

**SAN JOSE STATE UNIVERSITY  
ONE WASHINGTON SQUARE  
SAN JOSE, CA 95192**

**S08-4, Policy Recommendation, Campus Planning Board**

**Replaces S91-7, Rescinds F93-1, S96-5, and S06-9**

**Legislative History:**

At its meeting of May 5, 2008, the Academic Senate approved the following Policy Recommendation presented by Senator Backer for the Organization and Government Committee. On May 7, 2008, President Don Kassing approved and signed University Policy S08-4.

On November 19, 2015, Interim President Susan W. Martin approved and signed University Policy F15-10. F15-10 is Amendment A to University Policy S08-4. Amendment A added section 2.c. about providing advice to the President on historical buildings and grounds to the Campus Planning Board's responsibilities.

On September 11, 2019, President Mary A. Papazian approved and signed University Policy S19-2. S19-2 is Amendment B to University Policy S08-4. Amendment B updates the charge and membership of the Campus Planning Board and is incorporated into the policy as follows.

On September 21, 2020, President Mary A. Papazian approved and signed Amendment C to University Policy S08-4. Amendment C replaces the Chief of Staff with the President's designee on the Campus Planning Board.

On May 18, 2021, President Mary A. Papazian approved and signed Amendment D to University Policy S08-4. Amendment D modifies Article 2.c of University Policy S08-4 by changing the seat designated for the "AS Director of Business Affairs" to "AS Board Member," and changing seat 2 from "AS Director of Sustainability" to "AS Director of Sustainability or Designee."

University Policy S08-4 with Amendments A, B, C, and D incorporated is as below:

## **University Policy Campus Planning Board**

Resolved: that the attached policy be implemented, replacing S91-7 and rescinding F93-1 and S96-5; and be it further

Resolved: that the Campus Planning Board continue as a Special Agency of the Academic Senate.

Approved Vote: 7-0-0  
Present: Backer (chair), Grabowski, Selter, Hebert, Hendrick,  
Johnson, Vanniarajan, Norton (non-voting)  
Excused: McClory, Kauppila

FINANCIAL IMPACT: None

WORKLOAD: None

RATIONALE: S91-7 has been amended three times: in 1993 under Policy No. F93-1; in 1996, under Policy No. S96-5; and in 2006, under Policy No. S06-9. This policy change would embed all the prior changes to the Campus Planning Board. The substantive changes to this policy are to add the Executive Assistant to the President as an Ex Officio member of the Campus Planning Board, to specify the AS representatives to the Campus Planning Board, and to include the review of art installations in common internal areas as a function of the Board. The current and past Executive Assistants to the President have regularly attended the meetings of the Campus Planning Board and have acted as a liaison to the President's office on planning matters. This policy change would include the Executive Assistant to the President as an Ex Officio member of the Campus Planning Board.

### **CAMPUS PLANNING BOARD**

1. The Campus Planning Board is established as a special agency.
2. It is the responsibility of the Campus Planning Board
  - a. Advises the President of the University regarding long-range physical planning for the campus and the surrounding area, including preparation and review of the Campus Master Plan. For this purpose, the Board serves as the Campus Planning Committee as described in Executive Order 672.

- b. The board advises the President (subject to applicable CSU regulations and University policies) about the planning, location, construction and operation of lesser physical structures, facilities and equipment on or near the campus. The board reviews plans for installation of art in external areas and common internal areas; recommends plans to enhance and maintain the plant and animal life of the campus with emphasis on both the aesthetics and the instructional value of the campus plantings; reviews and makes recommendations on all proposed plantings and landscape design on campus; monitors the use of pesticides and herbicides on campus; and educates all members of the campus community about the campus landscape. In addition, as needed, the board provides advice to the President on matters related to historical buildings and grounds.
3. Members of the Campus Planning Board are:
  - a. Ex Officio
    - Provost and Vice President for Academic Affairs (or designee)
    - Vice President for University Advancement (or designee)
    - Vice President for Student Affairs (or designee)
    - Associate Vice President for Facilities Development and Operations
    - Director of Planning, Design & Construction (non-voting)
    - President's designee
  - b. Faculty
    - One faculty member from each representative unit of the Senate. The faculty members of the Board shall be appointed by the Academic Senate on nomination of the Executive Committee for three-year staggered terms.
  - c. Students
    - AS Board Member
    - AS Director of Sustainability or designee
  - d. Staff and Community
    - One member of the support staff and one community representative member (not otherwise connected with the University) appointed by the President in consultation with the Executive Committee for three-year terms.
  - e. Vacancies
    - Vacancies in appointive seats shall be filled for the balance of the term in the manner prescribed for the original appointments.
  - f. Chair
    - The Board shall elect its own chair each spring for the following academic year.

4. Where Board recommendations involve matters of serious concern to the campus community, the President will normally consult with appropriate Academic Senate committees before implementation.