



San José State
UNIVERSITY

A campus of The California State University

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S03-4

At its meeting of April 21, 2003, the Academic Senate passed the following Policy Recommendation presented by Gilda Pour for the Executive Committee.

**POLICY RECOMMENDATION
NUMBER OF FACULTY REPRESENTATIVES TO THE
ADVISORY COMMITTEE TO THE TRUSTEES COMMITTEE
FOR THE SELECTION OF THE PRESIDENT (ACTCSP)**

- Whereas because of President Caret's imminent departure, the CSU Board of Trustees will soon begin the process of selecting his permanent replacement; and
- Whereas by CSU policy,¹ the main method by which SJSU may participate in this process is the mechanism of a committee known as the Advisory Committee to the Trustees Committee for the Selection of the President (ACTCSP); and
- Whereas in 1994, SJSU adopted a policy (S94-1) that calls for the election of three (3) faculty members to this advisory committee;² and
- Whereas in 1997, the CSU Board of Trustees adopted a policy stating that the faculty representatives to this advisory committee shall be the chair of the campus Academic Senate and two (2) at-large faculty representatives; therefore be it
- Resolved that the attached amendment to S95-8 be adopted in order to make university policy consistent with the "CSU Board of Trustee Policy for the Selection of Presidents".

Financial Impact: None

1. "CSU Board of Trustee Policy for the Selection of Presidents", adopted Nov. 10-11, 1997
<http://www.calstate.edu/datastore/PresidentialSearch.shtml>
2. S94-1 was amended in 1995 by S95-8, in a section unrelated to the issue that is the subject of this policy. The version of the policy below incorporates the S95-8 amendment.

The two faculty representatives on the Advisory Committee to the Trustees Committee for the Selection of the President shall be selected as follows:

1. a. The faculty electorate in each of the Academic Senate representative units (as defined in By-Law 1.1.a) shall choose one nominee. Any member of the faculty electorate qualified to vote in that unit may become a candidate for unit nominee by timely filing of a nominating petition signed by at least ten others qualified to vote in that unit; the candidate shall also sign a statement on the petition that he/she is willing to serve on the committee if selected. Votes of part-time faculty shall be weighted as provided in Article II, section 3.c, of the Senate Constitution. The candidate receiving the highest number of votes in each unit (whether or not a majority) shall be the unit nominee.

b. If only one candidate files a nominating petition in a unit, that person shall be the nominee, without an election. If no candidate is nominated in a unit, there shall be no unit nominee. If there is a unit election and the result is a tie vote, the candidates who have tied shall all be unit nominees.

2. The unit nominees shall be invited to appear before the Academic Senate and make brief statements of their respective views regarding presidential selection.

3. The faculty members of the Senate (those holding office under sections 3, 4, and 5 of Article II of the Senate Constitution) shall then proceed to choose the two faculty representatives from the unit nominees by secret ballot in accordance with the following procedure:

a. All of the unit nominees shall be listed on the ballot; faculty Senators shall vote for no more than two.

b. If two and only two of the unit nominees have a majority of the votes cast, they are elected.

c. If more than two have a majority, the two with the highest number of votes, respectively, are elected.

d. If only one has a majority, she/he is elected and the faculty Senators shall vote again on the remaining candidates.

e. If no candidate has a majority on the first or a subsequent ballot, the unit nominee with the fewest votes shall be dropped and another vote taken on the remaining candidates.

f. If, on any ballot, two or more candidates, each with sufficient votes to be elected, are tied and both or all cannot be elected, the faculty Senators shall take a separate vote to break that tie.

4. If, after the election, a vacancy occurs in the faculty representation, the faculty Senators shall elect one of the remaining available unit nominees to fill it. If none of the unit nominees is available, the faculty Senators shall elect a Senator who is a faculty representative to fill it. If the faculty Senators, by reason of vacation or otherwise cannot be convened, the elected members of the Executive Committee shall act for them.

5. Dates and timelines for the selection of unit nominees by the faculty electorate and for selection of Advisory Committee faculty representatives by the Senate shall be set by the elected members of the Executive Committee. Academic Senate nomination and election procedures shall be followed where not inconsistent with this policy.

ACTION BY UNIVERSITY PRESIDENT: Approved by President Robert Caret 4-25-03

