



San José State
UNIVERSITY

A campus of The California State University

Office of the Academic Senate • One Washington Square • San Jose, California 95192-0024 • 408-924-2440
Fax: 408-924-2451

S01-8

At its meeting of May 7, 2001 the Academic Senate passed the following Policy Recommendation presented by Pam Stacks for the Organization and Government Committee.

**Policy Recommendation
Amendment of BY-LAW 14**

The following underlined sections shall be inserted into By-Law 14 and By-Law 14.2 shall be struck:

14. 14. Budget Advisory Committee

14.1 14.1 a) The Budget Advisory Committee consists initially of the elected members of the Executive Committee of the Academic Senate and the President of the Associated Students, with the administrative members of the Executive Committee serving as non-voting consultants. One faculty member from each Senate representative unit not represented by a member of the elected members of the Executive Committee to be appointed annually from the members of the Senate by the members of the Budget Advisory Committee, shall also be members of the Budget Advisory Committee. Other administrators, faculty and students may be invited to attend by agreement between the Chair and the President.

b) b) The Chair of the Academic Senate shall be Chair of the Budget Advisory Committee. Meetings of the Budget Advisory Committee may take place in connection with meetings of the Executive Committee, or at meetings of the Budget Advisory Committee called by the Chair or the President.

c) c) Proceedings of the Budget Advisory Committee shall be reported to the

Senate in summary form similar to reports of the Executive Committee. Budget Advisory Committee proposals for Senate action shall be reported directly to the Senate.

- d) d) The President shall consult with the Budget Advisory Committee before making decisions on major budget and fiscal matters, particularly where the University has authority to determine or approve financial priorities, allocations of funds, and amounts of expenditures. Among the matters subject to consultation are the proposed University annual budget; the allocations of funds to colleges; any substantial changes, based on fiscal necessity, in enrollment, student-faculty ratio or faculty staffing or workload; and major budgetary and fiscal problems arising from legislative or off-campus administrative action which may require significant changes in campus activities, programs or procedures. The Budget Advisory Committee shall also make recommendations on the use of Lottery funds.

- e) e) Normally, budgetary or budget-related proposals affecting policy should be reported to the full Senate for its consideration. Where, because of time or other circumstances, it is not feasible to do so, approval by the Budget Advisory Committee shall constitute approval for the relevant fiscal year by the Senate. Committee approval shall not restrict consideration by the full Senate of the future applicability of such policy decisions.

Action by University President: Approved by President Robert Caret on June 19, 2001.