



**San José State**  
UNIVERSITY

A campus of The California State University

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Office of the Academic Senate • One Washington Square • San Jose, California 95192-0024 • 408-924-2440 Fax: 408-924-2451

**S03-9**

At its meeting of May 5, 2003, the Academic Senate passed the following Policy Recommendation presented by Pam Stacks for the Organization and Government Committee.

**Policy Recommendation  
By-Law 5.11 Amendment**

- Whereas:** By-Law 5.11 as originally adopted applied only to operating committees; and
- Whereas:** a subsequent amendment added a provision also applicable to policy committees; and
- Whereas:** an additional amendment, responding to the possibility that a committee member might fail to perform assigned duties, is now proposed, which is also applicable to both operating and policy committees; and
- Whereas:** the proposed new provision will tend to improve committee efficiency; now therefore be it

**Resolved:**

1. Amend By-Law 5.11 by deleting the third paragraph;
2. Create a new By-Law 5.12 as follows:
  - a) If a member of an Academic Senate committee cannot complete the term for any reason, or is absent from three regularly scheduled committee meetings, the chair of the committee may request the Committee on Committees (if an operating committee) or the Executive Committee (if a policy committee) to nominate a replacement.
  - b) If a member of an Academic Senate committee repeatedly does not perform assigned committee duties, the chair or any member of the committee may ask the committee to request, by vote, the Committee on Committees (if an operating committee) or the Executive Committee (if a policy committee) to nominate a replacement.
3. Renumber the present By-Law 5.12 as 5.13.

Approved: April 28, 2003  
Present: Connolly, Desalvo, Miura, Onkvisit, Singh, Stacks, Thames  
Absent: Dresser, Liu, Yen  
Vote: 7/0/0  
Financial Impact: Positive. If the efficacy of committees are improved by having fully functioning committees then there is a savings of time for the committee membership.

**ACTION BY UNIVERSITY PRESIDENT: Signed by President Robert Caret 5-15-03**