

**SAN JOSE STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSE, CA 95192**

**S10-5, Policy Recommendation, Creation of a University
Sustainability Board**

Legislative History:

At its meeting of May 3, 2010, the Academic Senate approved the following policy recommendation presented by Senator Heiden for the Organization and Government Committee.

On September 11, 2019, President Papazian approved and signed University Policy S19-2. S19-2 is Amendment A to University Policy S10-5. Amendment A updated the charge and membership of the Sustainability Board.

On September 27, 2019, President Papazian approved and signed Amendment B to University Policy S10-5. Amendment B superseded the changes to the charge and membership of the Sustainability Board from Amendment A and is incorporated into the policy below.

**Approved and signed by
President Jon Whitmore on May 12, 2010**

**University Policy
Creation of a University Sustainability Board**

Resolved: that the attached policy be implemented
Approved: 9-0-0 (April 13, 2010)
Present: Timothy Hendrick, William Nance, Andrew Fleck, Patrick Hamill, Lynda Heiden (chair),
Winncy Du, Ted Norton, Lucila Ortiz, Richard Burkhard, Ellen Lin, Arlando Smith
Absent: Andrew Fleck

Financial Impact:

This policy does not have any direct financial impact.

Workload:

This policy will increase workload of Board members.

Rationale:

As evidenced by the 2009 President's Fall Address and his signing of the Talloires Declaration in August 2009, sustainability is one of the top four focus areas for the University, alongside diversity, information technology, and student retention and graduation. However, no permanent strategic

University-wide structure currently exists for integrating sustainability into curriculum, research, facilities development and operations, procurement, and relations with the external community. While individual units address sustainability, overall management of sustainability on campus is not organized or well publicized at the University level.

University Sustainability Board

Charge

Working in conjunction with the University Director of Sustainability, the Board functions as a university committee of the Academic Senate and advises and makes recommendations to the Academic Senate and the President in the following areas: setting and measuring progress towards meeting University-wide goals to promote sustainability across academic and non-academic divisions; and benchmarking SJSU sustainability efforts relative to state and national leaders in university sustainability. The Board serves as an advisory resource to academic departments on sustainability-related curriculum. The Board also works with appropriate units in the university as a resource for centralizing and effectively communicating information to the campus on SJSU's sustainability efforts; integrating sustainability into key planning documents and procedures; and educating and engaging with campus stakeholders on sustainability through research, projects, workshops, and other events.

Membership

Director, Sustainability [EXO]

Executive Director, Student Union [EXO]

AVP of FDO or designee [EXO]

Spartan Eats representative designated by VP Admin-finance [EXO]

1 College Dean [EXO]

1 Representative from Martin Luther King, Jr. Library designated by Dean [EXO]

1 Representative, Transportation Solutions designated by AS Executive Director [EXO]

5 faculty-at-large

1 member of staff

A.S. Director of Sustainability [EXO]

1 student

Note: Process information, originally embedded with membership would now be in a section of the policy as follows:

Faculty. Five at-large faculty members of the Board shall be recommended by the Academic Senate Executive Committee and appointed by the Academic Senate. Faculty members serve a 3-year term which is renewable for one additional 3-year term. When filling initial appointments, the Chair of the Committee on Committees will stagger the terms of non ex-officio seats.

Deans: One college dean will be selected by the council of deans. Deans will serve two-year terms.

Students: One student (preferably with interest and experience with sustainability issues) appointed by Associated Students. Students will serve one-year terms and can be re-appointed.

Staff: One member of the staff appointed by the President in consultation with the Executive Committee. Staff members will serve for three year terms.

The Chair of the Board will be elected by the membership at the last meeting of each spring semester and will serve a one-year term.

Vacancies in appointive seats shall be filled for the balance of the term in the manner prescribed for the original appointments. If any member is absent from three regularly scheduled committee meetings, or repeatedly does not perform assigned committee duties, the committee chair may request a replacement from the Chair of the Committee on Committees.

Solicitation of applications to serve on the Sustainability Board will be made through the normal Committee on Committees process for the seats designated for faculty members. Faculty interested in serving on this committee will submit a brief letter of interest that includes information regarding their background, experience and engagement with sustainability issues. When multiple applications are submitted for a seat, the Executive Committee of the Academic Senate will select individuals to serve. In considering applicants, attention should focus on the person's expertise, background, and interest in areas related to sustainability, and the need for broad representation.

Where Board recommendations to the President involve matters of serious concern to the campus community, the President will normally consult with appropriate Academic Senate committees before implementation.