the instructor's signature on their Academic Renewal forms and,

Whereas, instructors in impacted programs and heavily enrolled courses want to give priority to students who are taking a course for the first time, therefore be it

Resolved, that the following amendment be made to the policy on Academic Renewal (S94-4)

I. Repetition of Courses

Undergraduate SJSU students awarded course grades of C-, D+, D, D-, F or U may elect to repeat those courses at SJSU for Academic Renewal;

Disqualified undergraduate SJSU students may repeat courses with grades of C-, D+, D, D-, F, or U for Academic Renewal through SJSU's Open University;

The Academic Renewal option for repeating a course is limited to one repeat per course;

The grade earned for Academic Renewal is the grade of record, but repeating a course for Academic Renewal does not remove the previous grade from the transcript, and only the most recent grade prior to Academic Renewal is disregarded for Academic Renewal;

The option to repeat a course for Academic Renewal is subject to space available in the course after the close of TouchTone registration;

Registering for Academic Renewal is not permitted during TouchTone registration;

At the time of adding the course, students must obtain the course instructor's signature on the Academic Renewal form. At the department's discretion, the student may be given a lower priority (S97-1) for adding the course than students attempting to add the class for the first time.

The total number of units that may be repeated for Academic Renewal is limited to:

- a. 18 units for students who are admitted to SJSU with 55 or fewer units, and
- b. 9 units for students who are admitted to SJSU with 56 or more units of transfer credit.

II. Disregard of Previous Semesters' Work

Principle: The University may disregard up to two semesters of course work when such action will permit the student to graduate with a baccalaureate degree, without further matriculation.

In order for a student's course work to be disregarded, the student must:

- a. Demonstrate that at least five years have elapsed since the semester(s) to be disregarded, and
- b. Demonstrate that genuine hardship existed during the semester(s) which is (are) to be disregarded, and
- c. Demonstrate by subsequent course work that the semester(s) to be disregarded was (are) aberrant, by achieving a GPA of 3.0 in 15 units, 2.5 in 30 units, or 2.0 in 45 units.

This material must be forwarded to the Academic Fairness Committee for review and recommendation to the Academic Vice President.

The committee also recommends that the form be reprinted to include the following items:
Date, Student Name, Instructor's Printed Name, Instructor's Signature, Instructor's Campus Phone Extension.

**ACTION BY UNIVERSITY PRESIDENT: Approved by President Robert Caret on
July 20, 2000.**