



**San José State**  
UNIVERSITY

A campus of The California State University

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**S01-7**

At its meeting of April 23, 2001 the Academic Senate passed the following Policy Recommendation presented by Pam Stacks for the Organization and Government Committee.

**Policy Recommendation**  
**Permanent Structure for University Information Technology Board**

Whereas: Information technology is an essential element in providing and supporting quality higher education and

Whereas: There is a need to continue functions given as a charge to the Special Committee on Academic Information Technology. These duties include:

- • serving as a channel for communication between faculty, students and the administration in regard to information technology and
- • facilitating communication about information technology with and between colleges and departments and
- • advising and assisting in the planning and implementation of information technology and services campus-wide and

Whereas: The Special Committee on Academic Information Technology has been given the charge to recommend an appropriate permanent structure; therefore, be it

Resolved: That

1. The University Information Technology Board shall be a special agency of the Academic Senate reporting to the President of San José State University. The University Information Technology Board shall recommend policies to the President and/or Academic Senate as

appropriate; shall act in an advisory capacity to the President and his/her designee; shall carry out specific responsibilities and functions delegated to it by the President; and shall have an overall awareness of the technology needs of the University in order to make recommendations pertaining to technology and to act in an advisory capacity. The President shall consult with the Academic Senate on all matters affecting policy.

2. The University Information Technology Board shall advise and assist in the planning and implementation of information technology policies and services campus-wide.
3. The University Information Technology Board shall serve as a channel for communication among faculty, students and administrators in regard to information technology.
4. The University Information Technology Board shall facilitate communication about information technology with and between colleges and departments.
5. The University Information Technology Board shall facilitate communication about information technology with CSU system-wide technology-related committees such as: CSU Center for Distributed Learning, IT Advisory Committee (ITAC), the Academic Technology Advisory Committee (ATAC), and the Collaborative Management System (CMS) project.
6. Membership of the University Information Technology Board will be: Faculty: One faculty member from each Senate representative unit. Ex Officio: Provost (or designee), Vice President for Administration (or designee), Vice President for Student Affairs (or designee), Dean of Continuing Education (or designee), Dean of the Library (or designee), Director from the Center for Faculty Development (or designee), Vice-Chair of the Academic Senate. The President shall appoint the Faculty Members after recommendation of the Committee on Committees and the Academic Senate. Faculty members should indicate their interest and background in Information Technology prior to their appointment.  
Students: A student representative, to be nominated by the

Associated Students.

7. The Vice Chair of the Academic Senate shall serve as a liaison to the Executive Committee of the Academic Senate.

8. Faculty members of the University Information Technology Board shall serve staggered three-year terms. The student member shall serve one year.
9. Nothing in this policy shall be construed to limit the President's prerogative to solicit advice from other technology entities on campus.
10. 10. Nothing in this policy shall be construed to limit the President from constructing technology-related rules and procedures on this campus, provided such rules and procedures are consistent with University Policy.